

Summons to Attend

Full Council

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To: The Mayor and Councillors of Haringey Council.

Dear Sir/Madam,

A meeting of the Council of the London Borough of Haringey will be held at the Civic Centre, High Road, Wood Green, N22 8LE on MONDAY, 17TH JULY, 2006 at 19:30 HRS, to transact the following business:

AGENDA

- 1. TO RECEIVE APOLOGIES FOR ABSENCE**
- 2. TO ASK THE MAYOR TO CONSIDER THE ADMISSION OF ANY LATE ITEMS OF BUSINESS IN ACCORDANCE WITH SECTION 100B OF THE LOCAL GOVERNMENT ACT 1972**
- 3. DECLARATIONS OF INTEREST**

A member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest

becomes apparent.

A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest.

- 4. TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COUNCIL HELD ON 22 MAY 2006 (PAGES 1 - 34)**
- 5. TO RECEIVE SUCH COMMUNICATIONS AS THE MAYOR MAY LAY BEFORE THE COUNCIL**
- 6. TO RECEIVE A PRESENTATION ON A NEW INITIATIVE FOR WASTE COLLECTION TRANSPORT, PIONEERED BY HARINGEY - EXECUTIVE MEMBER FOR ENVIRONMENT AND CONSERVATION.**
- 7. TO RECEIVE THE REPORT OF THE CHIEF EXECUTIVE**
- 8. TO RECEIVE THE REPORTS OF THE HEAD OF LEGAL SERVICES AND MONITORING OFFICER**
- 9. TO MAKE APPOINTMENTS TO OUTSIDE BODIES**
- 10. TO CONSIDER REQUESTS TO RECEIVE DEPUTATIONS AND/OR PETITIONS AND, IF APPROVED, TO RECEIVE THEM.**
- 11. TO ANSWER QUESTIONS, IF ANY, IN ACCORDANCE WITH COUNCIL RULES OF PROCEDURE NOS. 9 & 10**
- 12. TO REPORT ON THE ACTIVITIES OF THE STANDARDS COMMITTEE OVER THE PREVIOUS YEAR. REPORT OF THE CHAIR OF STANDARDS COMMITTEE. (PAGES 35 - 64)**
- 13. TO RECEIVE REPORTS FROM THE FOLLOWING BODIES (PAGES 65 - 142)**
 - a) The Executive – Report 1,2 & 3. – 2006/07
 - b) Audit Committee – Report 1. - 2006/07
 - c) General Purposes Committee – Report 1. - 2006/07

In accordance with Council Rules of Procedure No. 12(1), the Chief Executive will submit a report, if appropriate, listing any recommendations from the Overview and Scrutiny Committee requiring policy change or executive action.

14. TO CONSIDER THE FOLLOWING MOTIONS IN ACCORDANCE WITH COUNCIL RULES OF PROCEDURE NO. 13

MOTION B (2006/07):

Councillor Reith has given notice that she will move in the following terms:

Time off for Council duties

“This Council notes that the government announced a set of policies on employment law and opportunity for this Parliament in March 2006, in the DTI policy statement *Success at Work*.

This Council welcomes the twin emphases of the policy statement in protecting vulnerable workers and supporting good employers, and the strong record of the government across the field of industrial relations.

However, this Council notes with concern the intention to consult on replacing the existing right to time off for certain public duties with a right to have requests for such time off seriously considered.

This Council believes that the right to time off for public duties plays a key role in helping Councillors discharge their roles effectively whilst remaining in paid employment.

This Council believes that any weakening of this entitlement will make life more difficult for existing councillors and make it more difficult to encourage members of the community to consider becoming involved in local government.

In particular, this Council is concerned that it is workers in lower-paid jobs and in the private sector who will find it more difficult to take time off and become involved in local government or other public duties, were such a change to be enacted.

This Council therefore resolves to write to the Secretary of State for Trade and Industry and to Haringey’s two MPs, outlining these concerns; and further resolves to ensure that if a formal consultation is launched on this issue during the current Parliament, the Council responds, raises these concerns, and requests that the current right to time off for public duties not be weakened”.

MOTION C (2006/07):

Councillor Peacock has given notice that she will move in the following terms:

Tolpuddle

“This Council notes that the Trades Union Congress held its annual Tolpuddle Martyrs Festival yesterday at Tolpuddle in Dorset, commemorating the historic

victory of working people in securing pardons and return from transportation for the Tolpuddle Martyrs, and the birth of the modern Trades Union movement in Britain.

This Council notes the immense successes recorded by the current Government, working alongside the trade unions, in improving working conditions for working people, and notes that in October 2006 the adult rate of the minimum wage will be increased from £5.05 per hour to £5.35 per hour.

Across Britain between 1.28 and 2.63 million people are expected to benefit from this autumn's rise in the national minimum wage, and areas such as Haringey with high levels of deprivation will benefit particularly from this latest rise in the national minimum wage, which has risen faster than inflation since 2002.

This Council welcomes the government's determination to increase the amount of paid holiday available to all workers, and its success in introducing and implementing new rights on union recognition and membership, rights that have benefited all working people in Haringey directly and indirectly.

This Council welcomes the Work and Families Act 2006 which received Royal Assent on 21 June 2006, and particularly welcomes the increases in maternity and paternity leave to be paid by employers, the provisions to ensure that employers cannot treat Bank Holidays as part of the 20 day paid holiday entitlement promulgated by the current government, and the extension of the statutory right to request flexible working to include those who care for another adult.

This Council applauds the government's efforts to improve pay and conditions for all by focusing on increasing the incomes of the lowest paid in our society, and Council calls upon the Government and Haringey's two MPs to work together to build a secure future for working people and their families in our borough.

This Council resolves to write to Haringey's two MPs asking them to support further increases in the minimum wage, to push forward social justice in Haringey and end the disgrace of low pay in our society".

MOTION D (2006/07):

Councillor Oakes has given notice that he will move in the following terms:

"This Council:

Acknowledges the very high level of public concern over the current proposals for parking schemes in the borough;

Acknowledges that the level of consultation undertaken by the Council with residents, businesses and elected members of this Council on these schemes has been entirely ineffective and is not acceptable;

Believes that parking schemes need to be seen by residents and businesses as a positive contribution to their immediate local environment, and not as the careless creation of a remote authority greedy for every pound it can get;

Believes that a 'one-size-fits-all' solution is not correct, and that proper consultation is necessary in order to ensure that in each area the parking scheme is tailored to meet local needs;

and mindful of the new Statutory Guidance on parking imminently expected from the Department of Transport;

Resolves to suspend the current consultation process indefinitely while this new statutory guidance is pending;

Resolves to further suspend the consultation process until such time as an effective and thorough consultation process has been undertaken in every area affected, to include public meetings in each area.

MOTION E (2006/07):

Councillor Hoban has given notice that he will move in the following terms:

"This Council:

- Welcomes the announcement by Ruth Kelly that the Labour Government will be seeking to reduce the level of Whitehall interference in Local Authority matters; welcomes the proposals in the upcoming Government White Paper to reduce the number of performance targets imposed by Whitehall on Local Authorities; expresses serious regret that similar moves were not taken earlier;
- Notes the report by PriceWaterhouseCoopers that estimates the average cost to a Local Authority of monitoring and reporting under the national performance guidelines is £1.8 million; notes the estimate in the same report which shows that Councils on average spend 80% of their performance effort reporting upwards to Whitehall departments, rather than to residents;
- Nevertheless expresses serious concern that consistent underperformance of Haringey Council in those areas highlighted by performance reports has not been rectified;
- Notes with serious concern that of 12 complaints made under the Childrens' Act in the year 2005/2006, only one case was completed

within the 28-day deadline, and two of these 12 were not completed within 90 days; notes that the Liberal Democrats warned the Labour administration of this consistent and worrying underachievement at the previous meeting of the Full Council, and regrets that no action has been taken to rectify this.

- Resolves to ensure that complaints made under the Children's Act are responded to in a timely and effective manner.

Dr Ita O'Donovan
Chief Executive
River Park House
225 High Road
Wood Green
London N22 8HQ

7 July 2006

MINUTES OF THE COUNCIL MEETING
22 MAY 2006

Councillors: *The Mayor (Councillor Adamou), *The Deputy Mayor (Councillor Thompson); Councillors *Adje, *Aitken, *Alexander, *Amin, *Baker, *Basu, *Beacham, *Bevan, *Beynon, *Bloch, *Bull, *Butcher, *Canver, *Cooke, *Davies, *Demirci, *Diakides, *Dobbie, *Dodds, *Dogus, Edge, *Egan, *Engert, *Gorrie, *Griffith, *Haley, *Hare, *Bob Harris, *Catherine Harris, *Hoban, *Jones, *GMMH Rahman Khan, *Knight, *Kober, *Lister, *Mallett, *Meehan, *Mughal, *Newton, *Oakes, *Oatway, *Patel, *Peacock, *Portess, *Rainger, *Reid, *Reith, *Santry, *Stanton, *Vanier, *Weber, *Whyte, *Williams, *Wilson and *Winskill.

* Members present

1. **ELECTION OF MAYOR:** The Mayor called for Nominations for the Office of Mayor for the Municipal Year 2006/07.

Councillor George Meehan moved and Councillor Sheila Peacock seconded that Councillor Gina Adamou be elected Mayor.

Councillor Matt Davies moved and Councillor Wayne Hoban seconded that Councillor Susan Oatway be elected Mayor.

Having put the vote to the meeting there being 29 votes for Councillor Adamou, and 26 for Councillor Oatway, the Council:

RESOLVED:

1. That Councillor Gina Adamou be elected Mayor for the Municipal Year 2006/07.
2. The Mayor made and signed the Declaration of Acceptance of Office, which was witnessed by Councillors Meehan and Peacock.
3. The Mayor then addressed the Council, gave thanks for her election and outlined her objectives for her year of office.
4. The Mayor's escort, Andreas Adamides, was then invested with his Badge of Office.

2. **LATE/URGENT ITEMS OF BUSINESS:** See Minutes 9, 10, 11, 13, 14 and 15.

3. **DECLARATIONS OF INTEREST:**

Members were asked by the Mayor to declare any personal interest in respect of items on the agenda. In accordance with Part 2 of the Members Code of Conduct set out in the Council Constitution, any Member disclosing a personal interest which was also prejudicial would be asked to withdraw from the Chamber during consideration of the item and neither were they to seek to improperly influence a decision on the said item.

No declarations were made.

4. **MINUTES:**

Copies of the Minutes of the last meeting having been circulated were taken as read.

**MINUTES OF THE COUNCIL MEETING
22 MAY 2006**

RESOLVED:

That the minutes of the meeting of the Council held on 20 March 2006 be signed as a true record.

5. APPOINTMENT OF DEPUTY MAYOR:

The Chief Executive reported that the Mayor had signified in writing the appointment of Councillor Sheik Thompson as Deputy Mayor for the ensuing year.

Councillor Thompson was invested with his Badge of Office. The Deputy Mayoress, Mrs Kyoko Thompson was then invested with her badge of office.

6. VOTE OF THANKS:

A vote of thanks to the retiring Mayor and Mayoress and the retiring Deputy Mayor and Escort was moved by Councillor George Meehan and seconded by Councillor Neil Williams.

The retiring Mayor was presented with a badge marking his year of office. The Leader also presented the retiring Mayor with an album.

RESOLVED:

That the Council extend to the retiring Mayor, Councillor Eddie Griffith, the retiring Mayoress Hazel Griffith, the retiring Deputy Mayor, Councillor Gina Adamou, and the retiring Deputy Mayor's escort, Andreas Adamides, its sincere thanks and appreciation for the services they had rendered to the Borough during the past year.

The retiring Mayor addressed the Council.

7. MAYOR'S COMMUNICATIONS:

The Mayor thanked the flower children: Hannah Richardson, Eleanor Richardson and Kaya-Marie Nelson from St Michael's Primary School in Bounds Green Road, and also the parents and staff at St Michael's for all their support.

The Mayor announced that this year her chosen charity was the "Building for Babies" appeal at the Whittington Hospital in Highgate. The Mayor advised that the appeal aimed to raise £3 million to expand and refurbish the intensive care unit where sick and premature babies were treated. The current facilities were cramped and the hospital needed to be able to deal with the increasing number of babies admitted.

The Mayor advised that she would be making further announcements about fundraising events at a later date.

8. ELECTION OF LEADER OF THE COUNCIL:

Councillor Reith proposed that Councillor George Meehan be elected Leader of the Council. Councillor Dobbie seconded.

MINUTES OF THE COUNCIL MEETING

22 MAY 2006

Councillor Hoban proposed that Councillor Neil Williams be elected Leader of the Council. Councillor Aitken seconded.

Having put the vote to the meeting there being 30 votes for Councillor Meehan, and 26 for Councillor Williams, the Council

RESOLVED:

That Councillor George Meehan be elected Leader of the Council.

9. PROCEDURE FOR APPOINTMENTS TO THE EXECUTIVE, COMMITTEES, SUB-COMMITTEES FOR THE MUNICIPAL YEAR 2006/07, INCLUDING SELECTION OF CHAIRS AND DEPUTIES (Report of the Chief Executive – Agenda item 10).

The Mayor agreed to the admission of this report as urgent business. Appointments had only recently been finalised at Party Group Meetings and needed approval to permit committees to be convened.

It was moved by Councillor Dobbie that recommendations 1 – 3 as detailed be adopted.

Councillor Williams moved an amendment in respect of recommendation 3, that Councillor Hare be appointed Chair of the Planning Applications Sub-Committee. Councillor Aitken seconded.

In respect of recommendation 3 and the proposed nomination for the Chair of the Planning Applications Sub-Committee there being 30 votes for Councillor Peacock, and 26 for Councillor Hare, the Council

RESOLVED:

1. That the process for appointing to the Executive, Committees, Sub-Committees and Chairs be approved on the “slate” basis prescribed.
2. That the membership of the Executive be agreed as attached at Appendix 1.
3. That the membership of committees, sub-committees and appointment of Chairs be agreed as attached at Appendix 1.

10. APPOINTMENTS TO OUTSIDE BODIES (Report Of The Chief Executive – Agenda item 11):

The Mayor agreed to the admission of this report as urgent business. Appointments had only recently been finalised at Party Group Meetings and needed approval to permit appointments to outside organisations to be made.

It was moved by Councillor Dobbie and duly seconded and,

RESOLVED:

That the appointments to outside bodies be approved, as detailed at Appendix 2.

MINUTES OF THE COUNCIL MEETING
22 MAY 2006

11. APPOINTMENTS MADE BY POLITICAL GROUPS (Report Of The Chief Executive – Agenda item 12):

The Mayor agreed to the admission of this report as urgent business as it dealt with matters considered at Party Group meetings within the last few days.

RESOLVED:

That the composition of the following political groups be noted:

The Labour Group

Leader: Councillor George Meehan
Deputy Leader: Councillor Lorna Reith
Chief Whip: Councillor Alan Dobbie
Chair: Councillor Claire Kober
Vice Chair: Councillor Emma Jones

Secretary: Councillor GMMH Rahman Khan
Assistant Whips: Councillors Jayanti Patel & Councillor Dilek Dogus

Councillors:

Adamou	Dodds	Santry
Adje	Egan	Stanton
Amin	Griffith	Thompson
Basu	Haley	Vanier
Bevan	B.Harris	
Bull	Knight	
Canver	Lister	
Cooke	Mallett	
Diakides	Peacock	

The Liberal Democrat Group

Leader: Councillor Neil Williams
Deputy Leader: Councillor Wayne Hoban
Councillor Chief Whip: Councillor Ron Aitken
Group Chair: Councillor Susan Oatway

Councillors:

Alexander	Engert	Reid
Baker	Gorrie	Weber
Beacham	Hare	Whyte
Beynon	C Harris	Wilson
Bloch	Mughal	Winskill
Butcher	Newton	
Davies	Oakes	
Demirci	Portess	
Edge	Rainger	

**MINUTES OF THE COUNCIL MEETING
22 MAY 2006**

12. REPORT OF THE HEAD OF LEGAL SERVICES AND MONITORING OFFICER
(Agenda item 13):

It was moved by Councillor Dobbie and duly seconded and,

RESOLVED:

That the recommendation of the Standards Committee that Carol Sykes be appointed to serve as independent Member on the Standards Committee from May 2006 for a period of four years, be endorsed.

13. SCHEDULE OF MEETINGS 2006/07 (Report Of The Chief Executive – Agenda item 14):

The Mayor agreed to the admission of this report as urgent business. The schedule had only recently been finalised at Party Group Meetings and needed approval to permit publication of forthcoming meeting dates.

It was moved by Councillor Dobbie and duly seconded and,

RESOLVED:

That the schedule of meetings for 2006/07, be approved.

14. STATEMENT OF ATTENDANCE (Report Of The Chief Executive – Agenda item 15):

The Mayor agreed to the admission of this report as urgent business. The statement was not available at the time of despatch as recent information was still being gathered.

It was moved by Councillor Dobbie and duly seconded and,

RESOLVED:

That the statement of members' attendance be approved.

15. END OF MUNICIPAL YEAR FINANCIAL STATEMENT FOR 2005/06 (Report Of The Chief Executive – Agenda item 16):

The Mayor agreed to the admission of this report as urgent business. The statement was not available at the time of despatch as information on recent expenditure incurred was still being gathered.

It was moved by Councillor Dobbie and duly seconded and,

RESOLVED:

That the allowances paid to each Member for 2005/06 be noted.

MINUTES OF THE COUNCIL MEETING

22 MAY 2006

16. MOTION A (2006/07):

It was moved by Councillor Meehan and seconded by Councillor Reith that:

“This Council welcomes the re-election of a Labour administration and adopts the Haringey Labour Party 2006 Manifesto as its policy for the next 4 years, and instructs the Chief Executive to incorporate the Haringey Labour Party 2006 Manifesto into the Haringey Community Strategy and all other Borough plans as appropriate.”

An Amendment to the Motion, notice of which had been given prior to the proceedings and TABLED was withdrawn.

The Motion was then put to the meeting and on a vote there being 30 for and 26 against, the MOTION was declared CARRIED.

Councillor Adamou
Mayor

ANNUAL COUNCIL MEETING

22 MAY 2006

**APPOINTMENT OF COMMITTEES, SUB COMMITTEES,
PANELS, ETC. FOR 2006/07**

COMMITTEE & MEMBERSHIP	NO. OF MEMBERS	SUBORDINATE BODIES	NO. OF MEMBERS
Alexandra Palace & Park Board Cllr Adje (Chair) Cllr Egan (V.Chair) Cllr Peacock Cllr Thompson Cllr Beacham Cllr Hare Cllr Rainger	4 Lab, 3 L/D Members plus 3 non-voting Members from Consultative Committee. <i>Members of the Executive may not sit on the Board in accordance with the advice of the Charity Commission.</i>	Alexandra Palace Consultative Committee Cllr Adje (Chair) Cllr Egan (V.Chair) Cllr Peacock Cllr Thompson Cllr Beacham Cllr Hare Cllr Rainger	4 Lab, 3 L/D Members plus up to 30 outside Representatives
		Alexandra Palace & Park Panel Cllr Adje (Chair) Cllr Egan (V.Chair) Cllr Thompson Cllr Hare Cllr Hoban	3 Lab, 2 L/D Members
		Alexandra Palace & Park Consultative Forum Chair to be Council Side Rep in 2006/07. Cllr Adje (Chair) Cllr Egan (V.Chair) Cllr Peacock Cllr Hare Cllr Hoban	3 Lab, 2 L/D Members plus 4 Trade Union Representatives.
Audit Committee Cllr Gmmh Rahman Khan (Chair) Cllr Bull (V.Chair) Cllr Thompson Cllr Patel Cllr Bloch Cllr Butcher Cllr Davies Cllr Wilson	4 Lab, 4 L/D Members		

COMMITTEE & MEMBERSHIP	NO. OF MEMBERS	SUBORDINATE BODIES	NO. OF MEMBERS
General Purposes Committee Cllr Griffith (Chair) Cllr Adje (V.Chair) Cllr Dobbie Cllr Patel Cllr Beynon Cllr Bloch Cllr Butcher Cllr Whyte	4 Lab, 4 Lib Dem Members.		
		Disciplinary and Dismissal Appeals / Job Evaluation Appeals / Grievance Panel Cllr. Adamou (Chair) Cllr. Dodds (Chair) Cllr. Haley (Chair) Cllr. Meehan (Chair) Cllr. Patel (Chair) Cllr. Adje Cllr. Bull Cllr. Khan Cllr. Knight Cllr. Peacock Cllr. Santry Cllr. Stanton Cllr. Aitken Cllr. Butcher Cllr. C. Harris Cllr. Hoban	3 Members from the pool for all Panels except JE's. For JE's 2 Members from the pool plus 2 staff side representatives.
		*Haringey Council & Employee Joint Consultative Committee (Chair to be Council Side Rep in 2006/07. Cllr Griffith (Chair) Cllr Basu Cllr Santry Cllr B. Harris Cllr Beacham Cllr Gorrie Cllr C. Harris Cllr Hoban	4 Lab, 4 Lib Dem Members. <i>Members to include Executive Members for Children and Young People, Social Services & Health, Organisational Development & Performance Management, Chair of GP plus Employees' Side Representatives.</i>

COMMITTEE & MEMBERSHIP	NO. OF MEMBERS	SUBORDINATE BODIES	NO. OF MEMBERS
		Miscellaneous Functions Sub-Committee Cllr Griffith (Chair) Cllr Patel Cllr Peacock Cllr Aitken Cllr Beynon Cllr Mughal	3 Lab, 3 Lib Dem
		Pensions Panel Cllr Gmmh Rahman Khan (Chair). Cllr Bevan (V.Chair) Cllr Mallett Cllr Basu Cllr Beacham Cllr Butcher Cllr Davies Cllr Wilson	4 Lab, 4 Lib Dem Members, plus staff side observer
		Planning Applications Sub Committee Cllr Peacock (Chair) Cllr Bevan (V.Chair) Cllr Adje Cllr Dodds Cllr Patel Cllr Beacham Cllr Demirci Cllr Hare Cllr Weber	5 Lab, 4 Lib Dem Members.
		* in accordance with Section 12 of the Local Government Act 1989, Members who are Local Authority employees or Trade Union employees/officials may not sit on these bodies. If as a result the relevant Executive Member is ineligible, a substitute Member of	

COMMITTEE & MEMBERSHIP	NO. OF MEMBERS	SUBORDINATE BODIES	NO. OF MEMBERS
		the Executive should be appointed.	
Licensing Committee Cllr Patel (Chair) Cllr Peacock (V.Chair) Cllr Dobbie Cllr Vanier Cllr Lister Cllr Beacham Cllr Bloch Cllr Demirici Cllr Mughal Cllr Reid	5 Lab, 5 Lib Dem Members. All Licensing subs to be appointed by Licensing Committee	Licensing Sub Committee - A Cllr Patel (Chair) Cllr Vanier Cllr Demirci	2 Lab, 1 Lib Dem Members.
		Licensing Sub Committee - B Cllr Peacock (Chair) Cllr Dobbie Cllr Mughal	2 Lab, 1 Lib Dem Members.
		Licensing Sub Committee - C Cllr Lister Cllr Beacham (Chair) Cllr Reid	1 Lab, 2 Lib Dem Members.
The Executive Cllr Meehan (Chair) Cllr Reith (V.Chair) Cllr Amin Cllr Basu Cllr Canver Cllr Diakides Cllr Haley Cllr B. Harris Cllr Mallet Cllr Santry	Leader and 9 Executive Members.	The Executive will appoint its own sub bodies	
Overview and Scrutiny Committee Cllr Bull (Chair) Cllr Cooke (V.Chair) Cllr Bevan Cllr Jones	4 Lab, 3 Lib Dem Members to include the Education representatives. <i>The Mayor or Members of the Executive may not be</i>		

COMMITTEE & MEMBERSHIP	NO. OF MEMBERS	SUBORDINATE BODIES	NO. OF MEMBERS
Cllr Winksill Cllr Newton Cllr Davies	<i>Members</i>		
Remuneration Committee Cllr Griffith (Chair) Cllr Bull Cllr Meehan Cllr C. Harris Cllr Hoban Cllr Williams	3 Lab, 3 Lib Dem Members to include: Leader Chair of Gen Purposes Chair of O & Scrutiny Leader of Opposition		
Standards Committee Cllr Egan Cllr Kober Cllr Lister Cllr Gmmh Rahman Khan Cllr Edge Cllr Mughal Cllr Williams Cllr Winskill Carol Sykes (Ind) Irene Francis (Ind) Roger Lovegrove (Ind) Nicholas Weber (Ind)	4 Lab, 4 Lib Dem plus 4 Independent Members. The Mayor or Leader cannot be a member. To elect their own Chair		
Area Assemblies To comprise all Members of the relevant wards		Crouch End, Hornsey and Stroud Green Cllr Edge (LD) - Chair Cllr Aitken (LD) Cllr Butcher (LD) Cllr Gorrie (LD) Cllr Reid (LD) Cllr Weber (LD) Cllr Whyte (LD) Cllr Wilson (LD) Cllr Winskill (LD)	Ward Members of Crouch End, Hornsey and Stroud Green
		Muswell Hill Cllr Engert (LD) - Chair Cllr Beacham (LD) Cllr Beynon (LD) Cllr Bloch (LD) Cllr Davies (LD)	Ward Members of Highgate, Muswell Hill, Fortis Green & Alexandra

COMMITTEE & MEMBERSHIP	NO. OF MEMBERS	SUBORDINATE BODIES	NO. OF MEMBERS
		Cllr Hare (LD) Cllr Hoban (LD) Cllr Newton (LD) Cllr Oatway (LD) Cllr Portess (LD) Cllr Rainger (LD) Cllr Williams (LD)	
		Northumberland Park & White Hart Lane Cllr Adje (Lab) - Chair Cllr Amin (Lab) Cllr Bevan (Lab) Cllr Bull (Lab) Cllr Peacock (Lab) Cllr Santry (Lab)	Ward Members of White Hart Lane and Northumberland Park
		Tottenham Hale & Seven Sisters Cllr Vanier (Lab) - Chair Cllr Basu (Lab) Cllr Diakides (Lab) Cllr Knight (Lab) Cllr Kober (Lab) Cllr Lister (Lab) Cllr Reith (Lab) Cllr Stanton (Lab) Cllr Thompson (Lab)	Ward Members of Tottenham Hale, Tottenham Green and Seven Sisters
		St. Ann's & Harringay Cllr Adamou (Lab) – Chair Cllr Alexander (LD) Cllr Baker (LD) Cllr Canver (Lab) Cllr Haley (Lab) Cllr Harris (Lab)	Ward Members of St. Ann's & Harringay
		West Green & Bruce Grove Cllr Gmmh Rahman Khan (Lab) - Chair Cllr Dogus (Lab) Cllr Dodds (Lab) Cllr Griffith (Lab) Cllr Jones (Lab) Cllr Mallett (Lab)	Ward Members of Bruce Grove and West Green

COMMITTEE & MEMBERSHIP	NO. OF MEMBERS	SUBORDINATE BODIES	NO. OF MEMBERS
		Wood Green Cllr Cooke (Lab) – Chair Cllr Demici (LD) Cllr Dobbie (Lab) Cllr Egan (Lab) Cllr Harris (LD) Cllr Meehan (Lab) Cllr Mughal (LD) Cllr Oakes (LD) Cllr Patel (Lab)	Ward Members of Noel Park, Bounds Green and Woodside
Housing Fora To comprise all members of the relevant wards		Broadwater Farm Cllr Gmmh Rahman Khan (Lab) - Chair Cllr Griffith (Lab) Cllr Mallett (Lab)	Members from West Green Ward
		Hornsey Cllr Edge (LD) - Chair Cllr Aitken (LD) Cllr Beacham (LD) Cllr Beynon (LD) Cllr Bloch (LD) Cllr Butcher (LD) Cllr Davies (LD) Cllr Engert (LD) Cllr Gorrie (LD) Cllr Hare (LD) Cllr Hoban (LD) Cllr Newton (LD) Cllr Oatway (LD) Cllr Portess (LD) Cllr Rainger (LD) Cllr Reid (LD) Cllr Weber (LD) Cllr Whyte (LD) Cllr Williams (LD) Cllr Wilson (LD) Cllr Winskill (LD)	Members from Hornsey, Stroud Green, Highgate, Alexandra, Crouch End, Muswell Hill and Fortis Green Wards.
		North Tottenham Cllr Bull (Lab) - Chair Cllr Adje (Lab) Cllr Amin (Lab) Cllr Bevan (Lab) Cllr Dodds (Lab) Cllr Dogus (Lab)	Members from White Hart Lane, Northumberland Park, Tottenham Hale and Bruce Grove Wards

COMMITTEE & MEMBERSHIP	NO. OF MEMBERS	SUBORDINATE BODIES	NO. OF MEMBERS
		Cllr Jones (Lab) Cllr Peacock (Lab) Cllr Reith (Lab) Cllr Santry (Lab) Cllr Stanton (Lab) Cllr Thompson (Lab)	
		South Tottenham Cllr Griffith (Lab) - Chair Cllr Adamou (Lab) Cllr Alexander (LD) Cllr Baker (LD) Cllr Basu (Lab) Cllr Canver (Lab) Cllr Diakides (Lab) Cllr Haley (Lab) Cllr Harris (Lab) Cllr Gmmh Rahman Khan (Lab) Cllr Knight (Lab) Cllr Kober (Lab) Cllr Lister (Lab) Cllr Mallett (Lab) Cllr Reith (Lab) Cllr Stanton (Lab) Cllr Thompson (Lab) Cllr Vanier (Lab)	Members from Harringay, St Ann's, Tottenham Green, Seven Sisters, Tottenham Hale and West Green Wards
		Wood Green Cllr Cooke (Lab) – Chair Cllr Adje (Lab) Cllr Bull (Lab) Cllr Demirci (LD) Cllr Dobbie (Lab) Cllr Egan (Lab) Cllr Harris (LD) Cllr Meehan (Lab) Cllr Mughal (LD) Cllr Oakes (LD) Cllr Patel (Lab) Cllr Santry (Lab)	Members from Noel Park, Bounds Green, White Hart Lane and Woodside Wards

<u>Executive Portfolios 2006/07</u>	
<u>Portfolio</u>	<u>Responsibility</u>
Leader of the Council Cllr Meehan	• Co-ordination within the Executive • Communications (Media & PR) • Corporate policy and strategy • Equalities
Executive member for Children and Young People Cllr Santry Deputy Cllr Jones	• Children and Families • Children's Centres • Children Education Services • Children Social services • Early Years and Play • Family and Community Involvement • Music Service • School Standards and Inclusion • Youth
Executive member for Community Involvement Cllr Reith Deputy Cllr Dogus	• Area Assemblies • Communications • Corporate Consultation • Corporate Engagement • Customer Services • Libraries • Member Services • Neighbourhoods • Voluntary Sector
Executive member for Crime and Community Safety Cllr Canver Deputy Cllr Cooke	• Anti-social behaviour • Community Safety • Crime Issues • Crime reduction initiatives • Drug issues; Drug and Alcohol Action Team • Enforcement • Links to Police Service, Probation Service • Prevention of offending and re-offending • Safer Communities (including Domestic Violence & Harassment) • Services provided by the Youth Offending Team
Executive member for Enterprise and Regeneration Cllr Amin Deputy Cllr Egan	• Business Support and employment initiatives • Cultural Industries • Economic Regeneration • External funding • Haringey Strategic Partnership • Key sites • Planning • Policy & Partnerships • Regeneration programme performance • Urban Futures

<u>Executive Portfolios 2006/07</u>	
<u>Portfolio</u>	<u>Responsibility</u>
Executive member for Environment & Conservation Cllr Haley Deputy Cllr Patel	• Better Haringey • Conservation • Parking • Recreation and Leisure Services including Parks and Open Spaces • Recycling • Street Scene • Transport
Executive member for Finance Cllr Mallet Deputy Cllr Stanton	• Benefits and Local Taxation • Corporate Finance • Procurement • Property Services
Executive member for Health & Social Services Cllr B. Harris Deputy Cllr Kober	• Adult Social Services • Adult Education Services • Carers • Lifelong Learning • Partnerships and liaison with NHS bodies • Public Health co-ordination across the executive portfolios • Services for Asylum Seekers
Executive member for Housing Cllr Diakides Deputy Cllr Thompson	• Housing Management • Housing Strategy and Needs • Technical and Building Services
Executive member for Organisational Development & Performance Cllr Basu Deputy Cllr Dodds	• Best Value and Performance Management • Complaints • Human Resources • IT Services and E-Government • Legal Services • Organisational Development and Learning

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Council Meeting - 22 May 2006

Proposed Appointments to Outside Bodies

Body Name	No of Reps			
London Local Authority Forum				Category: Association
Arts Council England	2	<u>Term of Office:</u> 1 year (s)		
14/lab				
Granted Aid: No				
<u>Retiring Representative (s) / Expiry</u>	Ms V Manheim	31/05/07		
	Cllr S Thompson	31/05/07		
Transport & Environment Committee				Category: Association
Association of London Government	2	<u>Term of Office:</u> 1 year (s)		Lead member for Transport and /or environment issues. One voting member and 1 deputy.
14/alg/tcl				
Granted Aid: No				
<u>Retiring Representative (s) / Expiry</u>	Cllr B Haley	31/05/07	Exec Member for Environment	
	Cllr J Patel	31/05/07	deputy	
2012 Forum				Category: Association
Association of London Government	1	<u>Term of Office:</u> 1 year (s)		
14/alg/				
Granted Aid:				
<u>Retiring Representative (s) / Expiry</u>	Cllr B Haley	31/05/07		
Children, Young People and Families Forum				Category: Association
Association of London Government	1	<u>Term of Office:</u> 1 year (s)		
14/cypff				
Granted Aid:				
<u>Retiring Representative (s) / Expiry</u>	Cllr L Santry	31/05/07	Exec Member for Children's Services	
Crime and Public Protection Forum				Category: Association
Association of London Government	2	<u>Term of Office:</u> 1 year (s)		Lead Member for Community Safety/Policing Matters normally appointed plus one deputy.
14/alg/cspp				Nominated members will compete with other boroughs for a place on the committee.
Granted Aid: No				
<u>Retiring Representative (s) / Expiry</u>	Cllr N Canver	31/05/07	Exec Member for community safety	
	Cllr M Cooke	31/05/07	(Deputy)	

Body Name**No of Reps**

Culture and Tourism Forum
Association of London Government

1

Term of Office: 1 year (s)

Category: Association

Lead member for Culture/tourism or sport normally appointed plus one deputy.
Nominated members will compete with other boroughs for a place on the committee.

14/alg/alc

Granted Aid: No

Retiring Representative (s) / Expiry

Cllr C Adje

31/05/07

Cllr B Haley

31/05/07

Exec member for culture, tourism or sport

Economic Development Forum
Association of London Government

2

Term of Office: 1 year (s)

Category: Association

Lead member for economic development Europe or Regeneration normally appointed plus deputy.

Nominated members will compete with other boroughs for a place on the committee.

14/alg/edr

Granted Aid: No

Retiring Representative (s) / Expiry

Cllr K Amin

31/05/07

Exec member for economic development

Cllr P Egan

31/05/07

Grants Committee
Association of London Government
14/alg/lbg

3

Term of Office: 1 year (s)

Category: Association

One voting member and 2 deputies

Granted Aid: No

Retiring Representative (s) / Expiry

Cllr N Canver

31/05/07

voting member

Cllr D Dogus

31/05/07

(deputy)

Cllr L Reith

31/05/07

(deputy)

Greater London Employment Forum
Association of London Government
14/alg/glp

2

Term of Office: 1 year (s)

Category: Association

Granted Aid: No

Retiring Representative (s) / Expiry

Cllr D Basu

31/05/07

Cllr A Stanton

31/05/07

Health & Social Care Forum
Association of London Government

2

Term of Office: 1 year (s)

Category: Association

Lead member for Social Services and Health normally appointed plus one deputy

Nominated members will compete with other boroughs for a place on the committee.

14/alg/ssc

Granted Aid: No

Retiring Representative (s) / Expiry

Cllr D Dogus

31/05/07

Cllr B Harris

31/05/07

Exec member for Social Services

Body Name**No of Reps**

Housing Forum Association of London Government	2	<u>Term of Office:</u> 1 year (s)	Category: Association Lead member for housing normally appointed NOMINATIONS
14/alg/hoc	.		
Granted Aid: No			
<u>Retiring Representative (s) / Expiry</u>	Cllr I Diakides	31/05/07	Exec member for housing
	Cllr S Thompson	31/05/07	
Leader's Committee Association of London Government	3	<u>Term of Office:</u> 1 year (s)	Category: Association Leader of The Council is voting member plus 2 deputies
14/alg/lc			
Granted Aid: No			
<u>Retiring Representative (s) / Expiry</u>	Cllr A Dobbie	31/05/07	Deputy
	Cllr G F Meehan	31/05/07	(voting member)
	Cllr L Reith	31/05/07	Deputy
London Housing Unit Executive Sub. Cttee Association of London Government		<u>Term of Office:</u> 1 year (s)	Category: Association Leader of the Council to be appointed and the Lead Member for Housing as Deputy
14/alg/lhe	.		
Granted Aid: No			
<u>Retiring Representative (s) / Expiry</u>	Cllr I Diakides	31/05/07	Exec member for Housing (deputy)
	Cllr G F Meehan	31/05/07	Leader
Sectoral Joint Cttee. London Housing Unit Cttee. Association of London Government	1	<u>Term of Office:</u> 1 year (s)	Category: Association Leader of the Council normally appointed
14/alg/lhu			
Granted Aid: No			
<u>Retiring Representative (s) / Expiry</u>	Cllr G F Meehan	31/05/07	
Thames Regional Flood Defence Committee Environment Agency	1	<u>Term of Office:</u> 4 year (s)	Category: Association Representative appointed jointly by Camden, Enfield, Hackney, Haringey and Islington LBC's. x The Agency pays travelling expenses and , in certain circumstances, subsistence and a loss of earnings allowance.
14/nrat			
Granted Aid: No			
<u>Retiring Representative (s) / Expiry</u>	Cllr B Haley	31/05/10	

Body Name**No of Reps**

The Board

Greater London Enterprise Ltd

14/glel

2

Term of Office: 1 year (s)

Category: Association

Granted Aid: No

Retiring Representative (s) / Expiry

vacant

31/05/06

Cllr T Mallet

31/05/07

General Assembly

Local Government Association

7

Term of Office: 1 year (s)

Category: Association

Leader, Dep. Leader, Chief Whip, Group Sec,
Ch Gen Purp and 2 others

14/lga

Granted Aid: No

Retiring Representative (s) / Expiry

Cllr C Adje

31/05/07

Cllr N Canver

31/05/07

Cllr A Dobbie

31/05/07

deputy

Cllr E Griffith

31/05/07

Cllr Gmmh Khan

31/05/07

Cllr G F Meehan

31/05/07

Voting Member

Cllr L Reith

31/05/07

deputy

Urban Commission

Local Government Association

2

Term of Office: 1 year (s)

Category: Association

No expenses are paid to representatives
attending Urban Commission meetings
Lead Member of Regeneration and one other

14/lga/u

Granted Aid: No

Retiring Representative (s) / Expiry

Cllr K Amin

31/05/07

Exec Mem for Regeneration Voting Member

Cllr P Egan

31/05/07

The Management Committee

Local Government Information Unit

1

Term of Office: 1 year (s)

Category: Association

14/lgi

Granted Aid: No

Retiring Representative (s) / Expiry

Cllr I Diakides

31/05/07

Deputy

Cllr A Dobbie

31/05/07

The Management Committee

London Accident Prevention Council

2

Term of Office: 2 year (s)

Category: Association

This committee requires 2 Cllrs and 1 Road
Safety Officer from each borough. Harringey
's Road safety officer is Janet Kirrage

14/lap

Granted Aid: No

Retiring Representative (s) / Expiry

vacant

31/05/06

Cllr E Jones

31/05/08

Body Name**No of Reps**

Members' Committee

London Housing Consortium

2

Term of Office: 1 year (s)

Category: Association

No allowances or expenses are paid to members.

Transport to and from meetings (mini cab) is offered

Elected Representatives do not need to be members of the Council's Executive

14/lhc

Granted Aid: No

Retiring Representative (s) / Expiry

vacant

31/05/06

Cllr J Bevan

31/05/07

The Authority

North London Waste Authority

2

Term of Office: 1 year (s)

Category: Association

Meetings are preceded by Group meetings at 14:00. One Council representative now serves on an Environmental Advisory Committee which meets at 13:00 before Authority meetings.

14/nlw

Granted Aid: No

Retiring Representative (s) / Expiry

Cllr B Haley

31/05/07

Exec member for environment

Cllr J Patel

31/05/07

Deputy

Body Name**No of Reps**

The Management Committee			4	<u>Term of Office:</u> 1 year (s)	Category: Community
African-Caribbean Leadership Council					
14/acc					
Granted Aid: Yes					
<u>Retiring Representative (s) / Expiry</u>					
	vacant	31/05/06			
	vacant	31/05/06			
	Cllr B Haley	31/05/07			
	Cllr S Thompson	31/05/07			
Age Concern London Conference			1	<u>Term of Office:</u> 3 year (s)	Category: Community
Age Concern London					
14/acl					
Granted Aid: No					
<u>Retiring Representative (s) / Expiry</u>					
	Ms M Dewar	31/05/09			
Social and Management Committee			2	<u>Term of Office:</u> 1 year (s)	Category: Community
Broadwater Farm Residents Association					
14/bfr					
Granted Aid: Yes					
<u>Retiring Representative (s) / Expiry</u>					
	Cllr D Dogus	31/05/07			
	Cllr T Mallet	31/05/07			
The Management Committee			3	<u>Term of Office:</u> 1 year (s)	Category: Community
Council of Asian People					
14/cap					
Granted Aid: Yes					
<u>Retiring Representative (s) / Expiry</u>					
	vacant	18/07/05			
	vacant	31/05/06			
	vacant	18/07/05			
The Management Committee			1	<u>Term of Office:</u> 1 year (s)	Category: Community
Haringey Chinese Centre					
14/hcc					
Granted Aid: Yes					
<u>Retiring Representative (s) / Expiry</u>					
	Cllr T Mallet	31/05/07			
The Management Committee			3	<u>Term of Office:</u> 1 year (s)	Category: Community
Haringey Consortium of Disabled People and Carers					
14/hdc					
Granted Aid: Yes					
<u>Retiring Representative (s) / Expiry</u>					
	vacant	31/05/06			
	vacant	31/05/06			
	vacant	31/05/06			

Body Name**No of Reps**

The Management Committee
Haringey Emergency Corps
14/hec

2

Term of Office: 3 year (s)

Category: Community

No expenses or other payments made

Granted Aid: Yes

Retiring Representative (s) / Expiry

vacant

31/05/06

vacant

31/05/06

The Management Committee

Haringey Irish Cultural & Community Centre
14/icc

2

Term of Office: 3 year (s)

Category: Community

Granted Aid: Yes

Retiring Representative (s) / Expiry

Cllr K Amin

31/05/09

Cllr S Peacock

31/05/07

The Executive Committee

Haringey Racial Equality Council
14/hre

3

Term of Office: 1 year (s)

Category: Community

Granted Aid: Yes

Retiring Representative (s) / Expiry

vacant

18/07/05

Cllr D Basu

31/05/07

Cllr D Dogus

31/05/07

Consultative Committee

Highgate Wood

2

Term of Office: 1 year (s)

Category: Community

Deputies may attend in place of appointed nominee.

One Cllr for Archway Ward and One Cllr for Muswell Hill Ward only to be appointed.

No payment

14/hwj

Granted Aid: No

Retiring Representative (s) / Expiry

Cllr Hare

31/05/06

Cllr Bloch

31/05/06

The Management Committee

Hornsey (North London) YMCA
14/hym

1

Term of Office: 1 year (s)

Category: Community

Must be Councillor

Granted Aid: No

Retiring Representative (s) / Expiry

Cllr Cooke

31/05/06

Body Name**No of Reps**

The Management Committee
Hornsey Parochial Charities

6

Term of Office: 4 year (s)

Category: Community

Total of 6 reps. Doesn't need to be Cllr.
Would prefer someone with Hornsey links.
No allowances or expenses paid
email:hornseyipc@aol.com

14/hpc

Granted Aid: No

Retiring Representative (s) / Expiry

Cllr E Griffith	31/05/10
Ms A MacFarlane	31/05/08
Ms V Manheim	31/05/09
Ms L Marshall	31/05/09
Ms M Neuner	31/05/09
Mrs B Simon	31/05/07

Management Committee
Jacksons Lane

3

Term of Office: 1 year (s)

Category: Community

Travel expenses can be paid if Committee
Members need assistance.

14/jlc

Granted Aid: Yes

Retiring Representative (s) / Expiry

Cllr Portess	31/05/06
Cllr Aitken	31/05/06
vacant	31/05/06

National Steering Committee
Local Authority Action for Southern Africa
14/actsa

3

Term of Office: 1 year (s)

Category: Community

Fax no: 0171-837-3001

Granted Aid: No

Retiring Representative (s) / Expiry

vacant	31/05/06	
vacant	31/05/06	(deputy)
vacant	18/07/05	

The Management Committee
Markfield Project

2

Term of Office: 1 year (s)

Category: Community

Terms of Reference for Councillors
involvement in Voluntary Sector Committees is
requested by the organisation.
There is no payment. Exec members are
entitled to claim travel expenses & childcare
with appropriate receipts

14/mpr

Granted Aid: Yes

Retiring Representative (s) / Expiry

vacant	31/05/06
Cllr D Basu	31/05/07

The Management Committee
Migrant Training
14/mtc

1

Term of Office: 1 year (s)

Category: Community

Expenses paid on request

Granted Aid: No

Retiring Representative (s) / Expiry

vacant	31/05/06
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Body Name**No of Reps**

The Executive Committee MIND in Haringey 14/min	1	<u>Term of Office:</u> 1 year (s)	Category: Community Fax 340 8308 x
Granted Aid: Yes			
<u>Retiring Representative (s) / Expiry</u>	vacant	18/07/05	
Open Door Open Door	1	<u>Term of Office:</u> 1 year (s)	Category: Community This body offers a counselling service. for psychotherapy for the 12 - 24 year olds and their parents. No payment for attendance
14/od			
Granted Aid: No			
<u>Retiring Representative (s) / Expiry</u>	vacant	31/05/06	
Mitchley Road Centre Management Committee Psychiatric Rehabilitation Association-Mitchley Rd 14/mrc	1	Category: Community <u>Term of Office:</u> 1 year (s)	No allowances for expenses
Granted Aid: Yes			
<u>Retiring Representative (s) / Expiry</u>	Ms M Dewar	31/05/07	
The Management Committee Relate North London 14/rel	3	<u>Term of Office:</u> 1 year (s)	Category: Community
Granted Aid: Yes			
<u>Retiring Representative (s) / Expiry</u>	vacant	31/05/06	
	vacant	31/05/06	
	vacant	18/07/05	
The Association RFCA for Greater London	1	<u>Term of Office:</u> 3 year (s)	Category: Community Changed name from Territorial Assoc. & Volunteer Reserve Assoc. for Greater London - notified Jan 2002. Member shall not exceed the age of 65 during period of membership. In special circumstances may serve up to 70 years. No allowances or expenses are paid to any Council nominee
14/tavr			
Granted Aid: No			
<u>Retiring Representative (s) / Expiry</u>	Cllr A Dobbie	31/05/06	

Body Name**No of Reps**

The Management Committee
Tottenham District Charity
14/tdc

7

Term of Office: 4 year (s)

Category: Community

Granted Aid: No

Retiring Representative (s) / Expiry

Cllr K Amin	31/05/10
Ms M Dewar	31/05/09
Mr R Edmonds	31/05/09
Mr P R Jones	30/09/09
Cllr F A Knight	31/05/09
Cllr S Peacock	31/05/09
Ms T Piper	31/05/10

The Management Committee
Victim Support Haringey
14/vsh

2

Term of Office: 1 year (s)

Category: Community
No expenses are paid

Granted Aid: No

Retiring Representative (s) / Expiry

vacant	31/05/06
vacant	31/05/06

Body Name**No of Reps**

Behaviour Improvement Programme

Category: Partnership

1

Term of Office: 1 year (s)

14/bip

Granted Aid: No

Retiring Representative (s) / Expiry

vacant

31/05/06

The Consultative Group

Category: Partnership

Haringey Community & Police Consultative Group

6

Term of Office: 1 year (s)

14/hcp

Granted Aid: No

Retiring Representative (s) / Expiry

Mr R Rice

31/05/07

Cllr N Canver

31/05/07

Executive Committee Member crime and safety

Cllr M Cooke

31/05/07

Cllr Gmmh Khan

31/05/07

Cllr G F Meehan

31/05/07

Cllr J Patel

31/05/07

Community Legal Services

Category: Partnership

Haringey Community Legal Services Partnership

1

Term of Office: 1 year (s)

14/hcls

Granted Aid: No

Retiring Representative (s) / Expiry

vacant

18/07/05

Body Name**No of Reps**

Better Places Partnership Board
Haringey Council (HSP)
14/BH

2

Term of Office: 1 year (s)

Category: Partnership
To be agreed by The Executive

Granted Aid:

<u>Retiring Representative (s) / Expiry</u>	vacant	31/05/06	Exec Member
	vacant	31/05/06	Exec member

Children & Young People's Strategic Partnership Bd
Haringey Council (HSP)
14/cypsp

4

Term of Office: 1 year (s)

Category: Partnership
To be agreed by The Executive

Granted Aid:

<u>Retiring Representative (s) / Expiry</u>	vacant	31/05/06	Exec member
	vacant	31/05/06	Exec member
	vacant	31/05/06	Must be Leader. Chair
	vacant	31/05/06	Exec member

Enterprise Partnership Board
Haringey Council (HSP)
14/EPB

2

Term of Office: 1 year (s)

Category: Partnership

Granted Aid:

<u>Retiring Representative (s) / Expiry</u>	vacant	31/05/06
	Cllr K Amin	31/05/07

Haringey Strategic Partnership Board
Haringey Council (HSP)
14/lsp

3

Term of Office: 1 year (s)

Category: Partnership
Ch. Exec. Is also an ex-officio member.
To be agreed by The Executive

Granted Aid: No

<u>Retiring Representative (s) / Expiry</u>	vacant	31/05/06	Exec Member for enterprise & regeneration
	vacant	31/05/06	Exec.Ed. & Lifelong Lrn.
	vacant	31/05/06	Leader

Haringey Wellbeing Partnership Board
Haringey Council (HSP)
14/hhc

4

Term of Office: 1 year (s)

Category: Partnership
To be agreed by The Executive

Granted Aid: No

<u>Retiring Representative (s) / Expiry</u>	vacant	31/05/06	Exec Member
	vacant	31/05/06	Exec Member
	vacant	31/05/06	Exec Member
	Cllr G F Meehan	31/05/07	Exec Member#

Education Business Partnership
Haringey Partnership
14/ebp

1

Term of Office: 1 year (s)

Category: Partnership

Granted Aid: No

<u>Retiring Representative (s) / Expiry</u>	Ms J Karklins	31/05/06
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19 May 2006

Body Name**No of Reps**

The Authority
Lee Valley Regional Park Authority

2

Term of Office: 4 year (s)

Category: Partnership

In addition to the full Authority, there are 2 main committees, 8 smaller committees/panels. Authority meetings 4 a yr, on Thursdays @ 2:00pm. Main Committee meetings 4 or 5 a yr, on Thursdays @ 2:00pm. The LVRPA cannot pay Members an allowance as statutorily but does pay travel and subsistence allowances.

26/6/02

The scheme is changing and may not contain travel allowance

14/lvr

Granted Aid: No

Retiring Representative (s) / Expiry

Cllr J Bevan

31/05/10

Cllr A Stanton

31/05/09 Deputy

The Partnership Board

The Bridge (Seven Sisters) NDC

4

Term of Office: 1 year (s)

Category: Partnership

There is no payment for attendance. There is no longer an Executive Board and the shadow Board will cease to exist after March 2002.

Lead member for regeneration & 3 ward members, 1 from Tott Green, 1 from Seven Sisters and 1 from St Ann's ward.

14/bndc

Granted Aid: No

Retiring Representative (s) / Expiry

Cllr K Amin

31/05/07

Exec Member Enterprise & Regeneration

Cllr I Diakides

31/05/07

Cllr for Tottenham Green Ward

Cllr B Harris

31/05/07

Cllr for S A Ward

Cllr C Kober

31/05/07

Cllr for S S Ward

Tottenham Green Enterprise Centre

Tottenham Green Enterprise Centre

14/tye

1

Term of Office: 1 year (s)

Category: Partnership

Granted Aid: No

Retiring Representative (s) / Expiry

vacant

31/05/06

local Economic Partnership for Upper Lee Valley

Urban Futures London Limited

14/lep

4

Term of Office: 1 year (s)

Category: Partnership

Granted Aid: No

Retiring Representative (s) / Expiry

Cllr D Basu

31/05/07

Seven Sisters Ward Member

Cllr J Bevan

31/05/07

Northumberland Park Ward Member

Cllr A Dobbie

31/05/07

Noel Park Ward Member

Cllr T Mallet

31/05/07

West Green Ward Member

The Steering Committee

Wood Green Town Centre Management

14/wgt

1

Term of Office: 3 year (s)

Category: Partnership

Granted Aid: No

Retiring Representative (s) / Expiry

Cllr A Dobbie

31/05/09

Ward Member for Noel Park

Body Name**No of Reps**

Advisory Committee (Statutory)
Alexandra Park and Palace

8

Term of Office: 1 year (s)

Category: Statutory
6 of the 8 Councillors represent
Alexandra, Bounds Green, Fortis Green
Hornsey, Muswell Hill and Noel Park Wards.

14/aps

Granted Aid: No

Retiring Representative (s) / Expiry

vacant	31/05/06	Hornsey Ward
vacant	22/07/05	
Cllr Oatway	31/05/06	Alexandra Ward
Cllr Newton	31/05/06	Fortis Green Ward
Cllr Rainger	31/05/06	Muswell Hill Ward Member
Cllr Whyte	31/05/06	Hornsey Ward
Cllr M Cooke	31/05/07	Bounds Green Ward
Cllr A Dobbie	31/05/07	Noel Park Ward

Haringey Schools' Forum
Haringey Council
14/hsf

1

Term of Office: 1 year (s)

Category: Statutory

Granted Aid:

Retiring Representative (s) / Expiry

Cllr B Harris	31/05/07
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Safer Communities Executive Board
Haringey Council (HSP)
14/cseb

2

Term of Office: 1 year (s)

Category: Statutory

Granted Aid: No

Retiring Representative (s) / Expiry

Cllr N Canver	31/05/07	Exec. Member. For Crime & Comm. Safety
Cllr M Cooke	31/05/07	Deputy Exec Member

School Admission Forum
Haringey School Admission Forum
14/saf

3

Term of Office: 1 year (s)

Category: Statutory

Granted Aid: No

Retiring Representative (s) / Expiry

Cllr E Jones	31/05/07
Cllr L Santry	31/05/07
Cllr Weber	31/05/07

Body Name**No of Reps**

Valuation Tribunal

London (N West) Valuation Tribunal

6

Term of Office: 6 year (s)

Category: Statutory

Tribunal has changed its membership requirements due to changes in Government requirements. Needs only three Councillors from Haringey.

See letter on file30/1/02. Although they require 10 members (only 3 to be Cllrs) at this moment they do not require any additions to the 6 presiding members

Age Limit 72

14/lvt

Granted Aid: No

Retiring Representative (s) / Expiry

vacant	18/07/05
vacant	18/07/05
Cllr Reid	18/07/05
Cllr A Dobbie	31/05/12
Mr N Martindale	31/05/12
Mr A Zaman	31/05/12

Complaints Review Panel

Social Services Statutory

10

Term of Office: 1 year (s)

Category: Statutory

1members will be drawn each time to form a panel.

Must have an understanding of Social Services Issues

Week day morning meetings

Training will be given.

14/sscr

Granted Aid: No

Retiring Representative (s) / Expiry

Cllr Wilson	31/05/06	pool member
Cllr Mughal	31/05/06	pool member
Cllr Butcher	31/05/06	pool member
Cllr Edge	31/05/06	pool member
vacant	31/05/06	pool member
vacant	31/05/06	pool member
vacant	31/05/06	pool member
Cllr G Adamou	31/05/07	pool member
Cllr L Reith	31/05/07	pool member
Cllr A Stanton	31/05/07	pool member

The Conference

Standing Advisory Council on Religious Education

2

Term of Office: 1 year (s)

Category: Statutory

The frequency of meetings is now 3 times a year.

14/sac

Granted Aid: No

Retiring Representative (s) / Expiry

Cllr E Jones	31/05/07
Cllr L Santry	31/05/07

Body Name**No of Reps**

The Council
Collage Arts

2

Term of Office: 1 year (s)

Category: Trusts

No allowances or expenses are paid to any
Council nominee

14/hac

Granted Aid: Yes

Retiring Representative (s) / Expiry

Cllr I Diakides

31/05/07

Cllr G F Meehan

31/05/07

Finsbury Park Turst

Fin Future

14/fpt

1

Term of Office: 1 year (s)

Category: Trusts

Preferably Councillors

preferably from Stroud Green

Granted Aid:

Retiring Representative (s) / Expiry

Cllr G Adamou

18/07/05

The Board

Haringey Buildings Preservation Trust

14/HBP

5

Term of Office: 1 year (s)

Category: Trusts

Granted Aid: Yes, but retain voting rights.

Retiring Representative (s) / Expiry

Cllr K Amin

31/05/07

Cllr G Bull

31/05/07

Cllr R Dodds

31/05/07

Cllr E Jones

31/05/07

Cllr S Peacock

31/05/07

Regional Committee (North Thames)

London & Quadrant Housing Trust

14/lqh

1

Term of Office: 4 year (s)

Category: Trusts

Travel costs may be claimed

Granted Aid: No

Retiring Representative (s) / Expiry

Cllr J Bevan

31/05/10

The Trust

Selby Trust

14/str

3

Term of Office: 4 year (s)

Category: Trusts

Granted Aid: Yes

Retiring Representative (s) / Expiry

Cllr K Amin

31/05/10

Cllr S Peacock

31/05/09

Cllr L Santry

31/05/09

Council *on* 17th July 2006

Report title: Annual Report from the Standards Committee : 2005 / 06

Report of: Standards Committee

1. Purpose

To report on the activities of Standards Committee over the previous year and to give information on the monitoring of the Members' Code of Conduct and of complaints against members.

2. Recommendations

That Council note the report.

Report authorised by: **Mr Nicholas Weber, Chair Standards Committee**

Contact officer: **Dr David Fishman**

Telephone: **020 8489 2615**

3. Access to information:

Local Government (Access to Information) Act 1985

ANNUAL REPORT FROM STANDARDS COMMITTEE : 2005/06

1. Introduction

Message from Chair of the Standards Committee

To the many new members of Haringey Council, Standards Committee will be one of many. However, this committee was set up by statute as part of the government's efforts to reinforce an ethical framework within public life, and, as such, has a quasi-judicial role that has implications for every member of the council, whether elected or co-opted.

As part of your induction, you will, no doubt, have been told of the importance of declaring any gifts or hospitality obtained by virtue of your office. Anything greater than £25 in value should be declared on the Register of Gifts and Hospitality, which is available for public consultation. It is worth getting into the habit of declaration soon after receipt, although you have 28 days to comply. If you have any doubts about whether to include something or not, put it down on the Register so as to cover yourself.

Over the past year, significant training has been organized and run by the Monitoring Officer. The purpose has been to refresh members' understanding of the basic tenets of the ethical standards framework as determined by Parliament, as well as to update members of changes in legislation or official guidance. For instance, the former Office of the Deputy Prime Minister is in the process of reviewing the efficacy of the Members' Code of Conduct, which may well have implications on current practice. It is therefore of great benefit for all members to attend training, and hopefully we shall see greater attendance this year than in previous ones.

Over the past year, the Standards Committee has thanked Ronnie Celaire for his contribution as an independent member, and is pleased to welcome Carol Sykes as the new independent member to replace him.

In February, the Audit Commission carried out an ethical governance audit, looking into how the statutory ethical framework has been working in Haringey over the past four years. Numerous interviews were conducted with the relevant people associated with the operation of this within Haringey, including the leader of the Council, the Interim Chief Executive, the Monitoring Officer and myself the Chair of Standards Committee.

Haringey's record has been a creditable one, and it is incumbent on all of us to keep it that way. Here's to another successful year ahead.

Nicholas Weber
Chair, Standards Committee
27 June 2006

2. Signatories to the Members' Code of Conduct

At the end of the reporting year all Councillors (56) and Co-opted and Independent Members (5) who were eligible to sign accepting the Code of Conduct had done so.

The voting co-opted and independent members were members of two Committees:

- Standards Committee: 3 independent members
- Lifelong Learning Scrutiny Panel: 2 co-opted members

3. Details of the Standards Committee

3.1 Political Breakdown

At the start of the reporting period, Standards Committee consisted of

6 Labour Councillors; 2 Liberal Democrat Councillors; 4 Independent members

3.2 Changes in membership

Independent Member, Ronnie Celaire, had written to the Committee Secretary to formally tender his resignation from the Standards Committee in December 2005, due to his employment with another local authority.

3.3 Chair and Deputy Chair

Mr Nicholas Weber and Ms I Francis were elected, respectively, as Chair and Deputy Chair.

3.4 Meetings

Four ordinary meetings were held during the year. The Minutes of Meetings held during the year, having been previously circulated, are available, by request, from the Standards Committee Secretary and for inspection in the Members' Rooms, prior to and immediately following the Council Meeting on 17th July 2006.

The Minutes are also available on the authorities website at <http://www.minutes.haringey.gov.uk>
Please contact Jeremy Williams for further information on 0208 489 2919 or at Jeremy.williams@haringey.gov.uk.

4 Register of Members' Financial and Other Interests (RFOI)

The RFOI is available for inspection, by appointment within normal working hours, at River Park House.

Additionally, a simplified version of the RFOI is on the Haringey Council website. The simplification consists of:

- modification of entries by removal of personal contact details;
- an opt-in policy, designed to ensure members are content that other details, such as employment details, could not lead to violation of their personal privacy.

5 Register of Members' Gifts and Hospitality (RGH)

5.1 Summary of Registrations

All signatories to the Members' Code of Conduct are required to register with the Monitoring Officer each Gift or item of Hospitality of value more than £25 received and arising out of their official positions.

A full list of entries registered for items of gifts and hospitality offered during the year is given at Appendix 1. A summary by value of the items registered for the year is given in Table 1.

TABLE 1: Values of gifts and/or hospitality

Value	Number of items registered	
	This Year	Last Year
Less than £25 ¹	10	2
£25-£50 ²	52	24
£50-£100	26	10
£100-£150	5	3
£150-£200	3	1
£200-£300	1	1
£300-£400	2	2
£400-£500	1	0
£500 or more	0	1
Approximate total value^{3,4}	£4,800	£ 2,900

No value declared	1	0
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NOTES to Table 1:

1. The Members' Code of Conduct does not *require* registration of items valued at less than £25. Members may, however, voluntarily register such items if they wish.

2. Where the value of an item was declared by means of a range falling into more than one of the tabulated intervals then it has been included in the higher such interval. For example, if a value had been declared as "£30-£60" then it would have been shown against the interval "£50-£100".

3. For the purpose of enabling an approximate total value to be calculated from this Table, it is necessary to give each interval a representative value. This is the lower end of that interval; for example, the interval "£50-£100" has the representative value of £50. Consequently, items valued at less than £25 are not included in the approximate total value, and items in the range "£500 or more" have been treated as if valued at £500.

4. The final approximate total, shown, has been rounded *up* to the nearest £100.

33 councillors and voting co-opted/independent members registered at least one gift or instance of hospitality during the year.

5.2 Acceptance

As part of the registration process, members were asked what they did with each item of gift/hospitality they were offered. For Hospitality, there are two meaningful options (Accepted, Not Accepted). For Gifts, there is a wider range of possibilities. Tables 2a and 2b summarise the responses.

Table 2a: How offers of Hospitality were treated

	Number of items of Hospitality	
	Not Accepted	Accepted
This Year	1	83
Last Year	0	35

Table 2b: How offers of Gifts were treated

	Number of Gifts				
	Not Accepted	Personally retained	Donated to charity	Donated to the Authority	Other
This Year	0	4	11	0	1
Last Year	0	3	9	0	0

Note. There is no requirement that the Monitoring Officer be notified when an otherwise-registerable Gift or Hospitality has been offered but refused, although it is **strongly recommended** that this be done. The figures under "Not Accepted" should therefore be interpreted with caution.

5.3 Donors

Also as part of the registration process, members were asked who offered them the gift or hospitality. Table 2c summarises donors by approximate type.

Table 2c: Donors of Gifts and Hospitality

	Classification of Donor					
	Private Company	Council/Parliamentary	Club/Assoc	Individual	Consultancy	Not known
This Year	17	62	14	3	4	0
Last Year	12	24	5	3	0	0

5.4 Access

The RGH is available for inspection, by appointment within normal working hours, at River Park House. It is also available on the Authority's website.

6 Declarations of Interest

The definitions of “personal interest” and “prejudicial interest” are given in the Members’ Code of Conduct. A prejudicial interest is a special type of personal interest, so all Interests are personal, and the distinction is therefore not between “personal” and “prejudicial” but, rather, between “prejudicial” and “personal, non-prejudicial”: there has continued to be confusion on this point of terminology.

It is a breach of the Code for a member (or other signatory) to fail to declare the appropriate type of interest at the appropriate stage in any proceedings, and could lead to a formal complaint being made. Anyone declaring a prejudicial interest is required to leave the chamber (or committee room) and to take no part in the discussion or decision-making; anyone declaring a personal but non-prejudicial interest may continue to play a full rôle.

Declaration of Interests is placed as a specific Item on the Agenda of every meeting of the Full Council and of every meeting of every serviced committee.

Council Minutes show there were **ten** declarations of personal, non-prejudicial interest at meetings of the full Council during the whole year. There were **no** declarations made of prejudicial interest

7 Complaints about alleged failures to adhere to the Members’ Code of Conduct

7.1 Complaints decided during the year

The number of complaints concerning alleged breaches of the Members’ Code of Conduct which were decided during the year is shown in Table 3.

Table 3: Complaints decided during the year

	This Year	Last Year
Decided by an Ethical Standards Officer	1	1
Decided by the Adjudication Panel for England	0	0
Decided by the Standards Committee	1	1

7.1.1 Complaints decided by an Ethical Standards Officer

7.1.1(a) Case Reference SBE12978.05

It was alleged that a member failed to declare a personal interest, failed to withdraw from a meeting when a matter in which he had a prejudicial interest was discussed, and improperly sought to influence a decision on the matter. The Ethical Standards Officer found no evidence of any failure to comply with the Code of Conduct.

7.1.2 Complaints decided by the Adjudication Panel for England

(None)

7.1.3 Complaints decided by the Standards Committee

7.1.3(a) Case Reference SBE9575.05

It was alleged that the Councillor had referred to protesters gathered outside the Civic Centre in derogatory terms, such that a member of the public was offended by this and she therefore failed to comply with the following requirements in the Code of Conduct:

- i) Not to conduct herself in a manner which could reasonably be regarded as bringing her offices as Councillor and Mayor and Haringey Council into disrepute. (Paragraph 4 of the Code of Conduct).
- ii) While acting in her official capacity, failing to treat others with respect. (Paragraph 2(b) of the Code of Conduct).

The Councillor did not dispute the findings of the Deputy Monitoring Officer's investigation and had written and apologised for any offence that she may have caused.

It was found that there had been a breach of Paragraph 4 of the Code of Conduct, in that the Councillor made a comment which had offended members of the public and could reasonably be regarded as bringing her office and Haringey Council into disrepute. It was found that there had been no breach of paragraph 2(b) of the Code of Conduct, which required her to treat others with respect. This was because the panel accepted that her comments were not directed at members of the public, or intended to offend.

The penalty imposed was one of 'censure', which was considered to be both reasonable and proportionate.

7.2 Complaints outstanding

Standards Committee has not been notified of any other outstanding complaints.

8. Training

8.1 Training for Standards Committee members

The Monitoring Officer held training sessions for Standards Committee members on the procedures to follow when hearing determinations, and a general update session on standards issues.

8.2 Training for signatories to the Members' Code of Conduct

Two training sessions were held during the year for signatories to the Code of Conduct. Both sessions reviewed the Code of Conduct and covered the guidance issued by the Standards Board of England.

Attendance, as shown by signatures on the attendance sheets (both repetitions of each session combined), was as given in Table 4.

Table 4: Attendance at training sessions for signatories to the Code of Conduct

Number of training sessions attended	Number of Councillors	Number of independent/co-opted members
None	37 (20)	2 (2)
1	19 (31)	5 (3)
2	- (6)	- (2)

(Note: Last Year's figures in brackets. Total of 56 Councillors listed for this year due to one resignation)

There has not been a significant increase in the number of Councillors who did attend some of the training sessions. 37 did not attend any training at all and the overall attendance was still disappointing. It is important that members are aware of Code of Conduct issues as breaches can have significant adverse impact for the Council as well as the individual member.

9. Review of the Code of Conduct for Members

Haringey Standards Committee responded to 'A Code for the Future', a consultation paper on the review of the Code of Conduct for Members, organised by The Standards Board for England.

10. Matters of Concern

Standards Committee did not minute any matters of concern during the year.

11. Monitoring Officer's Comments

The Monitoring Officer and her Deputy have continued to receive a number of requests from Councillors to advise on whether or not interests are personal, or personal and prejudicial. They welcome the opportunity to assist members to comply with the Code of Conduct in this way. They also wish to thank all members and officers involved with the Standards Committee for their assistance over the year.

APPENDIX 1 : Minutes

The Minutes of Meetings held during the year, having been previously circulated, are available, by request, from the Standards Committee Secretary and for inspection in the Members' Rooms, prior to and immediately following the Council Meeting on 17th July 2006.

APPENDIX 1 : Entries for the year in the Register of Gifts and Hospitality

REGISTER OF GIFTS AND HOSPITALITY 2005 - 06

Name	State Ward Or Position as Co-opted member	Set out brief Description of Gift or Hospitality offered	What do you estimate is the approximate value of gift or hospitality? £	Who offered you the gift or hospitality?	What date did you receive the gift or hospitality?	Did you retain the gift yourself, or did you donate it to a charity or deal with it in some other way?
G Adamou	Harringay	1. 11 tickets for the Annual Mayor Making Ceremony at £ 14.17 each.	1. £155.87	1. Haringey Council	1. 23.05.05	1. Attended
		2. 2 tickets for the LBH 40 th Birthday Celebration at £22.00 each.	2. £44.00	2. Mayor of Haringey	2. 18.05.05	2. Attended
C Adje		(1) Dinner at the Deputy Prime Minister's Award for Sustainable Communities 2004 (summit 2005)	(1) £25.00	(1) Office of the Deputy Prime minister	(1) 01.03.05	(1) Yes
		(2) ALG Leaders Dinner at the Labour Local Government Conference 2004	(2) £30.00	(2) Association of London Government	(2) 11.02.05	(2) Yes

Name	State Ward Or Position as Co-opted member	Set out brief Description of Gift or Hospitality offered	What do you estimate is the approximate value of gift or hospitality? £	Who offered you the gift or hospitality?	What date did you receive the gift or hospitality?	Did you retain the gift yourself, or did you donate it to a charity or deal with it in some other way?
C Adje		Dedicated book: The Meaning of the Holy Qur'an (complete translation with selected notes) by Abdullah Yusuf Ali.	Not known.	Islamic Community Centre.	22.03.06	Retained.
C Adje		VIP pass to attend a dinner boxing evening as guest of the Borough Commander.	Approx. £25.00	The Haringey Community and Police Boxing Club.	24.03.06	Retained.
R Aitken	Crouch End	1. 2 tickets for the Annual Mayor Making Ceremony at £ 14.17 each.	1. £28.34	1. Haringey Council	1. 23.05.05	3. Attended
D Basu	Seven Sisters	1. 2 tickets for the Annual Mayor Making Ceremony at £ 14.17 each. 2. 3 tickets for the LBH 40 th Birthday Celebration at £22.00 each.	1. £28.34 2. £66.00	1.Haringey Council 2.Mayor of Haringey	1. 23.05.05 2. 18.05.05	1. Attended 2. Attended
J Bevan		1. 2 tickets for the Annual Mayor Making Ceremony at £ 14.17	1. £28.34	1. Haringey Council	1. 23.05.05	1. Attended

Name	State Ward Or Position as Co-opted member	Set out brief Description of Gift or Hospitality offered	What do you estimate is the approximate value of gift or hospitality? £	Who offered you the gift or hospitality?	What date did you receive the gift or hospitality?	Did you retain the gift yourself, or did you donate it to a charity or deal with it in some other way?
		each. – one for Cllr and one for guest 2. 3 tickets for the LBH 40 th Birthday Celebration at £22.00 each.	2. £66.00	2. Mayor of Haringey	2. 18.05.05	2. Attended
R Blanchard		2 Tickets for the LBH 40 th Birthday Celebration at £22.00 each.	£44.00	Mayor of Haringey	18.05.05	Attended
J Bloch		1. 1 ticket for the Annual Mayor Making Ceremony at £ 14.17 each. 2. 2 tickets for the LBH 40 th Birthday Celebration at £22.00 each.	1. £14.17 2. £44.00	1. Haringey Council 2. Mayor of Haringey	1. 23.05.05 2. 18.05.05	1. Attended 2. Attended
J Bloch		4 Tickets for Alexandra Palace Fireworks Display (2 adults, 2 children)	£40.000	Alexandra Palace Charitable Trust.	05.11.05	Retained

Name	State Ward Or Position as Co-opted member	Set out brief Description of Gift or Hospitality offered	What do you estimate is the approximate value of gift or hospitality? £	Who offered you the gift or hospitality?	What date did you receive the gift or hospitality?	Did you retain the gift yourself, or did you donate it to a charity or deal with it in some other way?
J Brown		1. 2 tickets for the Annual Mayor Making Ceremony at £ 14.17 each. – one for Cllr and one for guest	1. £28.34	Haringey Council	1.23.05.05	1. Neither attended
		2. 1 ticket for the LBH 40 th Birthday Celebration at £22.00 each.	2. £22.00	Mayor of Haringey	2. 18.05.05	2. Attended
J Brown		Large bouquet of flowers and a shawl	Over £25.00	Noel Park Day Nursery and Children's Centre.	March 2006	Retained.
G Bull		2 VIP Tickets for 'Big Gay Out' park inspection.	£50.00	Parks Service Environmental Services	23.07.05	Attended
G Bull		6 Tickets for Alexandra Palace Fireworks Display	£60.00	Alexandra Palace Charitable Trust.	05.11.05	Attended

Name	State Ward Or Position as Co-opted member	Set out brief Description of Gift or Hospitality offered	What do you estimate is the approximate value of gift or hospitality? £	Who offered you the gift or hospitality?	What date did you receive the gift or hospitality?	Did you retain the gift yourself, or did you donate it to a charity or deal with it in some other way?
N Canver		London Peace Awards Dinner	£50.00	Borough Commander	16.09.05	Attended
N Canver		4 Tickets for Alexandra Palace Fireworks Display	£40.00	Alexandra Palace Charitable Trust.	05.11.05	3 tickets used.
N Canver		1. Dinner and Dance	1. £50.00	1. Ali Riza Degirmencioglu Lanuage School.	1. 04.02.06	1. Attended
		2. Women's AGM	2. £50.00	2. Britannia Turkish Women's AGM	2. 12.02.06	2. Attended
		3. Alternative Tourism Event	3. Over £25.00 (possibly)	3. Papageno Restaurant	3. 20.02.06	3. Attended

Name	State Ward Or Position as Co-opted member	Set out brief Description of Gift or Hospitality offered	What do you estimate is the approximate value of gift or hospitality? £	Who offered you the gift or hospitality?	What date did you receive the gift or hospitality?	Did you retain the gift yourself, or did you donate it to a charity or deal with it in some other way?
N Canver		Dinner and Dance	£30.00	Hornsey Ataturk Language School	11.03.06	Attended
T Davidson	Bounds Green	1. 2 tickets for the Annual Mayor Making Ceremony at £ 14.17 each. – one for Cllr and one for guest.	1. £28.34	1.Haringey Council	1. 23.05.05	1.Attended
		2. 2 tickets for the LBH 40 th Birthday Celebration at £22.00 each.	2. £44.00	Mayor of Haringey	2. 18.05.05	2.Attended
I Diakides		2 tickets for the Annual Mayor Making Ceremony at £ 14.17 each.	£28.34	Haringey Council	23.05.05	Attended
		2 tickets for the LBH	£44.00	Mayor of Haringey	18.05.05	Attended

Name	State Ward Or Position as Co-opted member	Set out brief Description of Gift or Hospitality offered	What do you estimate is the approximate value of gift or hospitality? £	Who offered you the gift or hospitality?	What date did you receive the gift or hospitality?	Did you retain the gift yourself, or did you donate it to a charity or deal with it in some other way?
		40 th Birthday Celebration at £22.00 each.				
I Diakides		1. Flight, Hotel (2 nights), Reception at Town Hall, to Frankfurt (Germany) for a Committee Meeting of the European Network. 2. Breakfast at meeting at Tottenham Venue. 3. Thank you card and a shirt.	1. £300.00 - £400.00 2. Probably less than £25.00 3. Probably less than £25.00	1. European Network of Green Ex-patriate Councillors. 2. Haringey Peace Alliance. 3. Lomond Close Residents Association.	1. January 2006 2. January 2006 3. February 2006	1. Attended. 2. Attended. 3. Retained.
L Edge	Stroud Green	2 tickets for the LBH 40 th Birthday Celebration at £22.00 each.	£44.00	Mayor of Haringey	18.05.05	Attended
G Engert		3 tickets for the LBH 40 th Birthday Celebration at £22.00 each.	£66.00	Mayor of Haringey	18.05.05	Attended

Name	State Ward Or Position as Co-opted member	Set out brief Description of Gift or Hospitality offered	What do you estimate is the approximate value of gift or hospitality? £	Who offered you the gift or hospitality?	What date did you receive the gift or hospitality?	Did you retain the gift yourself, or did you donate it to a charity or deal with it in some other way?
G Engert		2 Tickets for Alexandra Palace Fireworks Display	£50.00	Alexandra Palace Charitable Trust.	05.11.05	Attended.
L. Featherstone		1. 1 ticket for the Annual Mayor Making Ceremony at £ 14.17 each.	1. £14.17	1. Haringey Council	1. 23.05.05	1. Attended
		2. 2 tickets for the LBH 40 th Birthday Celebration at £22.00 each.	2. £44.00	2. Mayor of Haringey	2. 18.05.05	2. Attended
L Featherstone		2 Dinners for Cllr Featherstone and her Head of Office.	£100.00	Members of the Hornsey Trust	25.07.05	Retained
L Featherstone		Boxing Club Dinner	£40.00	Metropolitan Police	24.03.06	Attended
E Griffith	West Green Mayor	1. 28 Tickets for the Mayor Making Dinner at Alexandra House at £14.17 each.	1. £396.76	1. LBH Annual AGM	1. Event on 23.05.05	1. Received by the Mayor's Guests
			2. £60.00	2. Organisers	2. 05.06.05	

Name	State Ward Or Position as Co-opted member	Set out brief Description of Gift or Hospitality offered	What do you estimate is the approximate value of gift or hospitality? £	Who offered you the gift or hospitality?	What date did you receive the gift or hospitality?	Did you retain the gift yourself, or did you donate it to a charity or deal with it in some other way?
		2. Tickets for Noel Holmes Annual Fundraising Dinner		from Noel Holmes		2. Retained by Cllr Griffith
E Griffith		1. Tickets for the Jamaica Diaspora Charity Ball	1. £130.00	1. Victoria Mutual Money Transfer, Tottenham.	1. 18.06.05	1. Retained by the Mayor and Mayoress.
		2. Dinner for the BCU 6 th Anniversary Ball.	2. £60.00	2. Barbados Cultural Organisation	2. 25.06.05	2. Retained by the Mayor and a guest.
		3. Box of Jewel Isle Rum Punch	3. £33.00	3. Jewel Isle	3. 25.07.05	3. Mayor's Special Fund
E Griffith		Dinner tickets	£50.00	Irish Community Centre	15.10.2005	Mayor and Mayoress
E Griffith		4 Tickets for Alexandra Palace Fireworks Display	£40.00	Alexandra Palace Charitable Trust.	05.11.05	Attended

Name	State Ward Or Position as Co-opted member	Set out brief Description of Gift or Hospitality offered	What do you estimate is the approximate value of gift or hospitality? £	Who offered you the gift or hospitality?	What date did you receive the gift or hospitality?	Did you retain the gift yourself, or did you donate it to a charity or deal with it in some other way?
E Griffith		1.Dinner for Ball	1.£60.00	1. Barbados DL Party	1. 24.09.05	1. Attended
		2. Football from Tottenham Hotspurs	2. £70.00	2. Spurs Football Club	2. 28.10.05	2.Donated to the Special Fund – used for Race Night.
		3. Hamper Containing a large selection of John Lewis Gifts	3. £100.00	3. Chief Executive's Service	3.16.12.05	3. Special Fund – Ruffled at Church
		4.Champagne in gift box with chocolates x 2	4. £50.00	4.Chief Executive's Service	4. 16.12.05	4.Special Fund.
		5. 5 bottles of alcohol: Vodka, Wine x 3, Jim Beam	5. £30.00	5. Housing Directorate	5.21.12.05	5.Special Fund
		6.Hamper containing a selection of Christmas Gifts	6. £40.00	6. Housing Directorate	6. 21.12.05	6. Special Fund

Name	State Ward Or Position as Co-opted member	Set out brief Description of Gift or Hospitality offered	What do you estimate is the approximate value of gift or hospitality? £	Who offered you the gift or hospitality?	What date did you receive the gift or hospitality?	Did you retain the gift yourself, or did you donate it to a charity or deal with it in some other way?
E Griffith		Printer, fax and scanner	£150.00	PC World	15.03.2006	Special Fund
		Case of Wine	£80.00	Cllr Herbie Brown	22.03.2006	Special Fund
		Ticket for Boxing Night	£40.00	Haringey Community and Police Boxing Group	24.03.2006	Attended
B Hayley		Conference	£250.00	CSG ENCAMS Network Conference	27th and 28/02.06	Attended
P Hillman	Tottenham Hale	Refurbished Computer and refurbished printer for Cllr Hillman's place of work – Kelmscott School, LB Waltham Forest.	Approx. £80.00	Maxitech – Social Enterprise Company	28.10.05	Accepted.
GMMH R Khan		Attendance at the Local Authority Pensions Conference	More than £25.00	Melon Global Investments	14.04.05.	Attended
GMMH R Khan		1. 1 tickets for the Annual Mayor Making Ceremony at £ 14.17 each.	1. Likely to exceed £25.00	1. Haringey Council	1. 23.05.05	1. Attended

Name	State Ward Or Position as Co-opted member	Set out brief Description of Gift or Hospitality offered	What do you estimate is the approximate value of gift or hospitality? £	Who offered you the gift or hospitality?	What date did you receive the gift or hospitality?	Did you retain the gift yourself, or did you donate it to a charity or deal with it in some other way?
		2. 1 tickets for the LBH 40 th Birthday Celebration at £22.00 each.	2. Likely to exceed £25.00	2. Mayor of Haringey	2. 18.05.05	2. Attended
GMMH R Khan		1. Refreshments at the London Summit 2005, at Queen Elizabeth Conference Centre and Handbag. 2. Dinner at the LGC Finance Awards Competition 2005 at Dorchester, London.	1. Not known, should be above £25.00 2. Not know, should be above £25.00	1. ALG 2. The Conference, organised by the LGC, sponsored by Citigroup. Goldman Sachs etc.	1. 05.11.05 2. 07.11.05	1. Refreshments consumed and a handbag being used in the discharge of duties as a Councillor. 2. Consumed.
GMMH R Khan	West Green	Dinner at the Regency Suite, Bruce Grove to mark end of the West Green Learning Neighbourhood SRB Programme.	Exceeding £25.00 per meal.	Urban Futures UK.	08.03.06	Attended.

Name	State Ward Or Position as Co-opted member	Set out brief Description of Gift or Hospitality offered	What do you estimate is the approximate value of gift or hospitality? £	Who offered you the gift or hospitality?	What date did you receive the gift or hospitality?	Did you retain the gift yourself, or did you donate it to a charity or deal with it in some other way?
H Lister	Tottenham Green	Executive/CEMB Awayday – West Lodge Hotel, Hadley Wood.	£180.00	LBH	12 th and 13 th September 2005	Attended
H Lister		NDC Policy Weekend at Theobalds Conference Centre	£100.00 /£120.00	Attended as member of the NDC Board	04-05/02.06	Attended
H Lister		Haringey Business Awards at Decorum Centre, N22.	£25.00/£30.00.	Attended as Exec. Member, Enterprise & Regeneration.	16.03.06	Attended.
H Lister		Cigars	£45/£50	Andre Grant Solicitors.	18.04.06	Retained.
D Manheim	Bounds Green	3 tickets for the LBH 40 th Birthday Celebration at £22.00 each.	£66.00	Mayor of Haringey	18.05.05	Attended
M Newton	Fortis Green	3 tickets for the LBH 40 th Birthday Celebration at £22.00 each.	£66.00	Mayor of Haringey	18.05.05	Attended
M Newton		2 Tickets for VIP reception in the Panorama Room, Alexandra Palace.	Around £25.00 each.	Alexandra Palace Charitable Trust.	05.11.05	Attended.

Name	State Ward Or Position as Co-opted member	Set out brief Description of Gift or Hospitality offered	What do you estimate is the approximate value of gift or hospitality? £	Who offered you the gift or hospitality?	What date did you receive the gift or hospitality?	Did you retain the gift yourself, or did you donate it to a charity or deal with it in some other way?
S Peacock Mayor 04/05		1) Selection of 14 bottles of drink.	1) £70.00	1) Donated by various clients to HBS.	1) Over Christmas	1) Special Fund
		2) 11 bottles of wine	2) £50.00	2) Sure Start, Noel Park Central Library	2) 10.01.05	2) Special Fund
		3) 3 Bottles of Whisky	3) £50.00	3) Resident, High Road Wood Grn	3) 28.05.05	3) Special Fund
S Peacock Mayor 04/05		1) 3 Tickets to the Moscow Circus	1) £60.00	1) Moscow Circus	1) 01.04.05	1) Yes, Retained
		2) 2 tickets for 40 th Anniversary - Council Dinner at Alexandra Palace	2) £44.00	2) LBH	2) 23.05.05	2) Yes, Retained

Name	State Ward Or Position as Co-opted member	Set out brief Description of Gift or Hospitality offered	What do you estimate is the approximate value of gift or hospitality? £	Who offered you the gift or hospitality?	What date did you receive the gift or hospitality?	Did you retain the gift yourself, or did you donate it to a charity or deal with it in some other way?
S Peacock Mayor 04/05		1. 12 tickets for the Annual Mayor Making Ceremony at £ 14.17 each.	1. 1.£170.14	Haringey Council	23.05.05	Attended
		2. 3 tickets for the LBH 40 th Birthday Celebration at £22.00 each.	2. £66.00	Mayor of Haringey	18.05.05	Attended
E Prescott		1. 2 tickets for the Annual Mayor Making Ceremony at £ 14.17 each.	1. £28.34	1. Haringey Council	1. 23.05.05	1. Attended, but guest did not.
		2. 2 tickets for the LBH 40 th Birthday Celebration at £22.00 each. (One for Cllr DQ Prescott)	2. £44.00	2. Mayor of Haringey	2. 18.05.05	2. Attended
Q Prescott	Hornsey	1 ticket for the Annual Mayor Making Ceremony at £ 14.17 each. Please also see entry above for Cllr E Prescott.	£14.17	Haringey Council	23.05.05	Attended

Name	State Ward Or Position as Co-opted member	Set out brief Description of Gift or Hospitality offered	What do you estimate is the approximate value of gift or hospitality? £	Who offered you the gift or hospitality?	What date did you receive the gift or hospitality?	Did you retain the gift yourself, or did you donate it to a charity or deal with it in some other way?
L Reith		Dinner at Awards Ceremony	£40.00	Management consultancy Association (MCA)	04.04.05	Retained gift
L Reith		1. 1.Hotel accommodation for 2 nights. 2. Conference lunch on 2 days. 3. Return ticket to Harrogate.	(1-3) £350.00	Local Government Association/LB H	6 th and 7 th July 2005	1. Retained.
L Reith		Dinner	£50.00	Municipal Journal	27.06.05	Retained.
L Reith		4 Tickets for Alexandra Palace Fireworks Display (2 adults, 2 children)	£40.000	Alexandra Palace Charitable Trust.	05.11.05	Retained
L Reith		JUNP (Joining up Northumberland Park) awards ceremony – dinner and drinks.	Possibly over £25.00	JUNP Board	17.02.06	Attended.

Name	State Ward Or Position as Co-opted member	Set out brief Description of Gift or Hospitality offered	What do you estimate is the approximate value of gift or hospitality? £	Who offered you the gift or hospitality?	What date did you receive the gift or hospitality?	Did you retain the gift yourself, or did you donate it to a charity or deal with it in some other way?
L Reith		Dinner and drinks at regency room to mark end of JUNP and West Green Learning neighbourhood SRB programmes.	Possibly just over £25.00	Urban Futures	08.03.06	Attended.
R Reynolds	Seven Sisters	1. 4 tickets for the Annual Mayor Making Ceremony at £ 14.17 each. 2. 1 ticket for the LBH 40 th Birthday Celebration at £22.00 each.	1. £66.68 2. £22.00	1. Haringey Council 2. Mayor of Haringey	1. 23.05.05 2. 18.05.05	1. Attended 2. Attended
R Rice		1. 2 tickets for the Annual Mayor Making Ceremony at £ 14.17 each. 2. 2 tickets for the LBH 40 th Birthday Celebration at £22.00 each.	1. £28.34 2. £44.00	1. Haringey Council 2. Mayor of Haringey	1. 23.05.05 2. 18.05.05	1. Attended 2. Attended
E. Santry		London, African, Caribbean Business Network awards dinner on 10 th March	£30.00	ACB Network	10.05.05	Attended

Name	State Ward Or Position as Co-opted member	Set out brief Description of Gift or Hospitality offered	What do you estimate is the approximate value of gift or hospitality? £	Who offered you the gift or hospitality?	What date did you receive the gift or hospitality?	Did you retain the gift yourself, or did you donate it to a charity or deal with it in some other way?
E Santry		1. 1 ticket for the Annual Mayor Making Ceremony at £ 14.17 each.	1. £14.17	1. Haringey Council	1. 23.05.05	1. Attended
		2. 3 tickets for the LBH 40 th Birthday Celebration at £22.00 each.	2. £66.00	2. Mayor of Haringey	2. 18.05.05	2. Attended (2 for residents)
A Stanton		1. 4 Tickets for Alexandra Palace Fireworks Display.	1. £40.000	1. Alexandra Palace Charitable Trust.	1. 05.11.05	1 ticket used.
		2. Lunch re meeting of the ALMO Shadow Board.	2. £13.46	2. Almo Shadow Board.	2. 12.11.05	2. Attended

Name	State Ward Or Position as Co-opted member	Set out brief Description of Gift or Hospitality offered	What do you estimate is the approximate value of gift or hospitality? £	Who offered you the gift or hospitality?	What date did you receive the gift or hospitality?	Did you retain the gift yourself, or did you donate it to a charity or deal with it in some other way?
D Winskill		2 tickets for the Annual Mayor Making Ceremony at £ 14.17 each.	£28.34	Haringey Council	23.05.05	Attended
N Williams		1. 7 tickets for the Annual Mayor Making Ceremony at £ 14.17 each. 2. 2 tickets for the LBH 40 th Birthday Celebration at £22.00 each.	1. £28.34 2. £44.00	1. Haringey Council 2. Mayor of Haringey	1. 23.05.05 18.05.05	4 Tickets used. Attended

Co-optees

R Lovegrove	Independent Member of Standards Committee	2 Tickets for the Mayor Making event – Alexandra Palace	£25.00 - £30.00 for the pair.	London Borough of Haringey.	23.05.05	Retained.
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REPORT OF THE EXECUTIVE. No. 01/2006-07
COUNCIL 17 JULY 2006

Chair:
Councillor Charles Adje

Deputy Chair:
Councillor Harry Lister

INTRODUCTION

- 1.1 This report covers matters considered by the Executive at our meeting on 21 March 2006. For ease of reference the Report is divided into the Executive portfolios.
- 1.2 We trust that this Report will be helpful to Members in their representative role and facilitate a fruitful dialogue between the Executive and all groups of Councillors. These reports are a welcome opportunity for the Executive on a regular basis to present the priorities and achievements of the Executive to Council colleagues for consideration and comment. The Executive values and encourages the input of fellow members.

ITEMS OF REPORT

Organisational Development and Performance Management

2. PROGRAMME HIGHLIGHT REPORT – FEBRUARY 2006

- 2.1 The Council will recall that following the Audit Commission review of project management, concern was expressed about the need to strengthen programme and project management processes. At our meeting on 21 February we agreed a response to the Audit Commission recommendations one of the key actions of which was that the programme highlight report, which contained progress reports and management summaries of key Council projects, should be reported to us each month.
- 2.2 We report that we have now considered for the first time the highlight report for projects that reported to the programme in February 2006. We noted that while the report included details on the Council's key internal projects it did not include details of key external projects such as Better Haringey or Building Schools for the Future, which did not currently report through the programme structure. We were advised that these would be included in the next report to us once the new programme structure had been established.
- 2.3 In receiving the report we asked that officers provide feedback on the structure and content of the report to ensure that they provided an effective way of keeping us informed about key Council projects.

Finance

3. FINANCE AND PERFORMANCE – JANUARY 2006

- 3.1 We considered the regular finance and performance monitoring report for January 2006 which showed that Council tax collection had risen to 93% in January, which meant an overall collection rate of 92.9% for the year to date. This represented a tremendous recovery after the problems caused to the system by the fire at Hemel Hempstead in December. The report highlighted the steps officers were taking to ensure the end of

year target was met. Business rate collection had increased to 100% in January and the 99% target was being achieved. To achieve the invoice payment target, 95% of invoices outstanding would need to be paid in timescale until the end of the financial year. We remained above target for processing new claims despite system down time caused by the Hemel Hempstead fire.

- 3.2 In terms of performance, the report highlighted continued good performance in a wide range of services from Children's Service's including further improvements on the stability of looked after children, to Housing's continued high percentage of urgent repairs completed within Government time limits, to Environmental Services' near-perfect performance in the cleanliness of Zone 1 streets. The report also highlighted improvements in a wide range of service areas including the Chief Executive's Service's improvement in the average number of working days lost to sickness per full time equivalent employee, and Housing's improvement of the average re-let time of local authority dwellings. We noted that there remained areas which needed improvement, such as Children Services' short-fall of the targeted 20 adoptions for the year 2005/06, which were receiving support from managers.
- 3.3 Financial regulations required that proposed budget changes be approved by us and those agreed were shown in the table below. These changes fell into one of two categories:
- budget virements, where it was proposed that budget provision be transferred between one service budget and another. Explanations were provided where this was the case;
 - Increases or decreases in budget, generally where notification had been received in-year of a change in the level of external funding such as grants or supplementary credit approval.
- 3.4 Under the Constitution, certain virements were key decisions. Key decisions were:
- for revenue, any virement which resulted in change in a directorate cash limit of more than £250,000; and
 - for capital, any virement which results in the change of a programme area of more than £250,000.
- Key decisions were highlighted by an asterisk in the table.
- 3.5 The following table sets out the proposed changes. There were two figures shown in each line of the table, the first amount column related to changes in the current year's budgets and the second to changes in future years' budgets (full year). Differences between the two occurred when, for example, the budget variation required related to an immediate but not ongoing need or where the variation took effect for a part of the current year but would be in effect for the whole of future years. We report that we agreed to the virements set out in the following table:

Period	Service	Key	Amount current year (£'000)	Full year Amount (£'000)	Description
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10	Chief Exec / Environment	Rev	5	21	Updating Scoping for Recreation Services.
10	Chief Exec	Rev	22		NDC funding for Mobile Youth Work £10k. SRB funding for West Green end of year celebration £12k.
10	Chief Exec	Cap	160		NDC funding for Chestnut Pavilion £60k and Mobile Youth Work £100k.
10	Environment	Cap	104		Additional TFL funding for Bus Priority Network
10	Environment	Cap	59		Additional TFL funding for Principle Road reconstruction
10	Environment	Cap	173		Additional TFL funding for Safer Routes to School
10	Environment / Chief Exec	Cap	50		Haringey Passage investment funding allocated to Parks. Client role is with Neighbourhood Management.
10	Environment / Chief Exec	Rev	50		“
10	Environment / Children's	Rev	71		NRF Building a 21st Century Youth Development Service RCCO
10	Chief Exec	Rev	29		£13k Youth Offending Service income and £16k YJB Prevention funding.

4. ACQUISITION OF FORMER RAIL LAND FOR A NEW SECONDARY SCHOOL IN HARINGEY HEARTLANDS

- 4.1 We considered a report which sought our approval to the acquisition of a site for the purposes of providing a new 8-form entry secondary school with a view to exchanging contracts with the vendor, British Rail Board (Residuary) Ltd. in early 2006/07. The report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information.
- 4.2 We noted that the Children's Service had commissioned a review of potential school sites in the Wood Green area in 2004 and concluded, based on a strict set of criteria, that a site known as the former rail sand sidings be designated the preferred location. Following months of negotiations with the vendors and the helpful intervention of several Government departments, the site in question had been released for disposal and terms agreed in principle with the vendors' agents. We also noted that further Government support had been realised in the form of an offer of Growth Area Funding (GAF) as a contribution to the costs of acquiring the site.
- 4.3 The site alone, whilst being the largest of the plots required to build the school, would not of itself be sufficient to meet the specification for a school of this size/capacity (i.e. 1080 places) for which reason the former Wood Green Travellers site at Station Road had been reserved for the same purpose and would ultimately form part of the overall school site. A small strip of land in the ownership of Thames Water would also be required we were informed that Thames Water was agreeable in principle to its disposal together with permission (at the Councils' expense) to plate over the New River (at its passage under the East Coast Mainline Railway) for the purpose of creating a safe walkway route for

pupils and teaching staff to access Alexandra Palace Park for outdoor pursuits/recreational purposes.

- 4.3 We were advised that the rail site comprised a long, narrow piece of land roughly rectangular in shape next to the East Coast mainline railway on its western border and was owned by the British Rail Board (Residuary) Ltd. We were also advised that the gross site area was 2.31 hectares (5.7 acres), that it was currently used as open storage and that it comprised a number of tenancies together with a number of advertising hoardings. Following earlier Government Office for London (GOL) led meetings, the Department for Transport's Property Review Board had approved a recommendation to release the former rail sand sidings for sale and although the Review Group's decision was not subject to ministerial ratification, written confirmation of the decision was being sought at the time of our meeting. Parallel negotiations of the terms of sale had been equally successful and we reached an in-principle agreement to acquire the site. This agreement, if confirmed, was likely to be subject to a number of conditions.
- 4.4 We were also advised that the purchase of the site would facilitate the accomplishment of Haringey's Building Schools for the Future (BSF) programme and that the building of a new school within the programme was key to the Council's vision to transform education and at the same time cater for the increase in demand for secondary places in the Borough. We report that we approved the acquisition of the site known as the former rail sand sidings subject to contract and to the approval of the terms of purchase by the Head of Property Services and the Director of Finance.

Crime and Community Safety

4. EXECUTIVE RESPONSE TO THE SCRUTINY REVIEW OF REDUCING YOUTH RE-OFFENDING

- 4.1 The Council will be aware that local residents had indicated that crime was their main concern. According to Haringey's Crime and Disorder Audit (2001 – 2004) young people between the ages of 10 – 16 were responsible for 66% of street crime in the Borough. Consequently reducing youth offending and re-offending were major issues for the Council. Nationally, children's services were being reviewed, drawn together and developed using a multi-agency approach, with considerable new legislation and Government guidelines being produced.
- 4.2 We were also advised that the Youth Offending Service (YOS) in Haringey was to be subject to a multi-agency inspection (led by HMI Probation) in addition to which a Joint Area Review of Haringey's Children's Service was to take place which would draw on the findings of the YOS inspection.
- 4.3 We noted that the Scrutiny Review had concentrated on the following areas and that recommendations had been made for each -
- Prevention of youth offending and re-offending
 - Intervention; when young people have already offending, to prevent them from re-offending
 - Partnership working with the aim of preventing re-offending

- Housing accommodation for young offenders and the impact on re-offending

4.4 We considered a report which proposed an executive response to the Review and which advised us that, in total, fourteen recommendations had been made. The report recommended that ten of the recommendations be agreed in full, with a further two agreed in principle, and two agreed conditionally. The two recommendations agreed in principle could not be otherwise agreed, because the Executive Member for Children and Young People could not direct school head teachers on how/where to use their resources. The two recommendations agreed conditionally, were dependent on a positive evaluation report on the clinical trial currently running on the Multi-Systemic Therapy Programme. We report for information that we endorsed the proposed response.

5. SCRUTINY REVIEW OF NEIGHBOURHOOD WARDENS

5.1 The Council will be aware that the Scrutiny Review of Neighbourhood Wardens looked in detail at the options prepared by the Environment Service and, in particular, addressed the following questions:

- Was further investment in the service likely to represent value for money for the Council?
- What strategic role would be the most appropriate for the service?
- How would wardens work most effectively with the Police Safer Neighbourhood teams?
- What contribution could wardens make to fulfil the Council's environmental obligations?

5.2 We considered a report which advised us that the Review had expressed strong support for the increased use of wardens in enforcement work which had been operating in pilot form since September 2005. The Review also supported the continued work of street wardens within existing scheme areas and made recommendations for improving their local area management and work with other agencies. It had also supported strategies for redirecting services to other areas and the finite redeployment of wardens in response to crime and environmental crime, such redeployments to be influenced by information arising from the crime and drugs audit and data analyst group operating within the Haringey Community Safety Partnership.

5.3 We were also advised that all external funding apart from NDC funding would end in March 2006 and that replacement funding of £310,000 had already been approved to cover the loss of Office of the Deputy Prime Minister funding for the West Green scheme. The Better Places Partnership had also approved a continuation bid of £150,000 against the loss of SRB funding in the Noel Park area.

5.4 In summary, the review had overwhelming supported the case for maintaining funding levels for the service and the view that there had been tangible improvements to the neighbourhoods in which the wardens had been operating. Wardens were seen as having a broad perspective on services rather than considering their immediate responsibilities only and were also very good at bringing services and people together. Wardens were seen as having a key 'joining up' role and other services should be encouraged to liaise

closely with the warden service and to think proactively through adopting a “wardens mentality”. A wider appreciation of their positive role through greater publicity and higher visibility was required.

- 5.5 We report that we accepted in general the eight recommendations to the Scrutiny review of the Neighbourhood Wardens Service and the detailed responses to those recommendations. We also endorsed a bid to the Better Places Partnership for continuance of funding to support enforcement capability of Street Wardens.

Regeneration and Enterprise

6. REVIEW OF THE LOCAL DEVELOPMENT SCHEME

- 6.1 The Council was required under the Planning and Compulsory Purchase Act 2004 to prepare a Local Development Framework (LDF). The LDF was a portfolio of planning policy documents which would replace the Unitary Development Plan. As part of the LDF the Council was required to submit and keep up-to-date a Local Development Scheme (LDS).
- 6.2 The LDS was a ‘rolling’ three year project plan, which set out a work programme for the new planning policy documents. The first LDS was submitted to the Government Office for London on 22 March 2005 and came into effect on 5 September 2005.
- 6.3 We considered a report which advised us that the LDS included an overall timetable for the preparation of the LDF and milestones for individual documents. The Council’s Annual Monitoring Report would monitor progress on the timetable and the milestones contained in the LDS. The next Annual Monitoring Report would be submitted to the Government Office for London in December 2006 and would monitor the financial year 2005/06.
- 6.4 The submission of a revised LDS was subject to Best Value Performance Indicators BV200b and BV200c on plan making and would influence future awards of Planning Delivery Grant for which reason it was essential that the LDS was updated to reflect accurate milestones for the LDF.
- 6.5 We report that we approved the first review of the Local Development Scheme and delegated authority to approve any changes required prior to submission to the Assistant Director, Planning Environmental Policy and Performance in consultation with the Executive Member for Enterprise and Regeneration. We also agreed to bring the revised Local Development Scheme into immediate effect subject to confirmation from the Government Office for London that they did not wish to issue a Direction under the Town and Country Planning (Local Development) (England) Regulations 2004.

7. UNITARY DEVELOPMENT PLAN – RESPONSES TO THE INSPECTOR’S REPORT AND PROPOSED MODIFICATIONS

- 7.1 We considered a report which advised us that, under the Town and Country Planning Act 1990 (as amended), the Council had a legal duty to produce a Unitary Development Plan (UDP) which covered the whole of the administrative area of the Borough and to ensure that it was kept up to date.

- 7.2 The UDP public inquiry had closed in September 2005 and the Inspector's Report had been received. The report had been made available for inspection and had been published on the Council's web site. We noted that under the Town and Country Planning (Development Plan)(England) Regulations 1999, the Council was required to formally consider the Inspector's recommendations and decide whether to make any modifications before proceeding to adopt the Plan.
- 7.3 The Council's responses to the Inspector's report (known as the Statement of Decisions and Reasons) and the modifications would be placed on deposit for public consultation. Duly made representations received during the six week consultation period would be reported back to us and if no new issues were raised during this stage then the Council could proceed to adopt the Plan as modified.
- 7.4 The UDP was one of the Council's key policy documents and once adopted would become part of the statutory development plan for the Borough and would formally replacing the current 1998 Plan.
- 7.5 We report that we approved the Council's responses to the Inspector's report together with -
- The proposed modifications to the UDP
 - Proposed modifications to the UDP tables, schedules and proposals map
 - Editorial changes to the UDP
 - The four documents being placed on deposit for a six week period in accordance with the statutory procedures
- 7.6 We also agreed to delegate authority to approve any changes required prior to public consultation to the Assistant Director Planning Environmental Policy and Performance in consultation with the Executive Member for Enterprise and Regeneration and to the publication of a notice of the Council's intention to modify the UDP and to adopt the Plan as modified.

8. SUB REGIONAL ECONOMIC DEVELOPMENT PLAN (SREDIP)

- 8.1 We considered a report which informed us of the North London Sub Regional Economic Development Investment Plan and that each London Sub Region had been asked to develop a Sub Regional Economic Development Investment Plan (SREDIP) by the Greater London Authority family. The SREDIP was intended to provide further detail to the London Economic Development Strategy for each sub region.
- 8.2 We noted that the Plan would identify additional or joint actions where cross-borough and partnership working was the most effective way to enable the successful development and growth of North London, promote regeneration and attract public and private sector investment. It would not duplicate work more appropriately addressed at the local borough or London regional level. The benefit to North London partners would be a collaborative effort to sustain North London as an attractive business location and an attractive place in which to work and live. It would also help make sub-regional flagship development opportunities a reality.

8.3 We also noted that as part of the SREDIP vision for North London as a prosperous place with a high quality environment that provided unrivalled opportunities for all of its communities, businesses and visitors it also set the following four priorities

- Town centres – employment, competitiveness and vitality.
- Transport accessibility – particularly orbital links
- Upper Lee Valley – a key opportunity area and part of the major regeneration area in North London
- External drivers of growth – ensuring residents gain as much as possible from the opportunities which would come from the developments just outside the sub-region including the 2012 Olympics and the enlargement of Stansted Airport.

8.4 We report that we endorsed the strategy as outlined above for submission to the Mayor of London for approval.

9. THE BRIDGE NDC DRAFT DELIVERY PLAN 2006-07

9.1 We considered a report which advised us that the Bridge NDC Draft Delivery Plan which set out the Partnership's priorities for 2006/07 and beyond. This was the sixth year of the Partnership's operation and marked a real turning point in the programme. During the first four years attention had been focused on building community trust and engagement; achieving visible quick wins in all its themes and environmental improvements. At the same time there had been a need to consolidate, to support the Partnership Board and to develop trust in programme delivery. Significant effort and resources had been applied to delivering these priorities and to invest resources to meet community priorities which were:

- To target and challenge crime and grime
- To raise local expectations for improved services
- To challenge service partners to improve service delivery

9.2 Although these priorities remained central to the delivery of the programme. However, the new delivery plan reported to us reflected the Board's recognition that the move away from revenue spending and the emphasis on capital investment had to be aligned fully with long term strategic planning in relation to the services provided locally. Equally important was the need to ensure that building the capacity of the local community translated into a lasting and close relationship with statutory agencies and excellent services. The Delivery Plan 2005/06 had capital delivery at its heart to implement the programme's vision for the physical and capital works necessary to begin the transformation of Seven Sisters.

9.3 We noted that the Bridge NDC had recently taken up a seat on the Haringey Strategic Partnership and a number of its sub-groups. This would enable the NDC to take full advantage of the opportunities afforded by working in an environment of strategic co-operation. This was particularly important as the NDC Partnership began the process of succession strategy development in earnest as it was clear that this work needed to take place in the context of the development of Haringey's Local Area Agreement. The NDC was committed to assisting with the development of the four blocks of the LAA:

- Safer Stronger Communities

- Healthier Communities and Older People
- Children and Young People
- Economic Development and Enterprise

9.4 The NDC Partnership was able to add most value by assisting the Haringey Strategic Partnership to achieve against the national and local floor targets set for Haringey. In receiving the draft Delivery Plan for 2006/07, we noted that it was subject to adoption by the NDC Board and to formal approval by the Government Office for London. We also noted the Council's critical role as accountable body both in supporting and in delivering the Bridge NDC programme and we report that we endorsed both the draft Delivery Plan for 2006/07 and the Partnership Board's Programme forecast to programme end in 2011.

10. DEVELOPMENT OF ARCHWAY ROAD

10.1 We considered a report which confirmed that Haringey had secured an additional £708,400 from the Local Authority Business Growth Initiative (LABGI). Under this scheme the Treasury gave a proportion of Business Rates back to local authorities whose overall income from this source was higher than in previous years. In order to ensure that a proportion of that income was used to support business growth, particularly in those areas unlikely to secure alternative funding, the report proposed to commit £75,000 or 10.5% of this fund for a number of initiatives in the Archway Road corridor.

10.2 We noted that these initiatives had arisen from work undertaken with local traders and residents by Neighbourhood Management with input from officers in Economic Regeneration, Planning and Transport Divisions. We report that we approved the proposals to ring fence LABGI money to enable development of the following schemes in the Archway corridor -

- Replacement of 30 metal shutters - £63,000 (further £27,000 to be funded by businesses)
- Production of local Community Directory - £2,200
- Undertake retail survey of local businesses including Highgate High Street - £2,200
- Branding of Archway Road with new signage - £7,500

Housing

11. REGISTERED SOCIAL LANDLORDS (RSL) PARTNERING PROPOSALS

11.1 We considered a report which set out a proposal for the selection by the Council of partner RSLs to work with on affordable housing developments. The report proposed that the Council consider a number of factors to determine who its 'preferred partners' should be. These would be based upon their current development activity, the number of permanent units they had, their success in spending their SHG allocations, how they met the Council's housing needs and corporate objectives, and their performance on housing management issues.

11.2 A limited number of RSLs would be invited to bid for 'preferred partner' status having qualified through the first two criteria above, namely their current development activity and the number of permanent units they had in management. An average number of partners was between 5 and 10 and within this it was normal to include BME RSL/S.

- 11.3 Many of the performance issues were monitored by the Housing Corporation in their Annual Performance Indicator Profile report. The Council would consult with the Housing Corporation over its findings and inform RSLs that these would form an integral part of its proposal. Other matters would be informed by the Housing Department's own records and those of other Council departments.
- 11.4 We noted that, in seeking to secure a number of 'preferred partners', the Council would be seeking to improve standards throughout new developments. This would mean a protocol being drawn up that would list new standards specifically required by the Council as well as the minimum ones required by the Housing Corporation including around consultation, design and site management. They would also work closely with the Council on initiatives such as common housing management standards, public realm management, research and strategy formulation. Liaison would be undertaken with RSLs about both the performance measures that were to be used and the standards that were to be drawn up for 'preferred partners'.
- 11.6 We also noted the intention that selection of 'preferred partners' would take place by the end of June 2006. This would then allow a full year before the next Housing Corporation bid round for the new RSL partners to work up schemes. It would also allow a period of transition for the RSLs and the Council to identify existing schemes that would require support to ensure completion.
- 11.7 We report that we agreed to adopt the approach outlined above for the selection of Registered Social Landlord preferred partners and to a further report being submitted to us in June recommending the Council's preferred partners.

Health and Social Services

12. EXECUTIVE RESPONSE TO THE SCRUTINY REVIEW OF ACCESS TO GENERAL MENTAL HEALTH AND EARLY INTERVENTION SERVICES IN HARINGEY – ONE IN FOUR OF US

- 12.1 We considered a report which advised us that the Scrutiny Review of Access to General Mental Health and Early Intervention services in Haringey had been carried out in the second half of 2005 and early 2006. The Scrutiny Panel received regular input from a user perspective via representatives from the Patient and Public Involvement forum and external advisers were appointed to the panel from the Sainsbury Centre for Mental Health.
- 12.2 Evidence had been taken from the Executive Member for Social Services and Health, the Director of Social Services, Managers in Social Services, the Barnet, Enfield and Haringey Mental Health Trust (BEHMHT), the Haringey Teaching Primary Care Trust, Voluntary and Community Organisations and a GP. A variety of written sources were used and visits were also undertaken to a range of provision.
- 12.3 The Scrutiny Panel had been advised by expert witnesses from the Sainsbury Centre for Mental Health who attended several of the Panel sittings, questioned witnesses and advised the Panel on follow up to responses. We noted that the Review Panel's report had contained twenty six recommendations aimed at the Council, Social Services

specifically, the BEHMT and Haringey TPCT. We also noted that a number of the recommendations required joint action as services were provided in a partnership.

- 12.4 The recommendations made had taken account of the national direction for adults social care as outlined in the recently published White Paper, Our Health, Our Care, Our Say: A new direction in community services, and reinforced the current local development of services based within the community. The Executive Response proposed a number of initial responses to the 26 recommendations made by the Review Panel. Subsequent recommendations for further actions were also outlined. It was also proposed that the medium term recommendations be integrated into the action plan for mental health services which would be developed following the Commission for Social Care Inspection report due to be published in mid May 2006.
- 12.5 We welcomed the recommendations of the Scrutiny Review, approved the detailed responses to the recommendations of the Scrutiny Review and agreed the future actions proposed. We also agreed that the Mental Health Executive be asked to oversee the implementation of the actions and incorporate those outstanding into the action plan which would be prepared following the Commission for Social Care Inspection report on mental health services.

Children and Young People

13. BUILDING SCHOOLS FOR THE FUTURE (BSF) – OUTLINE BUSINESS CASE

- 13.1 The Council will be aware that Building Schools for the Future (BSF) was the Government's flagship programme for the transformation of the secondary school estate. The 15-year programme was designed to ensure that school facilities enabled and supported transformed outcomes based on a vision for the role of schools within the local community.
- 13.2 At our meeting on 26 July 2005 we agreed a Strategic Business Case (SBC) for Haringey's participation in the BSF programme which contained our vision for secondary education entitled 'Bright Futures'. The key strategy of the Education Vision sought to:
- finally break the link between disadvantage and low achievement in order to create prosperous, inclusive and sustainable communities for the 21st Century;
 - support secondary schools to achieve the highest standards, to be fully inclusive, to put the aspirations and achievement of the learner first and to contribute to community cohesion and race equality;
 - transform outcomes for vulnerable individuals and groups;
 - enable secondary schools to have a key role in neighbourhood regeneration and in the wider agenda that supports the well-being of young people;
 - assist all our partners with a stake in the future of young people to work together to provide the best possible opportunities for young people; and
 - invest in services that support young people.
- 13.3 We noted that the next stage of the process was the submission of the Outline Business Case (OBC) which would enable the Council to commence procurement. The report summarised progress under the following headings -

- Funding and phasing
- Scope
- Procurement business case
- Affordability
- New school site acquisition
- Project governance
- Next steps.

13.4 We also noted that since being notified of Haringey's inclusion in BSF, and concurrently with the development of the business cases, the Council had been working with Partnerships for Schools (PfS) to determine the total funding envelope available and the funding profile. The Council's initial allocation had been £86.8m in wave 2 which would run from April 2007 and which excluded schools which were part of our PFI project on the grounds that those schools had already received the necessary investment. However, following representations PfS had accepted that further investment was required in those schools to deliver transformational outcomes. Subject to final clarification of pupil numbers and other technical matters the revised total funding envelope including PFI schools now stood at £158.2m although the final phasing was yet to be confirmed. We had argued that the phasing should be such that delivery could be managed as one programme, thus maximising efficiencies and achieving transformed outcomes at the earliest timescales.

13.5 We noted the progress on and the financial implications of participation in the BSF programme and agreed an Outline Business Case estimated at £165 million subject to any final adjustments being agreed by the Director of Finance and the Director of the Children's Service in consultation with the Executive Member for Children and Young People. We also agreed to the acquisition of a site for a new secondary school in Haringey Heartlands which is dealt with elsewhere in our report.

14. SCHOOL ADMISSIONS – RECOMMENDATIONS FOLLOWING CONSULTATION FOR THE 2007/08 SCHOOL YEAR

14.1 We considered a report which sought our approval to the determination of the arrangements for admission to Haringey community primary and secondary schools following the consultation period and as required under Section 89 of the School Standards and Framework Act 1998 as amended by the Education Act 2002.

14.2 We noted that the Education Act 2002 required Local Authorities to introduce co-ordinated arrangements for admission to Year 7 for all maintained secondary schools in their area from September 2005. We also noted that Haringey was part of the Pan-London System which was first introduced for the September 2005 intake and which had achieved considerable success for secondary school admissions in the Borough. The Pan-London System was now into its second year and it was recommended that these arrangements should continue for the 2007/08 school year.

14.3 Current Regulations required that co-ordination of admissions to reception classes of all maintained primary and infant schools in each authority's area be introduced for the September 2006 intake. Following successful consultation early in 2005, a qualifying

scheme was introduced with the agreement of all admission authorities in Haringey and this was underway.

- 14.4 The hard-to-place students protocol, which was under discussion with secondary schools and Admissions Forum, offered an opportunity to agree a fair and equitable way not only to allocate places for excluded pupils and others who were considered to be difficult to place but, even more importantly for Haringey, to allocate places – when necessary above the normal admission limit – to students who would otherwise not have a school place.
- 14.5 We were advised that Section 89 of the School Standards and Framework Act 1998, as amended by the Education Act 2002 and associated Regulations required admission authorities to consult annually on their admission arrangements for the following academic year. Haringey Education Services gave advice to governing bodies who were the admission authorities for other maintained primary and secondary schools in Haringey (i.e. voluntary aided schools and Greig City Academy). Consultation for all admission authorities had been completed by 1 March 2006, and would be determined by 15 April 2006 with the new arrangements then coming into effect from the September 2007 intake.
- 14.6 We report that we approved the admission arrangements for all community primary and secondary schools and St Aidan's Voluntary Controlled Primary School and the Qualifying Schemes for the co-ordination of arrangements for admission to reception classes in all maintained primary and secondary schools in Haringey. At secondary level, this entailed the Council's continued participation in the Pan-London Scheme. Having been informed that the Authority had not received any responses to the consultation arrangements which we approved on 20 December 2005 and circulated to all relevant parties as outlined in current Regulations we also approved the proposed admission arrangements about which we reported to the Council on 6 February 2006.

Environment and Conservation

15. EXECUTIVE RESPONSE TO THE SCRUTINY REVIEW OF HARINGEY'S ALLOTMENT SERVICE

- 15.1 We considered a report which advised us that the Scrutiny Review of Allotment Service Delivery had been undertaken between August 2005 and December 2005. The Review had identified 6 recommendations which were as follows:
- That a dedicated officer for Allotments be appointed.
 - That options for the development of future sites, either temporary or permanent, be explored, to include; a survey of land for potential new sites and underused land, consideration to the securing of additional land through the use of Section 106, and possible diversification of existing open spaces, and use of Section 106 also to be considered to improve the quality and therefore use of existing allotments.
 - That following consultation with the proposed Allotment Forum the tenancy agreement be updated and simplified to include an examination of; the procedures

for removal of plot holders, the size of permitted shed and other developments, a system for temporary sub letting, and the permitted uses of sites.

- That further consideration be given to the allocation of capital funding to enable underused allotments to be brought back into use at the earliest opportunity in the most cost effective manner possible, e.g. use of community services.
- That there be a review of rent charges to ensure that they are comparable with other Authorities. The Panel agreed that non Haringey residents should be charged a significantly higher levy than Borough residents. Any increase in income from the review must be used to make improvements to the Allotments service.
- That an Allotments Forum be established. The Forum to consider the publicity given to Allotments to be achieved through promoting the use of the internet, Council's website, Newsletters, Events etc. Site Secretaries to be given support to translate site specific documentation into different languages for plot holders.

- 15.2 The report proposed that five of the six recommendations made in the Review be agreed but, in respect of the recommendation which called for the appointment of a full time Allotment Officer, we noted that in order for Recreation Services to be able to appoint an Allotments Officer, the investment would have needed to be included in the pre-business plan review and budget planning process. No provision had been made for the salary in the business plan for 2006/07, but it could be considered in the pre-business plan review for 2007/08 alongside other service needs. We also noted that the employment of an officer would assist in generating external funding, promoting self management, and promoting and developing inter-agency interest and involvement in the service.
- 15.3 We also received a deputation on this matter from the Haringey Allotments Forum, who while welcoming the suggested response to the Scrutiny Review and supporting most of the proposals contained in the Review expressed concern that the Review Panel's recommendation that a dedicated allotments officer be appointed was not supported at the present time. The deputation also expressed disquiet about a number of the other proposals contained in the report, in particular their unanimous opposition to the intended rent increases for plots;
- 15.4 We emphasised to the deputation the importance of distinguishing between the Council's scrutiny process and it's budget process and pointed out that by the time the Scrutiny Review had been endorsed by the Overview and Scrutiny Committee in January the pre-business plan review and budget planning process had already been well advanced and the salary for a dedicated Allotments Officer had not been included in the business plan for 2006/07. However, we gave an assurance that it would be considered in the pre-business plan review for 2007/08 alongside other service needs. Other issues raised by the deputation would be the subject of further consideration and discussion following the forthcoming municipal elections in May and the intended rent increases in October 2006.
- 15.5 We report that we endorsed the response to the recommendations and asked that progress against all of the agreed actions be reported back at regular intervals.

16. RECLAIMING LORDSHIP RECREATION GROUND

16.1 We considered a report which summarised the work being developed at Lordship Recreation Ground, its potential contribution to Community Strategy and Government objectives and the overall proposed funding plan for the project. We noted that the project offered a range of cross cutting initiatives and opportunities for inter service and inter agency working. "Creating a cleaner, greener environment with better transport and leisure opportunities" was one of the key themes of the Haringey Community Strategy. The other key themes were:

- To improve services;
- To narrow the gap between less affluent and more affluent parts of Haringey;
- To create safer and confident communities;
- To raise achievement in Education and create opportunities for life long learning.

16.2 We were informed that the Lordship Project could contribute to providing an enhanced quality of service which would contribute to all of these themes. Specific examples of this included:

- The project was leading to new, improved ways of involving the community in improving service delivery;
- The project was located in the less affluent eastern part of the Borough where it could potentially offer a service to the majority of wards in that area;
- A key objective of the project was to create a safer, more secure environment for park users;
- That an enhanced service could be offered to local community members of all ages to learn about the natural environment.

16.3 The Project would also enhance the Council's future prospects in the Comprehensive Performance Assessment process by providing evidence of:

- Effective use of financial resources through the generation of external funding;
- Partnership working with the community;
- Environmental sustainability;
- Joined up working in the provision of cultural services.

The project offered strong potential to be a key and leading edge scheme in the HSP's Better Places Partnership work programme and would also make a substantial contribution towards all of the strategic objectives of the Haringey Open Space Strategy adopted by the Council in November 2005.

16.4 We noted that, to date, some £540,000 external capital and revenue funding had been secured for the project and that this had the potential to rise to in excess of £4.5m over the life of the scheme. We report that we approved the direction, content and proposed investment packages for the regeneration project for Lordship Recreation Ground, subject to the confirmation of external funding.

17. SPURS MATCH DAY CPZ PROPOSALS – REPORT OF STATUTORY CONSULTATION

- 17.1 The Council will be aware that it has been recognized that when Tottenham Hotspur Football Club (THFC) were playing at home, parking pressures within the surrounding area increased considerably, to the detriment of local residents. There were also detrimental effects on overall transport movements, which could adversely affect the response times of the emergency services in the event of an incident. A non-statutory consultation for a Match Day CPZ was carried out in the roads around the stadium in March/April 2005 the results of which were reported to us on 26 July 2005. In total, 74% of respondents were in support of the Match Day Parking Zone and we agreed to proceed to statutory consultation for the implementation of a Match Day CPZ.
- 17.2 We considered a report which advised us that the scheme would operate in a similar fashion to that of a normal CPZ, but residents and businesses would be issued with permits free of charge and the controlled parking regime would only be operational during match days. We noted that on rare occasions matches on Saturdays, Sundays and Bank Holidays might commence at 5:15 pm and for that reason the report recommended that the proposed CPZ be extended to 5.30 pm, although the statutory proposal was for 4:30 pm. We also noted that this minor change was not considered to require further consultation under the regulations.
- 17.3 The report set out the feedback from all interested parties during the statutory consultation process and demonstrated that the statutory requirements for making Traffic Management Orders (TMO's) for CPZ's had been satisfied. As a result, the report recommended that approval be granted to formalize the necessary TMO's for the introduction of the 'Spurs Match Day CPZ' in the roads specified. We noted that approval was subject to Enfield's objection being withdrawn or if consent was given to the scheme by the Greater London Authority/Mayor of London.
- 17.4 We also received a deputation from the Tottenham Hotspur Supporters' Trust which expressed concern about the detail of the report. The essence of the Trust's representations was that a number of matters in the report were misleading including the manner of consultation and the nature of objections to the proposals.
- 17.5 We noted the representations made by the deputation as well as the feedback of the statutory consultation process and in particular, the objections received. Having agreed the reasons for providing parking controls we approved the proposed hours and days of operation on match days of –
- Monday to Friday 5:00pm to 8:30pm; and
 - Saturday, Sunday and Bank Holidays, noon to 5:30pm.
- 17.6 We also authorized officers to make the Traffic Management Order (TMO) and take all the steps necessary for the introduction of match day controls in the proposed area subject to the prior:-
- (i) formal withdrawal of the objection from the London Borough of Enfield, or
 - (ii) consent to the TMO proposal from the Greater London Authority under section 121B(3)(d) of the Road Traffic Regulation Act 1984.

Leader

18. DELEGATED DECISIONS AND SIGNIFICANT ACTIONS – FEBRUARY 2006

- 18.1 We were informed of significant actions which involved expenditure of more than £50,000 taken by Directors under delegated powers.

Assistant Chief Executive (Access)

West Green Common (Memorial Garden) Landscape Improvement and Associated Work .

Park Lane (N17) Shop Front Improvement Project.

Director of Housing Services

Crystal Reporting -infrastructure for computerised report running in Housing Services - Contract in the sum of £106,864 awarded to Business Objects.

Better Haringey Estates Improvement – Door Entry works to Honeymead, Myddleton, Tivendale and Birkbeck Road - Contract in the sum of £188,651.71 awarded to CAI Vision Ltd.

Better Haringey Estates Improvement – Door Entry works to Legat Court, Reygate Court and Roseberry Gardens - Contract in the sum of £55,607.26 awarded to Ensign Security Ltd.

Void Refurbishment Work following fire – 72 Fairbanks Road N17 - Contract in the sum of £40,592.00 awarded to R D Bull and Sons Ltd.

Better Haringey Estates Improvement – cutting edge recycling facilities Commerce Road and Partridge Way - Contract in the sum of £116,700 awarded to John Crowley (Maidstone) Ltd.

Better Haringey Estates Improvement – cutting edge recycling facilities Winfield Road, Acacia Road and Progress Way - Contract in the sum of £111,540 awarded to John Corwley (Maidstone) Ltd.

Better Haringey Estate Improvement – Improvement to lighting Ida Road - Contract in the sum of £57,926.00 awarded to Seeboard Contracting Services (a lower quote in the sum of £47,7889 from GM Britton did not meet key criteria such as health and safety and equalities).

Door Entry Installation to Miller House and Barker House - Contract in the sum of £59,984.08 awarded to Raytell Electrical Co Ltd.

Better Haringey Estate Improvement – Lighting Improvements to Imperial Wharf - Contract in the sum of £107,124 awarded to Seeboard Contracting Services (a lower quote in the sum of £88,377 received from GM Britton did not meet key criteria).

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Chair:
 Councillor George Meehan

Deputy Chair:
 Councillor Lorna Reith

INTRODUCTION

- 1.1 This report covers matters considered by the Executive at our meeting on 13 June 2006. For ease of reference the Report is divided into the Executive portfolios.
- 1.2 We trust that this Report will be helpful to Members in their representative role and facilitate a fruitful dialogue between the Executive and all groups of Councillors. These reports are a welcome opportunity for the Executive on a regular basis to present the priorities and achievements of the Executive to Council colleagues for consideration and comment. The Executive values and encourages the input of fellow members.

ITEM FOR DECISION

Regeneration and Enterprise

2. ADOPTION OF THE HARINGEY UNITARY DEVELOPMENT PLAN

- 2.1 Under the Town and Country Planning Act 1990 (as amended) the Council has a legal duty to produce a Unitary Development Plan covering the whole administrative area of the Borough and to keep under review the matters which may be expected to affect the development of their area or the planning of its development. The Unitary Development Plan (UDP) public inquiry closed on 13 September 2005 and that the Council had received the Unitary Development Plan Inspector's Report and had responded to its recommendations. The responses and proposed modifications to the UDP were placed on deposit for public consultation for six weeks between 3 April and 15 May 2006.
- 2.2 We considered a report which advised us that 116 representations had been received during the public consultation period, of which 71 were objections. Objections focussed on two policy areas - housing density and open space deficiency. Representations to Policy HSG 8 'Density Standards' objected that the modified policy did not reflect the London Plan and that the Borough's character areas should be clearly defined and identified on a map. Objections sought clarification and explanation of how open space deficiency was defined and applied.
- 2.3 We were advised that under the Town and Country Planning (Development Plan)(England) Regulations 1999, the Council had to consider all the objections made and, in taking these into account before proceeding to adopt the modified UDP, decide whether it was necessary to make further modifications or to hold a further inquiry. We were also advised that if we decided that no further modifications that materially affected the content of the UDP needed to be made, then we could recommend to the Council that the plan is adopted.
- 2.4 We noted that the UDP was one of the Council's key policy documents and once adopted it would become part of the statutory development plan for the Borough and would formally replace the current 1998 Plan. We also noted that the Strategic Environmental

Assessment (SEA) European Directive would apply to the UDP if it was not adopted by 21 July 2006 and, as a consequence, the UDP process would have to be aborted.

- 2.5 We also received two deputations on this matter at our meeting. One from the Haringey Federation of Residents Associations expressed concern about the final text of the UDP particularly about housing densities and open space deficiencies as outlined in the Federation's formal objections to the modified draft UDP. The second deputation asked that the adoption of the UDP be delayed until after 21 July so as to require full health and environmental impact assessments to be carried out on local and regional development plans.
- 2.6 Arising from our consideration of the report and of the representations made to us by the two deputations particularly in relation to the question of housing densities, we were of the view that densities of above 700 habitable rooms per hectare should be seen as exceptional and would need to be explained or justified. In this respect we asked officers to write to all Members of the Executive explaining how it was proposed to control density levels. We noted that the issues raised by the Haringey Federation of Residents Associations in relation to Open Space Standards had been addressed in the Council's Response and Reasons to the Summary of Representation and Suggested Changes which were set out in the Appendix to the report.
- 2.7 We report that we approved the Statement of Decisions and Reasons which took account of and responded to the representations received during the UDP modifications public consultation period and we agreed that no further modifications materially affecting the content of the Plan be made and no further consultation, inquiry or other hearing be held. We also authorised the Assistant Director Planning, Environmental Policy and Performance (PEPP) in consultation with the Executive Member for Enterprise and Regeneration to approve appropriate non-material changes required to written text or diagrams or other illustrative matter prior to adoption. A copy of the modified UDP has been placed in the Members Room and a version is available on-line at <http://www.cartoplus.co.uk/haringey/>.

WE RECOMMEND:

That the Haringey Unitary Development Plan be adopted.

ITEMS OF REPORT

Finance

3. FINANCIAL OUTTURN 2005/06

- 3.1 We considered a report which set out the Council's service outturn for 2005/06. We noted that, excluding schools there was a surplus of £3.5 million, and recommendations for service carry forwards of £2.1 million were made. The report also set out the capital outturn, a net underspend of £15.9 million and proposed carry forwards of £15.3 million. We were advised that taking into account adjustments previously reported through the

budget management process, in overall terms the service outturn was in line with the agreed financial strategy.

- 3.2 We report that we noted the Housing Revenue Account (HRA) outturn and approved the following carry forwards for revenue –

Proposed revenue carry forwards are as follows:

Directorate	Proposed carry forward
	£'000
Children's services (excluding schools)	114
Housing services	455
Environment	847
Chief Executive's	722
Total	2,138

We also approved carry forward proposals put forward by services for capital which amounted to £15.3 million. The requests largely related to ring fenced resources and to schemes planned to be funded from capital receipts.

- 3.3 We also agreed to utilise an additional £554,000 balance of usable capital receipts to finance additional spend on Building Schools for the Future (BSF) preparatory work and approved the funding proposals for the additional one-off costs of IS/IT infrastructure arrangements. In noting that the outturn and the carry forward for schools were provisional, we delegated authority to the Acting Director of Finance to finalise the carry forward and to prepare the Council's financial statements such that the financial position of the Council was optimised.
- 3.4 We noted the treasury management outturn and that the Council's Financial Statements for 2005/06 were to be approved by General Purposes Committee.

4. TRENTFIELD CARE HOME, 73 TRENT GARDENS, SOUTHGATE, LONDON N14

- 4.1 We considered a report which detailed the results of the marketing exercise of Trentfield Residential Care Home and which sought our approval to the disposal of the freehold interest of Trentfield, 73 Trent Gardens, London N14. The report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information.
- 4.2 The Council will be aware that Trentfield is a Council registered care home for the elderly situated in Southgate, which is outside the Borough's boundaries. We noted that the closure and sale of Trentfield would contribute to the older Peoples Community Care Strategy which, in essence, moves residential beds to community support.
- 4.3 Having noted that a marketing exercise had produced in excess of 35 tenders we authorized the Head of Property Services to dispose of Trentfield to Grocola plc for £3,333,555.

Organisational Development and Performance Management

5. PERFORMANCE REPORT – APRIL 2005 TO MARCH 2006

- 5.1 We considered a report which presented the Council's performance for the period between April 2005 and March 2006 against the Council's basket of key indicators. It was based on the routine monthly performance reports on which we have reported to the Council throughout the past municipal year. Performance was reviewed against 105 indicators which were mainly those used by the Audit Commission in the Comprehensive Performance Assessment (CPA) and those included in Haringey's Local Public Service Agreement with some key local measures.
- 5.2 We noted that targets had been set for 3 years in the business plans and Best Value Performance Plan (BVPP). In line with the Council's vision and priority to improve services, targets were aimed at moving services towards upper quartile performance and were reviewed at the mid year pre-business plan reviews as well as at the end of the financial year in light of performance outturns. We also noted that setting three year targets for best value performance indicators was a statutory requirement.
- 5.3 The 2005/06 outturn figures showed that performance had been maintained or improved from the previous year for 76% of our indicators. For 73% of indicators targets were achieved or close to being achieved. Significant improvements in performance had been achieved in the following areas:
- Pupils attaining 5 GCSEs at Grades A-C
 - Issuing statements of special educational need
 - Absence in both primary and secondary schools
 - Percentage of waste recycled and composted
 - Missed refuse collections
 - Incidents of dumped rubbish reported
 - Average days to repair street lighting
 - Road casualties
 - Principal roads in need of repair
 - Planning applications processed in timescale especially major applications
 - Parks cleanliness
 - Invoices paid in 30 days
 - Average time taken to process new benefit claims
 - SAP rating of Local Authority dwellings
 - Tenancies re-housed under the Moving out of London Scheme
 - Stability of placements of children looked after
 - Looked after children obtaining 5 GCSEs at grade A-C
 - Employment, education and training for care leavers
 - Adults & Older people receiving direct payments
 - Equipment delivered in 7 working days
 - Early and ill health retirements
 - Handling stage 1 (Local Resolution) and stage 3 (Independent Review) complaints in timescale

- Number of library visits
- Telephone calls answered in 15 seconds

- 5.4 We were advised that for the coming year there was a need to remain focused on reviews of adults & older people and issuing statements of need, acceptable waiting times for assessment, carers services, time spent in hostels, collection of council tax and educational attainment including that of looked after children. Some of these measures were key threshold measures and were used to judge the standard of our performance in the CPA. In this connection, various strategic plans were in place to address these areas for improvement and for some indicators, such as educational attainment, achieving national standards would be a longer term goal.
- 5.5 Focus would also need to be maintained on achieving the national floor targets and with our partners we needed to address the areas where performance was below the expected levels including teenage pregnancies, life expectancy, reducing crime and fear of crime and worklessness.
- 5.6 We report that we noted the 2005/06 service performance against the Council's basket of key indicators and we set three year targets as required by the Local Government Act 1999, ODPM Circular 05/2006. As required we also agreed to publish performance outturns and targets in our Corporate Plan for 2006/07 to 2008/09. These had been set by services as part of the business planning process and took into account top quartile performance, key CPA thresholds and performance to the end of year. Our aim was to set challenging targets as part of our improvement planning while remaining mindful that the targets should be realistic and deliverable within the Council's financial strategy.

6. PROGRAMME HIGHLIGHT REPORT

- 6.1 We considered the programme highlight which provided details of all the Council's corporately significant internal and external projects that report through the Council's programme structure. The information in the report was taken from detailed project highlight reports for each project that have been agreed by the respective Project Boards. We were informed that because of the reporting cycle, there was a time lag in the information presented and the report submitted showed projects' status at 30 April 2006.
- 6.2 We noted that good progress had been made with implementing the action plan in response to the Audit Commission report and that since the last programme report to the Executive in March 2006, the new programme structure had been established and revised reporting arrangements were in place. Major (level 1) programme projects, which were subject to more stringent project management arrangements, had been identified separately under the new structure and the Programme Office was working with these project teams to implement the new arrangements for external challenge and project assurance. We also noted that, in accordance with the action plan, the Chief Executive's Management Board (CEMB) had agreed that project sponsors for these projects would be a member of the CEMB without responsibility for the project areas, as follows:
- Haringey Heartlands: Assistant Chief Executive - Access
 - Tottenham Hale Urban Centre: Assistant Chief Executive - Strategy
 - Building Schools for the Future: Director of Finance

- Children's Networks (including Children's Centres): Chief Executive
- Primary Schools Capital Projects: Director of Social Services
- E-Care: Head of Corporate Finance
- In-sourcing ICT: Head of Legal Services

6.3 We were informed that CEMB had also recently agreed to the establishment of a Housing Improvement Programme Board to focus attention on the work required to achieve two stars in the lead-up to the Homes for Haringey inspection and the projects under this Board would start to report through the programme from June 2006. We were also informed that the focus for the coming weeks would be to support all the programme projects to embed the new requirements and work with project teams to identify the outputs and benefits of their projects so that these can be tracked effectively across the programme.

7. IT IN-SOURCING – BUDGET ISSUES

7.1 We considered a report which set out the progress in the in-sourcing of the support for the Council's IT infrastructure and the emergent financial challenges caused by the re-opening of negotiations in December 2005, the agreement reached with the former supplier and the approach adopted by the former supplier as the settlement was reached and subsequently. It concluded by highlighting the risks and challenges as the in-sourcing project moves forward.

7.2 We noted the completion of the Tech Refresh project and the reasons for in-sourcing it. We also noted the emergent financial challenges facing the in-sourcing project and the Council's IT budgets and, in particular, their direct causes namely: the re-opening of negotiations in December 2005, the settlement agreement reached with the former supplier and the approach adopted by the former supplier as the settlement was reached and subsequently. We further noted the proposed approach to the funding of these budget challenges as set out in the report as well as the risks and challenges facing the in-sourcing project and the arrangements that have been put in place to manage those risks.

8. APPOINTMENT OF THE EXECUTIVE PROCUREMENT COMMITTEE AND THE EXECUTIVE VOLUNTARY SECTOR GRANTS COMMITTEE

8.1 The Council at their Annual Meeting on 22 May 2006 referred to us decisions on the establishment of Executive Committees and the appointment of Members to serve on them. We considered a report which advised us that establishing committees to which decision-making powers would be delegated had to be formally agreed by the full Executive in order for it to be a lawful delegation. We report that we agreed to establish an Executive Procurement Committee and Executive Voluntary Sector Committee to undertake procurement and voluntary sector related decisions respectively in so doing we noted that decision making Committees of the Executive could only include Executive Members. Details of the two committees are set out below -

Executive Procurement Committee

Membership

Executive Member Finance (Chair)
 Leader of the Council
 Executive Member Environment & Conservation
 Executive Member Housing

(Appointed Members will be entitled to name any other Member of the Executive as a substitute in the event of absence. The substitute when attending in that capacity is to be recorded in the minutes as so doing and will have full voting and other rights and responsibilities).

The quorum for the Committee is 2.

Terms of Reference

- a) To exercise the functions of the Executive in respect of all contracts for procurement for works, goods or services in accordance with the Contract Procedure Rules set out in the Constitution except for those matters expressly delegated to any other body or person.
- b) To undertake particular powers included within (a) as follows:
 - i) waiver of Contract Procedure Rules where appropriate;
 - ii) acceptance of tenders/award of contracts where appropriate;
 - iii) approving variations, extensions and novations of contracts where appropriate;
 - iv) annual review of Contract Procedure Rules;
 - v) receive quarterly reports of the Director of Social Services and the Director of Children's Services in relation to 'spot contracts';
 - vi) agreement of approved lists of contractors.
- c) To oversee the process and receive reports at key milestones in respect of procurement of strategic service areas,
- d) To advise the Executive on all matters concerned with procurement generally.

Executive Voluntary Sector Committee

Membership

Executive Member for Community Involvement (Chair)
 Executive Member for Crime and Community Safety
 Executive Member for Finance
 Plus 2 other Members of the Executive selected according to whose portfolio responsibilities were relevant to the particular areas of activity under review).

(All Members of the Executive to act as a panel of substitutes)

The quorum for the Committee is 2.

Terms of Reference

- a) To consider officer recommendations for future funding and agree the awarding of grant aid to the voluntary and community sector
- b) To review funding to organisations where there is a potential breach of conditions of grant aid and/or service level agreement
- c) To advise the Executive on variations to the overall grant aid policy
- d) To advise the Executive on all aspects of the Council's relationship with the Voluntary Sector including the management and use of the community buildings portfolio.

Environment and Conservation

9. EXECUTIVE RESPONSE TO SCRUTINY REVIEW OF STREET SWEEPING

9.1 We considered a report which advised us that the Scrutiny Review of Street Sweeping had concentrated on the following issues:

- The arrangements and methodologies in place for client-side monitoring of the performance of street sweeping services.
- The strategies currently in place for delivering street cleaning services, how they contribute towards achieving cleanliness targets, and how they need to change to meet the challenge of BVPI 199 and CPA upper and lower thresholds.
- The targeted strategies for litter prevention and enforcement in different parts of the borough, and for different kinds of litter, eg takeaway refuse, cigarettes, fly posting, leaves etc.
- The anti-litter and street cleanliness campaigns in the Borough provided locally through Better Haringey and nationally by ENCAMS.

A range of recommendations were made for these issues and the report detailed the Executive response.

9.2 The review highlighted the challenge faced by the Council in providing an environment which was not only clean in the eyes of residents, but is also clean enough to meet BVPI 199 standards and exceed CPA lower and upper thresholds to maintain and improve the Council's overall CPA rating. The review reinforced the need for cross-service co-operation to improve cleanliness standards and in this respect we noted that it was not sufficient to expect that the street sweeping service provider alone could deliver high standards of cleanliness. Exercising enforcement powers and having comprehensive litter prevention campaigns would have an important part to play in improving cleanliness levels.

9.3 The quality and design of the street scene infrastructure had a direct impact on the level of cleanliness which could be achieved. Uneven paving and poorly designed surfaces could be difficult to clean and Street Scene were working with the Highways Service to achieve good quality, well designed infrastructure, which would contribute towards better cleanliness.

- 9.4 We noted that the implementation of the recommendations in the report would contribute towards a cleaner Borough and ensure that the standards of cleanliness achieved met BVPI 199 requirements and CPA thresholds. We recognised that in order to reach top quartile performance for standards of cleanliness, it was likely that additional expenditure would be required both in terms of infrastructure improvements and in terms of front-line service provision.
- 9.5 We report that we agreed the response to the 12 recommendations of the Street Sweeping and Cleanliness and also to the agreed recommendations being incorporated into the Street Scene Business Plan for 2007/08 with progress reported regularly to the Environment Scrutiny Panel.

Social Services and Health

10. EXECUTIVE RESPONSE TO THE REPORT OF THE SCRUTINY REVIEW OF INTERMEDIATE CARE SERVICES

- 10.1 We considered a report which informed us that the Scrutiny Review had involved the examination of the Intermediate Care services provided across Haringey by the Council and the NHS in collaboration with partners. We noted that while many of the recommendations made were straightforward and some already in hand others had resource implications
- 10.2 We were advised that Intermediate Care was a key feature of national and local planning to help people to live independently at home. It aimed to provide time limited intensive interventions such as home care or physiotherapy to maximise independence, avoid admission to hospital or enable early discharge, or to prevent inappropriate admission into long term care. The Council along with Haringey TPCT provided a range of services within the Borough working alongside colleagues from local general hospitals and, to a lesser extent, Barnet Enfield and Haringey Mental Health Trust as well as a range of initiatives within the community and independent sector. While the range of services available in the Borough had developed over a number of years within respective organisations, at present staff and services were only accountable to their employing organisation.
- 10.3 Within Haringey, staff from all agencies had worked closely to ensure that the levels of delayed transfers of care from acute hospitals had been low and investment in services via two pooled budgets under Section 31 of the Health Act (1999) had helped maintain good performance in this area. Although historically good at minimising delayed discharges, services in Haringey had not been very good at admission avoidance and investment via the pooled budgets in the last year had gone into seeking to re-align services to support this, although it was accepted that more work had to be done in this area.
- 10.4 We report that we approved the response to the Scrutiny Review of Intermediate Care Services noting that some of the recommendations could be taken forward within existing resources while others could only be agreed in principle subject to the required resources being made available through respective business planning processes.

11. MENTAL HEALTH STRATEGY 2005 TO 2008

- 11.1 In December 2005 we agreed the Mental Health Strategy which was also agreed by the Haringey TPCT in January 2006. We requested regular feedback on the progress of implementation and have now considered the first of such reports. We were informed that considerable work had been undertaken with regard to the development of the Joint Commissioning Strategy, which supported the implementation of the overall vision of the Strategy. However, some obstacles to progress had been encountered because of the financial constraints across the Mental Health Partnership. In addition, there had been a delay in the formal feedback from CSCI following the outcome of the Mental Health Inspection though relevant recommendations would be incorporated into the commissioning strategy. The Mental Health Scrutiny Review recommendations would also be incorporated though many of these were in line with the planning. A new timetable for the completed commissioning strategy was under discussion within the Mental Health Partnership.
- 11.2 We noted the report and the summary of the current focus for service developments within the Mental Health services across the partnership and the agreed priorities.

Crime and Community Safety**12. POLICE AND JUSTICE BILL (CRIME AND DISORDER ACT REVIEW)**

- 12.1 We were advised that the Bill built on a series of significant reports since 2000, which included 'Calling Time on Crime' HMIC (2000) and two Audit Commission reports (2002 and 2004), which aimed to improve outcomes from partnership working. The Bill was also running in parallel with the development of a new Local Government White Paper examining the relationship between Crime and Disorder Partnerships (CDRPs) and Local Strategic Partnerships (LSPs) and officials were ensuring that the two dovetailed and reinforced each other.
- 12.2 The partnership landscape had altered considerably since the introduction of the Crime and Disorder Act in 1998. A review was considered overdue and was undertaken between November 2004 and January 2005 with the aim of making CDRPs more effective vehicles for tackling crime, anti-social behaviour and substance misuse at the local level.
- 12.3 The participating bodies were the Home Office, Local Government Association, the Association of Chief Police Officers and the Association of Policy Authorities. We noted that the detail of how these proposals would actually be implemented within individual partnerships had yet to be crystallised. The Home Office was overseeing a series of stakeholder consultation events at which this detail will be explored and Haringey would be represented at some of these of these. We also noted that the Bill was due to become law by December 2006.
- 12.4 We considered a report which outlined the main proposals in the Police & Justice Bill which related to the work of Crime and Disorder Partnerships (CDRPs). These

proposals addressed structures, accountability and governance, delivery, mainstreaming and standards.

- 12.5 Overall, we welcomed the thrust of the proposals but awaited the detail, which would emerge from the planned consultation events during the Summer. We were informed that the Haringey CDRP – Safer Communities Executive Board - had already made progress on some of the recommendations, especially in relation to data/auditing and arrangements for neighbourhood working and that Haringey was ahead of most or all London boroughs in this respect.
- 12.6 We received the report and noted the changes, the timetable and early comments from a Haringey perspective.

13. IMPLICATIONS OF THE RESPECT ACTION PLAN

- 13.1 We were informed that the *Respect Action Plan* had been announced by the Prime Minister on Tuesday 10 January and that, at the same time, 16 Ministers had been engaged in Respect activities throughout the country to illustrate that the agenda now commanded cross-departmental support and featured highly in the Government's programme. The Respect Action Plan set out how a broader approach could be taken and recognised that as well as enforcement, the causes of anti-social behaviour had to be dealt with by working through families, schools and communities. The Plan, which was described as "*deepening, widening and furthering*" the Government's commitment to tackling anti-social behaviour, included initiatives for parents, schools, 'problem' families, communities and local authorities.
- 13.2 We were also informed that the Respect Action Plan had to be read in conjunction with a number of other Government papers and bills, such as *Youth Matters*, *Building Communities*, *Beating Crime*, the Cleaner Neighbourhoods and Environment Bill, Police and Justice Bill, and the Education Bill. We considered a report which set out to provide a brief overview of the Government's Action Plan, outline current practice in relation to the Respect Agenda and to highlight implications for the Council.
- 13.3 We noted the following brief summary of the key initiatives from the Action Plan –

Young People - introduction of a national youth volunteering service, a Sports Champion mentoring programme and pilot of Youth Opportunities Cards.

Schools - an extension of targeted action against truancy and a new duty on councils to identify truancy and support children back into education.

Support for parents and families - establishment of a National Parenting Academy and extension of parenting contracts.

Housing - consultation on new closure orders and proposals for a respect standard for housing management.

Neighbourhoods - proposals for neighbourhood charters, policing and warden schemes, and a national non emergency community safety number.

Enforcement against anti-social behaviour- extensions to Penalty Notices Disorder (PNDs), new models for conditional cautioning, and further measures on Anti-Social Behaviour Injunctions (ASBI).

- 13.4 We received the report and asked officers to develop and cost an action plan to achieve Respect standards.

Children and Young People

14. DEPARTMENT FOR EDUCATION AND SKILLS – PRIMARY CAPITAL PROGRAMME

- 14.1 We were advised that In March 2006, the Department for Education And Skills (DfES) had commenced a consultation process on investment in primary schools across the Country and had produced a document to support this process entitled:

“Every Child Matters: Primary Capital Programme – Building Primary Schools at the Heart of the Community”.

In this document, the DfES proposed the establishment of a number of pilot projects around the Country and they had invited expressions of interest from local authorities.

- 14.2 The purpose of the pilot was stated as:

‘To develop and define best practice for the programme, to develop the underpinning national and local processes needed to deliver results, and to support and build the capacity of other authorities. For example by:

- Responding to parental demand, expanding popular schools, solutions to school failure, federations, trusts and networks of schools;
- Every child matters, using children’s trust approach, and extended services;
- Design and procurement issues, e.g. exemplar designs, standardisation, off-site construction, value for money procurement methods, sustainability, use of BB99;
- Involving partners, schools, pupils and communities, and building skills and capacity into the system;
- Joining up planning, funding and monitoring at local and national level across children’s and other services.

- 14.3 We were further advised that there would be about 25 pilots nationally with 2 or 3 per region; with a mix of types and sizes of authority across the Country. Funding would be allocated on a formula basis, related to pupil numbers and levels of deprivation. The Council will be aware of the significant investment which has been attracted to Haringey in the secondary sector through the BSF initiative and also of the investment programme which commenced in the early years setting as part of the Sure Start / Children Centre programme. The major area where investment was now required was the primary estate.
- 14.4 A considerable amount of investment was required in the primary estate in Haringey. In addition to the need to bring our schools up to a 21st century learning environment standard, there was a significant backlog of building repairs to address which included

quite basic but essential building fabric components. We were informed that in order to meet these needs we should submit an expression of interest to the DfES to be considered as a pilot authority. The submission had to be made by 14 June 2006. Following this initial expression of interest, a more in-depth evaluation of the benefits to Haringey would be carried out, in the light of further details emerging on the operation of the pilot.

- 14.5 We report that we approved the submission of an expression of interest for Haringey to be considered as a pilot authority and asked that a further report be brought back to us once further details emerged as to the nature of the pilot, in particular the financial details of the programme.

15. NEW SCHOOL IN HARINGEY HEARTLANDS

- 15.1 We considered a report which advised us that detailed analysis of pupil numbers, presented in the BSF strategic business case, demonstrated that Haringey had an increasing number of pupils in primary schools and projections showed that we would need to open a new school by 2010. Analysis of pupil distribution and of available sites for building led to the conclusion that the school needed to be in the centre of Haringey. Negotiations were now well advanced on the acquisition of a site in Wood Green ('Haringey Heartlands').

- 15.2 We were informed that current regulations governing the establishment of additional secondary schools required the Local Authority to engage in an open competition process. 'Bids' could be to establish any of the following types of schools:

- a) Community schools
- b) Foundation schools
- c) Voluntary controlled schools
- d) Voluntary aided schools
- e) Academies

Given the diverse nature of Haringey's school population, we propose that the new school should be a non-denominational, inclusive school, which suggests a community school.

- 15.3 Until June 2006 under Section 70 of the Education Act 2002, local authorities were required to invite proposals for a secondary school if the school was to be an "additional" school (e.g. required to meet population growth) and the authority intended to establish a community school. A competition would be decided by the Secretary of State. However, from June 2006 the Education Act 2005 would come into force. Under Section 66 of the Act local authorities would be required to hold a competition whenever statutory proposals were required for a new secondary school, including proposals by promoters (unless, exceptionally, the Secretary of State agreed that a competition need not take place). Under the regulations, proposals would be decided by the School Organisation Committee or, upon appeal, the Schools Adjudicator, not by the Secretary of State.
- 15.4 The regulations set a requirement to publish a preliminary notice inviting bids for the new school. The notice would invite bids from independent promoters within 4 months. The

local authority then had to publish details of all received bids, along with any local authority proposal. There then followed a six week representation period in which comments or objections could be made before the bids were forwarded to the School Organisation Committee for a decision.

- 15.5 We report that we supported the opening of a new school for 11-16 year olds and authorized the commencement of the statutory consultation and competition processes. We also agreed that a further report be submitted to us in October setting out a Haringey Council proposal.

Leader

16. APPOINTMENT OF REPRESENTATIVES TO SERVE ON THE HARINGEY STRATEGIC PARTNERSHIP AND ITS THEME BOARDS

- 16.1 The Council at their Annual Meeting on 22 May 2006 referred to us for consideration the appointment of Members to serve on the Haringey Strategic Partnership and its Theme Boards. We considered a report which highlighted vacancies for membership to the Haringey Strategic Partnership (HSP) and its theme boards, and asked us to nominate to the current vacant posts.
- 16.2 We report that we made the following appointments -

Haringey Strategic Partnership

Councillors Canver, Diakides and Reith (as the Executive Members for Crime and Community Safety, Housing and Community Involvement respectively).

Better Places Partnership Theme Board

Councillor Reith (as Executive Member for Community Involvement)

Enterprise Partnership Theme Board

Councillor Egan

Safer Communities Executive Board Theme Board

Councillor Cooke

Children and Young People's Strategic Partnership Board Theme Board

Councillor Jones

Well Being Partnership Theme Board

Councillor Diakides (As Executive Member for Housing) and Councillor Dogus.

17. ACTIONS TAKEN UNDER URGENCY PROCEDURES

- 17.1 We were informed of the following actions taken by Directors under urgency procedures following consultation with Executive Members.

Bounds Green Schools Amalgamation- Variation of Decision

Approval to vary the decision taken by the Executive on 1 November 2005 to amalgamate Bounds Green Infant and Junior Schools in favour of a 'hard federation' proposal from the two Governing Bodies.

Nomination to the Board of Bernie Grant Centre Partnership

Approval to the nomination of Dr. Ita O'Donovan (as Chief Executive) as a Director of the Bernie Grant Centre Partnership.

Appropriation of Houses held in the General Fund into the Housing Revenue Account

Approval to –

- 22 General Fund Properties being appropriated to the Housing Revenue Account at Open Market Value;
- Dwellings let on Service Tenancies continuing to be held by Service Departments pending suitable agreements with the Director of Housing;
- The Director of Housing being instructed to obtain by possession by 31 December 2006 two licensed General Fund Houses to enable an open market disposal.

◆Re-scope of Infrastructure Contract

Approval of the re-scoped contract noting both that the cost of the negotiated package was £1.4 million against contingent resource within the model considered by the Executive of £1 million and that there was no further contingency built into current budgets within the activity. Also to approve a funding approach for the further funding requirement by way of a transfer from general reserves.

Variation to Planned Admission Numbers of Alexandra and Devonshire Hill primary schools for the 2007/08 school year

Approval to a variation to the proposed admission limits for Devonshire Hill and Alexandra primary schools to 60 and 30 respectively.

New Initiative Development Fund (NIDF) – 2005/06

Approval to the payment of grants totalling £36,000 to 19 organisations funded through the Chief Executive mainstream funding programme for this purpose.

Emergency procurement of Network and Security Services: Award of Contract

◆Approval to the award of the contract for the provision of network and security services to the preferred supplier, Logicalis, as allowed under Contract Standing

Order 11 in the total sum of £636,292 p.a. for a period of 2 years with an option to extend for a further 3 years.

Contracts with Prospects Services Ltd and Careers Enterprise (Futures) Ltd to provide Connexions services

Approval to the waiver of Contract Standing Order 6.4 (Requirement to Tender) and to the award of contracts for Connexions Services to Prospects and to Futures in the sums of £4,200,000 and £1,254,735.67 respectively.

♦ Denotes that the background papers contain exempt information.

18. DELEGATED DECISIONS AND SIGNIFICANT ACTIONS – MARCH AND APRIL 2006

- 18.1 We were informed of significant actions which involved expenditure of more than £50,000 taken by Directors under delegated powers.

Director of Children's Services

Approval of Contract for Crowland primary School CSO 11.2– installation of cushion sports surface to sports pitch in Markfield Park (£136,627)

Request for Waiver of CSO 6.4 – Haringey Children's Fund Programme (£372,000)

Request for Waiver of CSO 6.3 – Haringey Children's Fund Programme (£188,287)

Approval for extension of Contract under 13.01 – Family Support Service provided by SPACE (£62,000)

Approval for award of contract under CSO 11.02 – Family Support Services (£96,000 and £36,000)

Approval for extension of contract under CSO 13.01 Family Support Service (£62,000)

Approval for award of contract under CSO 11.2 - Park Lane Playgrounds (£146,154.32)

Approval for award of contract under CSO 11.03 – Plevna and Triangle Redevelopment (£3,468,973)

Director of Environmental Services

Recycling Works Contract Extension Proposal - Recycling Works contract extended for a period of 6 months till the 30th September 2006

West Green 20mph Zone Scheme - To proceed with the implementation of the 20mph CPZ in the West Green Area with a budget allocation of £150,000.

CCTV Relocation - To award BT redcare vision the contract to carry out the works to relocate the CCTV cameras at a cost of £100,000.

Assistant Chief Executive (Access)

Approval to appoint Consultant to provide specialist support and assistance on Governance issues to the Neighbourhood Partnership Boards and for the Bridge New deal for Communities

Townscape Heritage Initiative Brice Grove Core Centre (THI) Appointment of Project Architect, Quantity Surveyor and Planning Supervisor

NDC Youth Mobile Bus

IEG Partner – provision of consultancy services: Request for extension of contract

Redevelopment of Units 20-22 Bernard Road, Rangemoor Road.

Enforcement Programme – PPWIZ to MP33 Upgrade

Replacement of Electoral Management system

Variation to the Anite OHMS contract to include Disaster Recovery and other elements for all Homes for Haringey IT systems.

Extension of the 'Technically Managed Service' (TMS) to include the Opti-time application.

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Addendum to Executive report No.02/2006/07
Item 2 – Adoption of the Haringey UDP

Density policy as clarified

HSG 8: DENSITY STANDARDS

- 4.27 Residential development in the borough should normally be provided at a density of between 200 – 700 habitable rooms per hectare (hrh) and should have regard to the density ranges set out in Table 4B.1 of the London Plan.

Higher density development up to 1,100hrh may be acceptable provided the proposed development is in:

- a) a central area with good public transport accessibility (PTAL levels 4-6, see Map A.1) and predominately comprises flats;
- b) an Opportunity Area (Tottenham Hale see policy AC2);
- c) an Area for Intensification (Haringey Heartlands see policy AC1); or
- d) within a mixed use scheme; and
- e) where a planning brief for the site has been adopted and recommends higher densities

4.27i For the purposes of this policy higher density development is defined as development within a range of between 650 – 1,100 hrh.

- 4.27a The density ranges will be applied flexibly in light of local circumstances. Therefore, the Council will adopt a 'design-led' approach to density and will consider the following factors:

- a) the character of the surrounding area, in terms of existing building form, massing and building heights;
- b) historic heritage context, including listed buildings and conservation areas;
- c) the characteristics of the site;
- d) the quality of the design;
- e) the range and mix of housing types;
- f) the level of service provision and public spaces; and
- g) car parking provision.

- 4.27b As such, proposals should conform with other policies of the Plan, notably Policies UD2 (General Principles), UD3 (Quality Design) and UD11 (Tall Buildings).

- 4.27c New development should be compatible with the existing pattern of development and character of an area. Paragraph 4.47 of the London Plan refers to appropriate density ranges being related to location, setting in terms of existing building form and massing and PTAL index, and then also defines 'site setting' with existing very dense, dense and lower density development being the first characteristic in the site setting definition.

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Chair:
Councillor George Meehan

Deputy Chair:
Councillor Lorna Reith

INTRODUCTION

- 1.1 The Council has reserved the power to approve policies, plans and strategies that are specified in the Council's Policy Framework. (Part F.6 of the Constitution – The Budget and Policy Framework Schedule).
- 1.2 The Council's Policy Framework means (i) the plans and strategies required to be approved at full Council under the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 (as amended) or (ii) those plans and strategies that the Council itself has determined shall be reserved to the full Council for approval.
- 1.3 This report covers two of those plans and strategies which we considered at our meeting on 4 July 2006.

ITEMS FOR DECISION

Crime and Community Safety

2. HARINGEY YOUTH JUSTICE PLAN

- 2.1 We considered a report which advised us that the Haringey Youth Offending Service (YOS) was required to produce a Youth Justice Annual Plan under Section 40 of the Crime and Disorder Act 1998 and that the template for this was issued by the Youth Justice Board (YJB) each year. A separate Action Plan detailed the actions to be taken over the next year in order to achieve the Key Performance Indicators set by the YJB. References were also included to the YOS Inspection Self Assessment and Effective Practice Quality Assurance Audits and Action Plans.
- 2.2 The Annual Youth Justice Plan looked at the local environment and specific drivers for performance – governance and leadership, performance and quality systems, resources, people and organisation and partnership working. The Delivery Plan section both reviewed work undertaken in the past year and identified aims for 2006-2007 in relation to all the performance measures defined by the YJB. The final section of the Plan contained a review of the performance measures. A separate Action Plan detailed the specific actions to be undertaken this year. A copy of the Youth Justice Plan has been placed in the Members' Room.
- 2.3 We noted that the Youth Justice Annual Plan had been presented to the YOS Partnership Board where a full discussion had taken place with partner agencies who contribute to the achievement of the Action Plan. We also noted that the Plan should have been submitted to the YJB at the end of April 2006. However, because the YOS Inspection was taking pace at that time the submission date had been moved to 16 June. But as the YOS had recently undergone an inspection, the Plan for 2006 – 2007 contained many of the areas for improvement identified in the self assessment.

- 2.4 We were advised that the first draft of the Inspection Report would be available by 17 July and would be published on the 13th September. The YOS will then have to produce an Action Plan by 13 December. We were also advised that the Inspection Report might indicate other areas which would be incorporated into the Action Plan at a later date. Particular priorities with regard to practice within the YOS related to assessment and management of risk of harm and work to reduce levels of risk; reviews of current EPQA action plans, completion of new EPQA audits, compliance audit and victim gap analysis; monitoring and evaluation of various groups, including the equalities group. The most challenging targets related to reducing the use of custody, supporting young people engaging in education, training or employment, supporting access to mental health services and supporting parenting interventions.

WE RECOMMEND

That the Haringey Annual Youth Justice Plan for 2006-07 be approved.

Environment and Conservation

3. LOCAL IMPLEMENTATION PLAN

- 3.1 We considered a report which advised us that each London Borough was required to prepare a Local Implementation Plan (LIP). We noted that the Plan was a statutory document to implement the Mayor's Transport Strategy (MTS) and that the Mayor/Transport for London (TfL) had prepared guidance in 2004 to assist boroughs in preparing the Plan and to help the Mayor evaluate the draft and final LIPs. We also noted that the LIP was part of the CPA assessment for the Council.
- 3.2 A draft consultation LIP had been prepared and submitted to TfL in July 2005 and it had been agreed with TfL that a full version of the final LIP would be submitted during week commencing 17 July 2006. The LIP set out the Council's transport projects and programmes in detail for the period 2005/6 to 2008/9 with an indicative programme for 2009 -2011. Linked to the final LIP was a separate document detailing the Council's bid for funding for the period 2007/8 to 2009/10 on which we would be reporting to a later meeting of the Council.
- 3.3 We were advised that the LIP, a copy of which has been placed in the Members' Room covered a wide range of transport projects and programmes –
- Principal road and bridge maintenance;
 - Local safety schemes/20mph zones;
 - School Travel Plan Strategy;
 - Road Safety Plan travel awareness;
 - Walking Plan;
 - Cycling Action Plan;
 - Area based schemes;
 - Accessibility, bus priority and bus stop accessibility.

- 3.4 The LIP set out the Council's Transport Strategy and included projects being pursued sub-regionally as part of North London Transport Forum. The final LIP was under preparation and will be revised as part of further development. The submission of the final LIP initiated the 100 day approval process by the GLA/Mayor and TfL. We noted that further changes were possible as a result of comments from the GLA and TfL.
- 3.5 The LIP covered the period of the MTS i.e. 2001 to 2011. However, because of the passage of time since the MTS, the LIP should relate to the first 4 years in detail i.e. 2005/6 to 2008/9 with indicative projects and programmes for 2009/10 and 2010/11. The Council had submitted Borough Spending Plan [BSP] for 2005/6 and 2006/7 and had received funding allocation for our projects and programmes for each year. Essentially the final LIP focused in detail on the subsequent 2 years [2007/8 and 2008/9]. The MTS set out 10 priorities, of which 8 were relevant for the LIP. Linked to the priority areas were targets that were a mixture of London wide and borough targets. These were:

Mayoral Priority	Targets
1 Improving road safety	Borough targets - • 40% reduction in KSI by 2010 • 50% reduction in KSI for pedestrians • 40% reduction in KSI for cyclists • 40% reduction in motorcyclists casualties • 60% reduction in child KSI • 25% reduction in slight casualties School road safety: review road safety around all schools by 2008
2 Improving bus journey times	Borough target - Boroughs are to reduce, or maintain at 2005 levels, bus journey times on London Bus Initiative [LBI] bus routes

3 Relieving traffic congestion and improving journey time reliability	Borough targets - General traffic journey time reliability: Borough target not yet set Traffic reduction: For Inner London [Haringey is defined as Inner London] the target is zero growth between 2001 and 2011; target of zero growth in outer London town centres [Wood Green considered outer London] School travel plans: Review school travel to all schools by 2008; school travel plans to be developed
4 Improving the working of parking and loading arrangements	No borough targets set by TfL
5 Improving accessibility and social inclusion on the transport network	Borough target: Borough to ensure Taxicard scheme conforms to all-London standard
6 Encourage walking	No borough targets set by TfL
7 Encourage cycling	No borough targets set by TfL
8 Bringing transport infrastructure to a state of good repair	Borough target: All A roads and busy bus routes to UK PMS carriageway condition score 70 or below by 2010

- 3.6 We were also required to undertake a Strategic Environmental Assessment (SEA) of the LIP and to this end the four boroughs in North London [Haringey, Enfield, Barnet and Waltham Forest] had jointly commissioned consultants to assist with this work which needed to be undertaken in parallel with producing the LIP. A number of stages had to be completed from scoping the SEA to assessment/mitigation, consultation and report. We noted that consultation on the SEA had been conducted as part of the consultation on the draft LIP. The outcome of the changes to the LIP would be included in the Environmental Statement that would be prepared by the consultants for inclusion in the final LIP.
- 3.7 We also noted that, following comments from TfL on the draft LIP, the structure of the final LIP had been amended and that the final LIP comprised:

Chapter 1	Local socio-economic and demographic context
Chapter 2	Local Transport Context
Chapter 3	Haringey Transport Strategy
Chapter 4	Equality Impact Assessment

- Chapter 5 LIP Proposals subdivided as follows:
- 5.1 Cross cutting goals
 - 5.2 Improving Road Safety
 - 5.3 Improving Bus Journey Time and Reliability
 - 5.4 Relieving Traffic Congestion and Improving Journey time reliability
 - 5.5 Improving the Parking and Loading Arrangements
 - 5.6 Improving Accessibility and Social Inclusion
 - 5.7 Encouraging walking
 - 5.8 Encouraging cycling
 - 5.9 Bringing transport infrastructure to Good State of Repair
 - 5.10 Town Centres
 - 5.11 Travel Awareness
 - 5.12 Regeneration Areas
 - 5.13 Safety and Security
- Chapter 6 Performance Indicators
- Chapter 7 Consultation Results
- Chapter 8 Borough Core Capacity Statement
- Chapter 9 Funding Implications
- Matrix showing MTS policies and proposals and Haringey's summary response
- Forms 1 and 2 summarising projects and programmes

There were separate sections for the School Travel Plan Strategy, Road Safety Plan and Parking and Enforcement Plan.

- 3.8 The final LIP would be assessed by the GLA/Mayor and TfL. The assessment and approval process had been given a 100 day target during which time further changes to the LIP might be requested by TfL and GLA prior to approval of the LIP by the Mayor. Once approval had been given the LIP becomes formally adopted.

WE RECOMMEND

1. That the final LIP submission as outlined above be approved as the basis for the Council's projects and programme document to Transport for London.
2. That the Interim Director of Environmental Services be authorised following consultation with the Executive Member for Environment and Conservation to finalise the full LIP for submission to GLA/Mayor and Transport for London.

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Chair:
Councillor Gmmh Rahman Khan

1. INTRODUCTION

- 1.1 This report covers matters considered by the Audit Committee at its meeting held on 12 June 2006 and is presented to Full Council for information.
- 1.2 The Committee at its normal quarterly meeting receives reports, as outlined in the terms of reference approved by this Council.
- 1.3 We trust that this report will be useful for councillors to evaluate the role of the Audit Committee, in the task of monitoring corporate governance and examining internal and external Audit

ITEMS OF REPORT AND DECISION

2. AUDIT COMMISSION: PROGRESS REPORT:

- 2.1 Outstanding issues from the 2004/5 Audit Plan and progress that was being made concerning them were mentioned. Progress was being made on financial management in children's and social services and on governing partnerships.
- 2.2 The work on ethical governance area was awaiting a response from the Monitoring Officer.
- 2.3 For the 2005/6 audit, the accounts would be open to public inspection from 12 September.
- 2.4 Members requested that the indicative report on the ALMO be sent to them for their information and that, if required, the Chief Exec of the ALMO be requested to attend the next meeting of Audit Committee to answer and respond to queries on it.
- 2.5 Questions were asked by members present about the NDC accounts. It had been reported in the press that the NDC accounts had not been signed off. The Committee was informed that the NDC accounts formed part of the Council's accounts as the Council was the accountable body. There were thus no distinct official separate NDC accounts, although the grant claim for NDC expenditure and income had separately been audited. The concerns over the NDC accounts meant that the Council's accounts for 2004-05, although audited, could not be signed off as complete until the questions raised by members of the public about the NDC had been resolved. On clarification of the NDC Accounts by the Acting Director of Finance, the income & expenditure of the NDC Accounts were to be included in the Councils' Financial position. The Chair ruled that should any outside bodies' accounts be included into Council's Financial position, all those bodies Accounts', including the NDC, should be the remit of the Internal Audit and these were to be reported to Audit Committee in a phased programme, to be determined by the Council Officers.

RESOLVED:

That the report of the Audit Commission be noted.

3. 2006/7 AUDIT AND INSPECTION PLAN :

- 3.1 The 2006/7 Audit and Inspection Plan had been presented. The fee for the Audit Commission work this financial year would be £630,000. However, members were alerted that the plan and the fee might be subject to change.
- 3.2 Members were informed that the auditor's report would have a changed format this year. There would be a 'value for money conclusion', details of which were laid out in Appendix 2 of the report. The Audit Commission would also make a use of resources judgement.
- 3.3 Comparisons with 'near neighbour' boroughs had been made. However, differences in costs between boroughs might be due to a number of factors, including policy decisions to prioritise certain areas.
- 3.4 The Chair expressed the view that the level of fees had already been considered and recommended for approval by our professional officers. He also thanked the Audit Commission for the valuable work they were doing.
- 3.5 The Chair highlighted the assumptions, made on page 18 of the report, regarding the good working practices on the part of Audit Commission & the challenges they set for the Internal Audit and other council officers. He asked that our officers and Internal Audit meet the challenge in assisting the Audit Commission to maintain the stated assumptions.

RESOLVED:

- 1. That the 2006/7 Audit and Inspection Plan be noted.
- 2. That the fees charged by the Audit Commission be noted.

4. TECH REFRESH REPORT – REVIEW OF PROJECT MANAGEMENT:

- 4.1 Members were provided with the Audit Commission's original review of the Tech Refresh Report and the Executive response thereof at its meeting of 21 February 2006.
- 4.2 Members raised a number of matters of concern about the project. Reports mentioned organisational matters but not personnel matters of those who were involved with the Project. Members would have liked a representative of IT services to attend, rather than having the report presented by the Acting Director of Finance.
- 4.3 Members enquired as to the current level of the overspend. The Acting Director of Finance informed the Committee that the current overspend figure was broadly as reported in the Review Report of the Audit Commission, i.e. that the original project of £9m had incurred an overspend of an additional £10.6m,.

- 4.4 Members were informed that the Executive review of project management had recommended that project boards for major projects should have a representative from Corporate Finance and that they should be chaired by a Chief Officer from a different service.
- 4.5 Members expressed concern that, in its report, the Audit Commission had not interviewed former employees or consultants.
- 4.6 The Chair highlighted some of the fundamental aspects of the original review report and asked questions to the Acting Director of Finance, quoting some of the text of the original report. He commented that, according to the Audit Commission Report, some of the reasons of the cited lapses were:- no scrutiny on change management / variation orders and adequate reporting to members etc.
- 4.7 While critically examining the implementation part of the 'Response of the Executive', it was noted that some of the remedies were to be implemented by June 06. It was noted that the actions have largely been implemented, although some of the elements for member involvement were still being considered. The Audit Commissions observations, as contained in clause 31 of their review report, (quoted from the report itself). "It is clear that the councils' Project Leader was able to authorise a significant amount of change requests before any form of scrutiny was applied". Further, he quoted from the same report that (refer- point 3); "The project has been managed by an officer led project board, with senior executive membership from two external partners."
- 4.8 In addition, the Chair drew the attention of members to the comments of the Monitoring Officer. The Monitoring Officer had suggested that the Constitution needed to be reviewed to ensure that the policy and procedures were appropriate for big projects. A councillor steering group with the monitoring role at various stages had also been proposed in the Review report to provide member oversight of big projects. This had yet to be established at the earliest opportunity to protect the interest of the council. The Chair reported that he had raised the points with the Director of Finance in the past, who had assured the Chair that this would be done in June 2006.
- 4.9 Members, additionally, would like a forensic audit to be carried out on the Tech Refresh project, although the Chair pointed out to members that the Audit Commission, in their review Report did not recommend a forensic audit. He further felt that the system in force at that time had apparently contributed to the particular lapses which happened in the project and his personal view remained confined to the Audit Commission's Review.

RESOLVED:

1. The Council be requested to ask the appropriate body of the Council to expedite full implementation of all the recommendations of the Response report of the Executive, particularly, the establishment of the revised projects boards, with involvement of the councillors and reporting of the progress of all the big projects to the elected members and other suggested steps, as contained in clauses 9.2 to 9.13 inclusive, of the Response Report. The Audit Commission was thanked for their review report, as well the Executive for their stated responses, as it would help the Council to further improve the overall corporate governance.

2. That the recommendations of the Monitoring Officer (as contained in point 9.1 of the Report of the Interim Chief Executive dated 18.1.06 of the Special Executive Meeting, suggesting a review of the Councils' constitution and procedures, in the light of the findings of the Tech Refresh Report be approved and implemented at the earliest opportunity.

3. That consideration be given to the undertaking of a forensic audit of the Tech Refresh project.

5. ANNUAL AUDIT REPORT:

- 5.1 The Annual Audit Report, which incorporated the 4th Quarter quarterly Audit Report, was presented to members.
- 5.2 In general, internal control had been effective this year. In conjunction with Deloitte, Internal Audit was working with all departments to assist them on risk management arrangements.
- 5.3 Members were informed that 10 audits were still at the draft stage and were being discussed with the relevant managers. All the work which had been completed was classified as either green or amber assurance. No red assurance reports had been issued.
- 5.4 Internal Audit had not carried out the work on Tech Refresh discussed above. It had been considered better if an external body such as the Audit Commission did the work on this rather than an internal department of the Council.
- 5.5 The Chair expressed concern about 68 of old recommendations from Appendix-A-4.1 & 5 from 4.2 from Internal Audit's work with various departments of the Council which were noted under category, 'Not implemented' by the relevant services. The Chair asked about the fate of these 68+ 5 = 73 Recommendations.
- 5.6 Members were advised that Internal Audit would continue to report any outstanding recommendations and highlight any departments which gave concern to the Audit Committee. Members were reminded of their power, if they were concerned about the non-implementation of certain recommendations, then they could summon various senior officers to future meetings of the Audit Committee to investigate the matter further.
- 5.7 The Chair thanked Internal Audit for their work in expediting cases they were investigating concerning employees of the Council.

RESOLVED:

- 1. That the annual report be noted.
- 2. That the report be presented to Full Council for information.
- 3. That the work outlined in the follow-up Tables 4.1 and 4.2 in Appendix A be completed & directed the Head of the Audit to encourage all the services to implement the recommendations of the Internal Audit (priority-1-10, recommendations, priority-2, 93 & priority-3, 14 recommendations, on the due

dates.

6. STATEMENT OF INTERNAL CONTROL:

- 6.1 Members were informed that the Statement of Internal Control was a document required by statute from every local authority. The law stated it had to be approved by a committee separate from that which approved the accounts.
- 6.2 The Chair stated that he approved the Statement on Internal Control, on the understanding that it was the statutory duty of the Committee to do so. He noted that concerns had been expressed by himself at previous meetings about risk management and he also informed members that completion of many of the registers, as per earlier reports, were still outstanding. The statement could be approved with commitments, as regards the rectification of outstanding items & the text thereof as it appeared in point no-13 of the report under item- 8 of agenda

RESOLVED:

That the Statement of Internal Control be approved, subject to the agreed amendment at Para 5.2 of the statement (that is replacement of Para 5.2 of the report with the para-13 of report no-8 with addition of words at point no- 13.3- at the end of first bullet point- 'across the Council in all major projects'.

7. ANNUAL AUDIT PLAN:

- 7.1 The Annual Audit Plan of the Internal Audit section was presented to the Committee. Members were informed that work had already commenced in line with this plan, as the plan covered the financial year 2006/7. The Plan had been presented to members at the March 2006 scheduled meeting of Audit Committee. However, it was unable to be considered at that meeting due to want of a quorum.
- 7.2 Members were informed that one of the key developments in the audit plan was the inclusion of a substantial amount of resources to review the new council-wide project management arrangements. 9 key projects had been identified to review. One of the first pieces of work was to be on IT in sourcing and it was to start in the next two weeks.
- 7.3 The Committee was informed that the assurance classification used for final reports was to change. Instead of using the green, amber, red system, there were to be 4 categories of assurance classification: full assurance, substantial assurance, limited assurance and no assurance. The Committee was informed that this classification would enable more detailed information to be provided about Council systems and processes than a 3-category system.
- 7.4 Members expressed concern about business continuity. They mentioned that measures needed to be taken to ensure that Council services and systems could still be provided in the case of crises such as computer network failure. The Committee was informed that work had been done on these two years ago and, to follow this up, that further work would be done in future.

- 7.5 The Chair mentioned the need for criminal records checks of new employees. This had been a matter that had caused difficulties for some organisations. He requested that Internal Audit investigate the Council's processes for carrying these out.

RESOLVED:

1. That the Annual Audit Plan for 2006/7 be approved with addition of the following topics:
Finance Service- Asset Management & Planned Maintenance, MS-7-
Administration of Pensions Fund; CE-5-Quality of checking criminal records of all new employees
Children Services- Health & Safety & Assets Management.
2. That the amendment to assurance classification be approved.

8. CORPORATE PROCUREMENT INTERNAL AUDIT PLAN:

- 8.1 The Corporate Procurement Audit Plan to the Committee was presented
- 8.2 The Chair mentioned the use of agency staff. This was an issue that he was of the opinion that it should be included under this plan. This was an issue that Internal Audit was examining.

RESOLVED:

That the Internal Audit Plan for Corporate Procurement be noted with direction to the officers to include the topics- 'Agency Staff'.

9. IT INTERNAL AUDIT PLAN:

- 9.1 The IT internal audit plan was presented to members.
- 9.2 Members enquired, in the case of a future Tech Refresh, how the Internal Audit plan would feed into it and ensure it provided good value for money.
- 9.3 The structures, outlined earlier in the discussion with a project management board with finance representation and a chair that was not from the service concerned, would provide the oversight needed when decisions were being taken or reviewed concerning future major projects.

RESOLVED:

That the Internal Audit Plan for IT be noted with direction to all professionals that the lessons learnt at Tech Refresh to be followed strictly overall in all IT Plans.

10. AUDIT COMMITTEES: CIPFA GUIDANCE FOR LOCAL AUTHORITIES :

- 10.1 The CIPFA guidance to local authorities concerning Audit Committees was that it was not a statutory requirement for a local authority to have an audit committee, but it was strongly recommended.
- 10.2 Members were informed that an action plan had been drawn up and was included in the Report of the Director of Finance. This action plan would enable the local authority to comply with the CIPFA guidance. The Chair commented that in order to comply with the minimum essential requirements of the CIPFA Guidance, combining the total requirements under legislations & guidance to enforce best practice, it was essential that the Financial Statements, approved by the GP Committee, at an appropriate time, should be presented to this Committee to fulfil its conclusive role as per the Terms of Reference of this body.

RESOLVED:

1. That the CIPFA guidance be noted.
2. That the action plan be approved.
3. That the Financial Statements as approved by the GP Committee be presented, at the appropriate time, to this Committee.

11. PROGRESS REPORT ON COUNTER-FRAUD ACTIVITY RELATING TO HOUSING BENEFIT AND COUNCIL TAX BENEFIT:

- 11.1 The report was presented to update members on progress with counter-fraud activity. The target for the counter-fraud team had been increased from 84 to 112 cautions and prosecutions. Last financial year, the team had succeeded in obtaining 86 prosecutions and sanctions and so had beaten its target by 2.
- 11.2 The Committee was advised that there had been a change in DWP funding arrangements. Formerly, a direct subsidy from the DWP was available for cases successfully prosecuted or brought to sanction. This would no longer be the case for the 2006/7 financial year. Instead, the admin grant paid by the DWP to local authorities for administering housing benefit would include funds to be used to address fraud by counter-fraud teams as well as the other schemes introduced by the DWP, such the Verification Framework, which are designed to secure the benefits system against fraud and error.. Members were informed that the DWP grant for administration costs was £3.9m. He estimated that around one-third of this would be spent on counter-fraud activity.
- 11.3 The Chair commented that the expenditure on counter-fraud activity had proved to be a good investment as the subsidy obtained and the revenue recovered as a result of the actions of the team had exceeded its costs.

RESOLVED:

That the report on Counter-Fraud activity be noted.

12. CONCLUSION

- 12.1 We recommend that this report on the activities of Audit Committee be noted by Full Council.

Chair:
 Councillor Gmmh Rahman Khan

Revision to report number 1

4. TECH REFRESH REPORT – REVIEW OF PROJECT MANAGEMENT:

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- 4.6 The Chair highlighted some of the fundamental aspects of the original review report and asked questions to the Acting Director of Finance, quoting some of the text of the original report. He commented that, according to the Audit Commission Report, some of the reasons of the cited lapses were:- no scrutiny on change management / variation orders and adequate reporting to members etc.
- 4.7 While critically examining the implementation part of the 'Response of the Executive', it was noted that some of the remedies were to be implemented by June 06. It was noted that the actions have largely been implemented, although some of the elements for member involvement were still being considered. The Audit Commissions observations, as contained in clause 31 of their review report, (quoted from the report itself). "It is clear that the councils' Project Leader was able to authorise a significant amount of change requests before any form of scrutiny was applied". Further, he quoted from the same report that (refer- point 3); "The project has been managed by an officer led project board, with senior executive membership from two external partners."
- 4.8 In addition, the Chair drew the attention of members to the comments of the Monitoring Officer. The Monitoring Officer had suggested that the Constitution needed to be reviewed to ensure that the policy and procedures were appropriate for big projects. A councillor steering group with the monitoring role at various stages had also been proposed in the Review report to provide member oversight of big projects. This had yet

to be established at the earliest opportunity to protect the interest of the council. The Chair reported that he had raised the points with the Director of Finance in the past, who had assured the Chair that this would be done in June 2006.

- 4.9 Members, additionally, would like a forensic audit to be carried out on the Tech Refresh project, although the Chair pointed out to members that the Audit Commission, in their review Report did not recommend a forensic audit. He further felt that the system in force at that time had apparently contributed to the particular lapses which happened in the project and his personal view remained confined to the Audit Commission's Review.

WE RECOMMEND:

1. That the Council be requested to ask the appropriate body of the Council to expedite full implementation of all the recommendations of the Response report of the Executive, particularly, the establishment of the revised projects boards, with involvement of the councillors and reporting of the progress of all the big projects to the elected members and other suggested steps, as contained in clauses 9.2 to 9.13 inclusive, of the Response Report. The Audit Commission was thanked for their review report, as well the Executive for their stated responses, as it would help the Council to further improve the overall corporate governance.
2. That the recommendations of the Monitoring Officer (as contained in point 9.1 of the Report of the Interim Chief Executive dated 18.1.06 of the Special Executive Meeting, suggesting a review of the Councils' constitution and procedures, in the light of the findings of the Tech Refresh Report be approved and implemented at the earliest opportunity.
3. That the undertaking of a forensic Review be initiated, but the cost involved should be examined before the process started".

**REPORT OF THE GENERAL
PURPOSES COMMITTEE No.01/2006-07**

Page 1

COUNCIL 17 JULY 2006

Chair:
Councillor Eddie Griffith

Deputy Chair:
Councillor Charles Adje

INTRODUCTION

- 1.1 This report covers two distinct matters within a single report on Licensing Procedures considered by the General Purposes Committee at our meeting on 29 June 2006. The report resulted in recommendations from the Committee to full Council to make amendments to the Council's Constitution.
- 1.2 Since the proposed changes are not controversial and are needed immediately to ensure the effective delivery of our Licensing functions to local people, they are being recommended now rather than after completion of the forthcoming Review of the Council's Constitution.

**ITEM FOR DECISION FROM THE MEETING OF THE
COMMITTEE ON 29 JUNE 2006**

**2. AMENDMENTS TO OFFICER'S DELEGATED POWERS TO PERMIT
THE APPOINTMENT OF SUBSTITUTE MEMBERS OF LICENSING
SUB-COMMITTEES AND AMENDMENTS TO THE LOCAL
LICENSING PROCEDURE RULES IN RELATION TO LATE
EVENING TIME LIMITS**

- 2.1 We received a report on two proposed amendments to the Council's Constitution intended to ensure the smooth running of contested hearings under the Licensing Act 2003. This report had been considered and approved in principle by the Licensing Committee at its meeting on 6 June.
- 2.2 We noted that the Licensing Committee has appointed three Sub-Committees to hear contested applications. By law these Sub-Committees must have three Members each and the quorum has been fixed at three. If any one of the usual Members was unexpectedly absent or discovered a conflict of interest at the start of the meeting, then it would prove impossible to proceed with the business. These problems often arise at very short notice and so it is not practicable to rely upon the existing Council Standing Order 43(4) which requires 3 clear days notice for the appointment of substitutes to other bodies.
- 2.3 Any Members appointed as substitutes to a meeting of a Licensing Sub-committee would be trained Members of the parent Licensing Committee who were able to make themselves available at short notice. Legally, the

power to appoint substitutes cannot be given to the Chair as a single non-executive Member cannot make such decisions. The power to appoint would, however, be exercised in consultation with the Chair.

- 2.4 The delegated power is set out in Appendix 1 to this report at page 4 of that Appendix. It would be inserted into the existing powers of the Head of Member Services in section 9 of Part F.7 of the Council's Constitution.
- 2.5 We also noted that the Licensing Committee had agreed to amend the Local Licensing Procedure Rules that govern the holding of hearings by the Licensing Sub-Committees in order to make provision for late evening time limits.
- 2.6 At 9.30 p.m. the Chair of the Sub-Committee would have to assess progress with the outstanding business. If there was a good prospect of completing the hearing in hand by, or shortly after, 10.00 p.m. then the Sub-Committee would agree to waive the normal rules to permit the hearing to be concluded that evening. If there was obviously too much business to complete that evening then the case in hand and/or other business on the agenda would be adjourned until another date to be fixed.
- 2.7 The amendments needed to give effect to this are set out as paragraphs 63 and 64 on page 11 in the Local Licensing Procedure Rules attached as Appendix 2 to this report.
- 2.8 We noted that the Licensing Committee must determine its own Procedure Rules but the formal process of incorporating changes within the Constitution requires the recommendation of General Purposes Committee and formal adoption by full Council.

WE RECOMMEND

That Council adopt:

- (i) the amendments to the Scheme of Delegation to Officers set out in Appendix 1 to this report and that Part F.7 of the Council's Constitution be amended accordingly.
- (ii) the amendments to the Council's Local Licensing Procedure Rules set out in Appendix 2 to this report and that Part C.9 of the Council's Constitution be amended accordingly.

APPENDIX 1

(the words recommended for addition or insertion are shown in italics and underlined)

PART F.7 of the Constitution – Scheme of Delegation to Officers

(this extract starts at page 166 of Part F.7 in the version of the Constitution updated in May 2006)

Section 9 Proper Officer and Specified Officer Functions
--

1.1 Chief Executive

The Chief Executive is appointed Proper Officer and specified officer in relation to:

- (a) Any reference in any enactment, passed before or during the 1971/72 sessions of Parliament (other than the Local Government Act 1972) or in any instrument made before 26th October 1972, to the Clerk of the Council or the Town Clerk of the Borough;
- (b) Any statutory function of a Proper Officer, or other specified officer, in any legislation, whenever made, not otherwise expressly provided for in this Constitution;
- (c) The Local Government Act 1972, Sections 83, 84, 88(2), 89(1)(b), 96, 225 and Schedule 12, Part I, paragraphs 4(2)(b) and 4(3) (notices relating to Members and meetings);
- (d) The Representation of the People Act 1983, Sections 8 (Registration Officer) and 35(3) (Returning Officer at an election of Councillors);
- (e) The Local Government and Housing Act 1989, Sections 4 (Head of Paid Service), and notifications pursuant to sections 15 to 17 and Schedule 1 and Regulations made thereunder (Political Balance);
- (f) Section 234 of the Local Government Act 1972. This authorises the Chief Executive to sign any notices or other documents which the Council is statutorily empowered to

give, make or issue. This delegation is in addition to, and does not reduce, the power of individual senior officers to sign such notices or other documents, as provided for elsewhere in this Constitution.

In addition the Chief Executive is empowered:

- (g) To authorise Officers' attendance at any conference/seminar/symposium etc. * after consultation with the appropriate Executive Member, where the conference / seminar / symposium etc. is outside Great Britain;
- (h) To authorise Members' attendance at any conference/seminar/symposium etc.* in consultation with the Leader, where the conference / seminar / symposium etc. is outside Great Britain.

1.2 **Director of Finance**

The Director of Finance has been appointed Proper Officer and specified officer in relation to:

- (a) The proper administration of the Council's financial affairs under Section 151 of the Local Government Act 1972;
- (b) Sections 115 and 146 of the Local Government Act 1972 (receiving monies due from other officers and certifying changes in name or area of Council);
- (c) Part VIII (sections 111 to 116) of the Local Government Finance Act 1988;
- (d) Responsibility for the overall management of the internal audit function in accordance with the Accounts and Audit Regulations 2003;
- (e) Budget calculations and budget monitoring under Part 2 of the Local Government Act 2003.

1.3 **Head of Legal Services**

The Head of Legal Services has been appointed Proper Officer and specified officer in relation to:

- (a) Sections 229 and 238 of the Local Government Act 1972 (certification of documents);
- (b) Schedule 29, paragraph 41(3) of the Local Government Act 1972 (appointment of interim Registrar of Births, Marriages & Deaths on vacancy);
- (c) Section 30(5) of the Local Government Act 1974 (public notice of Ombudsman's reports);
- (d) Authorising any officer to appear on behalf of the Council in proceedings before a Magistrates Court under Section 223(1) of the Local Government Act 1972 and in proceedings before a County Court under Section 60 of the County Courts Act 1984. This includes the power to certify such authorisation under Section 41(3) of the Local Government (Miscellaneous Provisions) Act 1976;
- (e) Signing on behalf of the Council to certify a contract under the Local Government (Contracts) Act 1997;
- (f) The functions of the Monitoring Officer under sections 5 and 5A of the Local Government and Housing Act 1989 and sections 66 and 81 of the Local Government Act 2000 and Regulations made thereunder.

1.4 **Head of Member Services**

The Head of Member Services has been appointed Proper Officer and specified officer in relation to:

- (a) Part VA and Schedule 12A of the Local Government Act 1972 (Access to Information) and the Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2000-2002 (Access to Information);
- (b) Except as provided in 1.6 below, section 191 (information to assist Ordnance Survey) of the Local Government Act 1972;
- (c) Sections 225 and 229 and Schedule 14, Part II, Paragraph 25 (7) of the Local Government Act 1972, and Section

41(1) of the Local Government (Miscellaneous Provisions) Act 1976 (custody of, and certifying, documents);

- (d) The Local Government and Housing Act 1989, Section 2(2) (Maintenance of list of politically restricted posts);
- (e) Section 19 of the Local Government & Housing Act 1989 and Regulations made thereunder (Members' Interests Regulations);
- (f) Section 8 of the Representation of the People Act 1983, as the officer who will act as Deputy to the Electoral Registration Officer in the event of the latter's incapacity or a vacancy arising.

In addition the Head of Member Services is empowered:

- (g) To determine the appointment of outside members to the "pool" from which the membership of School Admissions Appeals Panels and School Exclusions Appeals Panels are drawn;
- (h) To determine the membership of individual Appeals Panels (under (g) above) and the selection of Chairs of these Panels;
- (i) To make appointments of representative School Governors as notified by the Executive Member for Education or the Opposition Spokesperson, as appropriate;*
- (j) To make appointments to vacancies on the Standing Advisory Council on Religious Education and Conference Committees;
- (k) In consultation with the Chair of the Licensing Committee, to appoint substitute Members to Licensing Sub-Committees for one hearing or one meeting from among the membership of the parent Licensing Committee when any permanent Sub-Committee Member is unable to attend for any reason.

1.5 **Head of Personnel**

The Head of Personnel is authorised to provide the "Certificate of Opinion" for employees on SCP44 or above making application for exemption from political restriction under section 3 of the

Local Government and Housing Act 1989 – (Politically Restricted Posts).

1.6 **Director of Environmental Services**

The Director of Environmental Services is appointed the Proper Officer in relation to the functions of his Services for the purposes of Sections 191 Local Government Act 1972 (information to assist Ordnance Survey), Section 78(8) Building Act 1984 (urgent action on dangerous buildings) and section 205 of the Highways Act 1980 (certification under the private street works code).

1.7 **Director of Housing Services**

The Director of Housing Services is appointed the Proper Officer for the purposes of section 606 of the Housing Act 1985 (reports on unfit houses).

1.8 **Director of Social Services**

The Director of Social Services is authorised to appoint Review Panels to consider Stage 3 complaints in Social Services that fall within the National Health Service and Community Care Act 1990.

1.9 **General Provisions**

- (a) All Chief Officers have been appointed Proper Officers in relation to the functions of their respective Services for the purposes of section 234 of the Local Government Act 1972 (signing or authenticating any notice, order or other document which the Council are authorised or required to issue under any enactment);
- (b) Any reference to the function of a Proper Officer in relation to any legislation is to be taken as including subordinate legislation and any enactment for the time being amending or replacing such legislation;
- (c) If the office of any of the officers referred to above is vacant or the officer is absent or otherwise unable to act, his/her deputy,

or, failing that deputy, the most suitable senior officer, is hereby authorised to act as the Proper Officer.

1.10 **Attestation of Seal**

The Seal on documents shall be attested by any one of the following officers:

Chief Executive, Director of Finance, Head of Legal Services, Deputy Head of Legal Services or any officer authorised by the Head of Legal Services either in relation to a specific document or particular categories of documents.

APPENDIX 2

(the words recommended for addition or insertion are shown in italics and underlined)

Part C.9 of the Constitution

**HARINGEY COUNCIL – LOCAL LICENSING PROCEDURE RULES FOR
HEARINGS UNDER THE LICENSING ACT 2003**

Interpretation

1. “Act” means the Licensing Act 2003

“Applicant” means a natural person or other legal entity making any application or giving any notice for any form of licence, certificate, consent or determination in accordance with the Act

“Application” means any type of application or notice for any form of licence, certificate, consent or determination for which provision is made under the Act

“Chair” means the Chair of the Licensing Committee or Licensing Sub-Committee determining the relevant application

“Committee clerk” means the officer(s) instructed by the Head of Members’ Services to attend Licensing Sub-Committee meetings to take the minutes and assist with the proper running of the meetings

“Council” means the Council of the London Borough of Haringey

“Hearings Regulations” means The Licensing Act 2003 (Hearings) Regulations 2005 (S.I. 2005 no. 44)

“Interested party” has the meaning prescribed in the Act

“Legal representative” means the officer(s) instructed by the Head of Legal Services to attend Licensing Sub-Committee meetings to advise on matters of law and procedure

“Licensing Committee” means the Council’s statutory Committee under the Act

“Licensing representative” means the officer(s) instructed by the Assistant Director, Enforcement to administer application

procedures and to attend Licensing Sub-Committee meetings to advise on licensing matters

“Licensing Service” means the Service under the Assistant Director, Enforcement responsible for administering the Council’s functions under the Act

“Member” means Haringey Councillor appointed to serve as a Member of the Licensing Committee or a Licensing Sub-Committee as the context requires

“Notice” means any notice made in accordance with the Act, or Regulations made thereunder, in relation to an application

“Objector” means each interested party, responsible authority, other natural person or legal entity who/which has made relevant representations or given any notice in relation to any application

“Party/Parties” means the applicant(s) and/or the objector(s) in relation to any particular application

“Premises” means any premises or land in respect of which an application is made

“Relevant Representation” means any relevant representation made in accordance with the Act, or Regulations made thereunder, in relation to an application

“Responsible authority” has the meaning prescribed in the Act

“Sub-Committee” means a Licensing Sub-Committee to which the Licensing Committee of the Council has delegated powers to determine applications. Unless the context otherwise requires, this shall be interpreted to include the Council’s Licensing Committee when that Committee is hearing an application within its terms of reference.

“Ward Councillor” means a Haringey Councillor representing a Ward within which are located any premises that are the subject of an application.

Scope and Application

2. These Rules apply to all applications made in accordance with the Act, or Regulations made thereunder.

3. These Rules should be read and interpreted in conjunction the Hearings Regulations and the Act.

Pre-Hearing Procedure

4. The Licensing Service will notify the relevant Ward Councillors of each application, notice or relevant representation relating to premises within their Ward within 2 working days of receiving such application, notice or relevant representation. This requirement is in addition to any requirement arising under the Hearings Regulations.
5. The Licensing Service may seek to mediate between the parties to an application with a view to securing: -
 - (a) the withdrawal of any relevant representation or notice, or
 - (b) the agreement of the parties that a hearing is unnecessary.
6. If, in any case, the parties agree that a hearing is unnecessary, the Licensing representative, in consultation with the Chair, shall decide whether the Council consider that a hearing is unnecessary to determine the application and shall give notice of that decision to the parties forthwith.
7. In any case where it has been decided that a hearing is unnecessary, the Sub-Committee shall consider the application at an ordinary meeting. In reaching its decision, the Sub-Committee shall take into account the form of application and accompanying documents, any written relevant representations and notices that have not been withdrawn and any report or other documents that appear to be relevant.

Membership and Quorum for Hearings

8. Where an application relates to premises within a Ward, then a Ward Councillor shall not take part in the decision upon that application as a Member.
9. So far as practicable, hearings will be arranged so that the Sub-Committee determining the application does not include Members representing any Ward in which premises affected by the application are located

10. The quorum for any hearing of a Sub-Committee shall be three Members and the quorum for any hearing by the Licensing Committee shall be four Members.
11. Any Member arriving after the commencement of a hearing, or leaving during the course of a hearing, shall take no part, or no further part, in the conduct of that hearing or the decision on the application in question.

Councillors' Participation in Hearings

12. A Councillor, who is not a Member of the Sub-Committee determining the application in question, may participate in the hearing but only if the Councillor is an objector who has made relevant representations in accordance with the Hearings Regulations and the Act, or if the Councillor has been asked to attend by a party in order to act as a witness or a representative for that party.
13. A Councillor, who is a Member of the Sub-Committee determining the application in question, will have a prejudicial interest in that application if the he/she makes a relevant representation by way of objection to it and may well have a prejudicial interest if he/she has otherwise been involved in supporting or opposing the application. Any Member of a Sub-Committee who has a prejudicial interest for these or other reasons must not participate in the decision upon the application and must not be present at the hearing in any capacity or at all.
14. Any Member of a Sub-Committee who has made a relevant representation by way of objection to an application on behalf of his/her constituents and who cannot attend the hearing personally by reason of Rule 13, should arrange to be represented by an agent or a fellow Ward Councillor who is not a Member of the Sub-Committee.
15. A Councillor will have a personal interest in an application if it might reasonably be regarded as affecting that Councillor (or his/her spouse/partner, relatives, friends, employer or business) to a greater extent than other residents in the area. A Councillor with a personal interest shall not participate in decision-making on the application in question as a Member of the relevant Sub-Committee. This is in order to avoid any possible allegation of bias.

16. Whenever a Councillor, who is not a Member of the Sub-Committee, intends to participate in a hearing in accordance with Rule 12, the Councillor must consider whether he/she has a personal or a prejudicial interest before the hearing. A Councillor with a personal interest, who is not a Member of the Sub-Committee determining the application, may participate in a hearing in accordance with Rule 12 but must disclose such an interest first. A Councillor with a prejudicial interest, who is not a Member of the Sub-Committee determining the application, must not be present at the hearing in any capacity or at all. Members must be aware that their Code of Conduct applies to all Councillors at all times in whatever capacity they attend a hearing.
17. Where a Member of a Sub-Committee has had any form of personal or business involvement with a party to an application, which is to be determined by the Sub-Committee, or with any person connected to a party, then the Member must consider whether such involvement could amount to a personal or a prejudicial interest or whether such an interest could exist for any other reason. If there is any doubt on this matter, the Member must seek the advice of the Monitoring Officer or the legal representative.
18. A Councillor who has participated in a decision by the Council to make any application, or to support or assist an application made by another person, shall not participate in decision-making on the application in question as a Member of the relevant Sub-Committee.

Lobbying of Members and Expressions of Opinion by Members

19. If a Member of a Sub-Committee is approached by a party or a lobbyist for or against an application to be determined by that Sub-Committee, then the Member must: -
 - (a) explain that he/she cannot discuss the matter, and
 - (b) refer the lobbyist to another Councillor who is not a Member of the Sub-Committee or to the Licensing Service who can give further information on the process of dealing with the application, and
 - (c) keep an adequate written record of the approach, and

- (d) disclose the fact of the approach before the hearing in accordance with Rule 51(c).
- 20. If a Member of a Sub-Committee receives any written representation either supporting or opposing an application to be determined by that Sub-Committee, then the Member shall pass the representation to the Licensing Service for appropriate action.
- 21. A Member of a Sub-Committee must avoid expressing any personal opinion about the merits of an application to be determined by that Sub-Committee and must not take any action that would bring into question the Member's capacity to consider the application objectively.
- 22. A Member of a Sub-Committee must not accept any gift, favour or free hospitality that could be seen as connected to any application to be determined by that Sub-Committee.
- 23. Members of Sub-Committees are not to be influenced by party political factors or pressures when determining any application.

Non-Attendance at Hearings

- 24. Where a party has not notified the Council that he/she does not intend to attend or to be represented at a hearing, and that party fails to attend the hearing then the Sub-Committee may either: -
 - (a) adjourn the hearing to a specified date where it considers this to be necessary in the public interest, or
 - (b) hold the hearing in the party's absence.
- 25. Normally, a party who fails to attend a hearing in the circumstances described in Rule 24 above, will be allowed one further opportunity to attend the hearing adjourned to a specified date.
- 26. Where an adjournment is granted, the Licensing representative shall make every reasonable endeavour to contact the party who failed to attend by telephone or in person in order to warn them of the new date for the adjourned hearing and the likelihood that the application will be determined in that party's absence in the event of further failure to attend.

Calling Witnesses

27. Where a party wishes to call a witness to give evidence at a hearing that party must give written notice to the Licensing Service of this intention no later than ten working days before the date of the hearing stating: -
 - (a) the name of the witness, and
 - (b) a brief description of the point or points upon which the witness' evidence may assist the Sub-Committee in making its decision on the application
28. Where a party has given notice under Rule 27, the Licensing Service shall forthwith communicate this notice to the other party/parties, if possible by electronic means or by the most rapid practicable alternative means.
29. Where a party has given notice under Rule 27, the Sub-Committee shall consider at the commencement of the hearing whether it will permit the party to call the witness for the purpose(s) notified. Such permission shall not be unreasonably withheld.

Documentary Evidence

30. Where a party wishes to rely upon documentary evidence at a hearing that party must give written notice to the Licensing Service of this intention no later than ten working days before the date of the hearing. This notice shall be accompanied by six copies for the Council and sufficient additional copies of all the relevant documentary evidence for each other party made known to the notifying party. Compliance with this Rule is especially important in relation to documents that are not easy to photocopy because, for example, they are coloured or not A4 size.
31. Where a party has given notice under Rule 30, the Licensing Service shall forthwith communicate all the relevant documentary evidence to the other party/parties if possible by electronic means or by the most rapid practicable alternative means.
32. Where a party has complied fully with Rule 30, that party shall have the right to have the relevant documentary evidence admitted and, subject to the provisions of the Hearings Regulations, the Sub-Committee shall take such evidence into account in making its decision.

33. In any case where a party wishes to rely upon documentary evidence but has not fully complied with Rule 30, then at the commencement of the hearing the Sub-Committee shall follow this procedure: -
- (a) the Chair shall establish whether the other party/parties consent to the documentary evidence being admitted, and
 - (b) if all the other parties so consent, then the documentary evidence shall be treated as if Rule 32 applied to it, or
 - (c) if any party does not so consent, then the Sub-Committee shall decide whether to admit the documentary evidence nonetheless
 - (d) in making its decision under Rule 33(c), the Sub-Committee shall have regard to any reasons given for the late production of the documentary evidence, or other non-compliance with Rule 30.
 - (e) in making its decision under Rule 33(c), the Sub-Committee shall consider how far any other party may be prejudiced by the late production of the documentary evidence, or other non-compliance with Rule 30, and also the extent of the prejudice to the party seeking to rely upon the evidence if its admission is refused.
 - (f) in making its decision under Rule 33(c), the Sub-Committee shall consider whether it would be desirable in the public interest to adjourn the hearing for any period of time, or to another date, in order to allow any other party a reasonable opportunity to consider the documentary evidence.
 - (g) in making its decisions under Rules 33(c) and 33(f) above, the Sub-Committee shall consider any representations by the parties and the advice of its legal representative.
34. Where a party wishes to rely upon documentary evidence at a hearing but considers that any details of that evidence should be treated as confidential, for example the name or address of the signatory of a letter, then the party may exclude such confidential details from any documentary evidence sent to the Licensing Service under Rule 30. This Rule does not apply to any notice given or relevant representation made, since the originator must state his/her name and address in order for it to be valid.
35. In any case where confidential details are excluded under Rule 34, the Licensing Service must be informed that a request will be made by the party under Rule 42. If permission is refused under Rule 43, the whole or part of the relevant documentary evidence

may be excluded from consideration. If permission is granted to exclude any confidential details, this may affect the weight to be given to the rest of the related evidence under Rule 58.

36. Where a party wishes to rely upon a model, or any form of evidence that cannot be photocopied, at a hearing that party must give written notice to the Licensing Service of this intention no later than ten working days before the date of the hearing. The party seeking to rely upon such evidence shall indicate in the notice, so far as practicable, the nature of that evidence and the purpose(s) of producing it.
37. Where a party has given notice under Rule 36, the Licensing Service shall forthwith communicate all relevant information about the evidence to the other party/parties if possible by electronic means or the most rapid practicable alternative means.
38. Rules 30 to 33 shall be applied flexibly to evidence of the type described in Rule 36 with a presumption that such evidence will be admitted if it materially helps the Sub-Committee to understand relevant issues between the parties at the hearing.

Petitions

39. Petitions shall on each page state their purpose and contain a warning to potential signatories that they are liable to be made public and that a copy will be supplied to other parties to the application. Each person signing should print their name and address legibly. At the end a petition must state the name(s) and address(es) of the persons circulating the petition and the dates on which this took place.
40. A petition must comply with Rule 39 unless the Sub-Committee decide to waive compliance with any requirement(s) for a good reason. A petition shall also be treated as documentary evidence and Rules 30 to 33 shall apply.

Private Hearings and Confidential Evidence

41. In accordance with the Hearings Regulations, hearings shall take place in public unless a decision to the contrary is made under Rule 43 in any case.
42. Where a party or a witness consider that any giving of evidence, or part of any evidence, or part of a hearing, should be held in

private, then the party or their witness shall make such request to the Chair at the commencement of the hearing.

43. The Sub-Committee may decide to exclude members of the public from any part of a hearing and/or treat any evidence as confidential where the Sub-Committee consider that the public interest in preserving the confidentiality of any evidence outweighs the public interest in that part of the hearing taking place in public.
44. For the purposes of Rule 43, a party, a witness and any person assisting or representing a party, may be excluded from any part of a hearing or from hearing or seeing any particular evidence. Where the Sub-Committee decide to hold part of a hearing in private, a party and/or his/her representative shall not be excluded except for very special reasons.
45. Where the Sub-Committee decide to hold part of a hearing in private, the officers of the Licensing Service will not be excluded except for very special reasons. The Committee Clerk and legal representative shall not be excluded.
46. Before making any decision under Rules 43 or 45, the Sub-Committee shall consider the advice of its legal representative.
47. Where any part of a hearing takes place in private, the hearing will be adjourned immediately thereafter for a period of time sufficient to enable the Committee clerk to prepare a fair summary of the evidence and proceedings heard in private. This summary will exclude all details that the Sub-Committee, acting with the advice of its legal representative, consider should remain confidential. Upon the resumption of the hearing, the summary will be read out publicly in the presence of all the parties.
48. Rules 41 to 47 shall apply as nearly as may be practicable to documentary evidence where, with the consent of the Sub-Committee, confidential details may be disclosed to the Sub-Committee but excluded from disclosure to the public or persons mentioned in Rule 44.
49. Rules 41 to 47 shall apply, as nearly as may be practicable, where a witness wishes to disclose his/her name and/or address or other details only to the Sub-Committee and Council officers but not to the public or persons mentioned in Rule 44.

50. Whenever any evidence or information has been treated as confidential under Rules 41 to 49, the Sub-Committee shall consider whether to alter the weight given to that evidence in accordance with Rule 58.

Commencement of the Hearing

51. At the commencement of each hearing the Sub-Committee shall follow this procedure but may omit or abridge any step or Rule as appropriate -
- (a) The Chair will introduce him/herself and invite the Members and officers to introduce themselves
 - (b) The Chair will invite the parties to introduce themselves and their representatives (if any)
 - (c) The Chair will invite Members to disclose any contacts they may have had before the hearing with the parties or lobbyists for them.
 - (d) If any party fails to attend the hearing, the Sub-Committee shall decide whether to proceed with the hearing in the absence of that party or whether to adjourn the hearing to another date. The Sub-Committee shall have regard to Rules 24 and 25 and Regulations 12 and 20 of the Hearings Regulations in making such decisions.
 - (e) The Chair will explain the procedure to be followed by reference to these Rules.
 - (f) The Chair will suggest the order of the topic headings for discussion at the hearing and will then invite the comments of the parties. In the light of such comments the Sub-Committee will confirm the order of the topic headings or amend them.
 - (g) The Chair will ascertain whether there are any requests by any of the parties to call a witness and the Sub-Committee will then determine any such request under Rule 29.
 - (h) The Chair will ascertain whether there is likely to be a request from any of the parties to cross-examine a witness called by another party and, if so, the reasons given for seeking a cross-examination. The Sub-Committee will then determine whether to allow such cross-examination in the interests of establishing relevant facts.
 - (i) The Chair will ascertain whether there are any requests by any of the parties to produce documentary evidence, including models etc., and whether there has been full compliance with Rules 30 to 37. In the event of any non-compliance these Rules, the Sub-Committee shall decide whether to admit the evidence and/or adjourn the hearing under Rules 33 and 38.

- (j) The Chair will ascertain whether there are any requests by any of the parties to treat any evidence as confidential or to hear any of the evidence, or hold any part of the hearing, in private. If so, the Sub-Committee shall decide the request under Rules 43 to 49.
- (k) In any case where the Licensing Service has informed a party that there are particular points on which the Sub-Committee will need clarification, the Chair will then invite the party to provide such clarification.

Procedure and Evidence at Hearing

- 52. In accordance with Hearings Regulations, the hearing shall take the form of a discussion led by the Chair. With permission of the Chair the other Members of the Sub-Committee may ask questions of the parties, their representatives and witnesses and may lead the discussion on specific topics or points.
- 53. The hearing shall follow the order of the topic headings determined under Rule 51(f) unless there is a good reason to depart from this agreed by the Sub-Committee.
- 54. The Chair, or Member leading the discussion, shall endeavour to ensure that each party has a reasonable opportunity to explain their case under each topic heading. The parties, their representatives and witnesses have a duty to make their evidence and comments succinct and relevant to the issues under discussion.
- 55. A party shall not be permitted to cross-examine another party or their witness unless this has been allowed under Rule 51(h). If a party has concerns relating to the evidence or comments of another party or their witness, this should be explained to the Sub-Committee so that the Chair can question the other party/witness about these concerns before completing that topic heading.
- 56. Where permission has been given to a party to call a witness, that witness may give evidence in one or more stages when the discussion covers the appropriate topic heading(s). Normally, a witness will be invited by the Chair to make a statement. The witness will then be subject to cross-examination by the other party/parties if this has been allowed under Rule 51(h). Then the Sub-Committee may question the witness. A party shall not re-examine his/her own witness except with the consent of the Chair to clarify a significant point in earlier evidence.

57. At the end of each topic heading the Chair shall invite the Licensing Service or legal representative to make any comments that they may consider necessary. With the consent of the Chair, these officers may question parties or witnesses directly or put their questions through the Chair.
58. Strict legal rules of evidence shall not apply. However, in considering what weight to place on the evidence or comments of any party or witness, the Sub-Committee shall have regard to the extent to which information was: -
- (a) within a witness' direct knowledge, and
 - (b) clearly and specifically related to the points at issue in the hearing, and
 - (c) tested by questioning.
59. The Chair shall be responsible for the orderly conduct of the hearing. The Chair may require any person to be silent and may regulate the order in which persons speak at the hearing. The Chair will endeavour to prevent remarks which are repetitious or irrelevant or which amount to unsubstantiated offensive allegations against any person, present or not.
60. The Chair on his/her own motion may indicate the decision of the Sub-Committee on any procedural matter within the scope of these Rules notwithstanding that the decision is stated in these Rules to be that of the Sub-Committee. This is subject to the right of any Member, who makes an immediate request, to have the matter put to the vote of the Sub-Committee as a whole. Rule 66 will apply to such a vote.
61. In accordance with the Hearings Regulations, each party has the right to make a closing address to the Sub-Committee in order to summarise his/her case at the end of the hearing. Unless the applicant consents to a different order, the applicant shall have the right to make the final address.
62. Each party must be allowed an equal maximum period of time to make a closing address. Normally, the Chair will invite each party to state how much time that party will require. However, the Sub-Committee may fix a greater or lesser maximum time for each closing address provided that this is reasonable in relation to the weight and complexity of the issues at the hearing.

Time Limit for Hearings

63. At 9.30 p.m. the Chair must ask the Sub-Committee to agree –

- (a) to continue the hearing in hand and, if necessary, to suspend these Rules so as to allow it to continue for a reasonable time beyond 10.00 p.m. when this is necessary to complete the hearing and advisable in the interests of fairness, and/or
- (b) to adjourn the hearing and/or any other unfinished business on the agenda until a date to be fixed.
64. Hearings shall not normally continue later than 10.00 p.m. and no new hearing shall be commenced after 10.00 p.m.

Decision Making

65. At the end of a hearing the Sub-Committee may confer publicly and announce its decision on the application(s) immediately.
66. Alternatively, the Sub-Committee may defer reaching its decision until a later time or date, in so far as this accords with the Hearings Regulations.
67. In any case, and whether or not Rule 66 applies, the Sub-Committee may retire with the Committee clerk and legal representative to another room to deliberate in private.
68. The Sub-Committee, if making a decision at that time, must reach their decision by a majority vote. The Licensing Committee, if making a decision at that time, must reach their decision by a majority vote but, in the event of an equality of votes, the Chair shall have a second, or casting, vote.
69. The decision(s) will then be summarised in writing and the Sub-Committee will return to the public meeting so that the Committee clerk can read out the decision(s) in the presence of all the parties and their representatives.
70. If the Sub-Committee require any clarification of matters of fact before reaching their decision(s), the Sub-Committee shall return to the public meeting and put questions to the parties, their witnesses or the Licensing representative in the presence of all the parties and their representatives.

71. If the legal representative gives legal advice on any point(s) material to the Sub-Committee's decision(s), this advice will be summarised and read out by the legal representative in public before the Committee Clerk reads out the decision(s).

Waivers and Irregularities

72. The Chair may agree to waive any of these Rules, including any time limit, in the case of any individual application where he/she considers that there is good reason to do so. Excepted from this power to waive are Rules 8 to 23 (inclusive). Any permanent variation of these Rules must be decided by the Licensing Committee.
73. Any irregularity arising from any failure to comply with any provision of these Rules before the Sub-Committee has made a determination shall not of itself render the proceedings void.
74. In any case of such an irregularity the Sub-Committee shall, if Members consider that any person may have been prejudiced as a result of the irregularity, take such steps as Members think fit to cure the irregularity before reaching a determination of the application(s). In any such case the Sub-Committee shall consult the legal representative before deciding upon any steps to cure the irregularity.
75. In any case where it appears after the Sub-Committee's determination that the decision has been vitiated by incorrect information or any procedural or legal error, the Legal Representative shall advise the Chair of this and of the steps necessary to remedy the problem. With the consent of the Chair, the Sub-Committee may reconvene to take the steps advised and/or to amend its decision. With the consent of the Chair in an appropriate case, the Members of the Sub-Committee may signify their consent to any steps advised and/or any amended decision without reconvening in person. When the legal representative so advises, the parties affected shall be invited to a reconvened hearing or, where appropriate, to signify their consent to any steps proposed without attending in person.

Cases Remitted by the Magistrates on Appeal

76. On an appeal to the Magistrates Court, the Court may remit the case to the Council for it to determine in accordance with the Direction of the Court. The Chair of the Licensing Committee on legal advice may wish the Council to contest that Direction by

further legal proceedings. If not, the Chair will receive advice from the Head of Legal Services on how to comply with the Direction of the Court and will be requested to agree the appropriate procedure. So far as possible, these Rules will apply to any further hearing with such modifications as are advised to secure compliance with the Direction of the Court.